

**DEPARTMENT OF AEROSPACE SCIENCE  
TEXAS 31<sup>ST</sup> AIR FORCE JUNIOR ROTC WING  
Arlington High School  
818 West Park Row  
Arlington, Texas 76013**

Voice: (817) 459-8112 FAX: (817) 801-6075, E.-Mail: TX-031@afjrotc.net

MEMORANDUM FOR JROTC UNITS

11 March 2011

SUBJECT: INFORMATION & REGISTRATION

1. The Arlington Summer Leadership for 2011, will be at Midwestern State University, 19 through 24 June.
2. Cost per cadet this year will be \$110.00. Send a list of all cadet's names, gender, and T-Shirt sizes. INCOMPLETE FORMS WILL BE RETURNED and those WITHOUT CONTACT INFORMATION WILL BE THROWN AWAY. All cadets must be registered and fees paid not later than 15 May 2011. On this date, all vacancies will be allocated to our alternate list. No refunds will be available after 15 May. **MAKE CHECKS PAYABLE TO AHS AFJROTC SLS.**
3. **ALLOCATIONS:** For new or revised allocations please contact Lt Col Charles Kelly/TX-031, at TX-031@afjrotc.net, or (817) 459-8112.
4. **Teaching positions and schedule:** If you can teach a block of instruction please contact Col Bill Pailes/TX-952, at (903)-874-8211, ext 4141, or TX-952@afjrotc.net.
5. Please screen your cadets for pre-existing medical conditions prior to attending. We have no medical facilities on campus and the weather is extremely hot. Each cadet must be physically able to participate in every activity. No exceptions will be made. This includes such conditions as sickle cell anemia, asthma, or lupus.
6. INSTRUCTORS seeking lodging on campus must provide Name, Mobile phone number and Cash/Check/Money Order for during in-processing. **MAKE CHECKS PAYABLE TO AHS AFJROTC SLS. Prices for instructors are as follows: Prices for instructors are as follows: Lodging \$97.00, Meals \$91.50.**

Charles M. Kelly, Lt Col, USAF (Ret)  
Senior Aerospace Science Instructor

**Incl:**  
**Instructor Positions**  
**Information Letter**  
**Uniform Requirements**  
**Registration/Medical Release Form**

## INSTRUCTOR POSITIONS 2011 SLS

ACADEMICS	-Col Pailes/Corsicana H.S. TX-952 -Col Lee/Ryan -Lt Col Fentress/ Guyer -Maj. Dibrel/Connally -VOLUNTEERS WELCOME
CTO's	-Col Lee/Ryan H.S./TX-093
ALLOCATIONS	-Lt Col Charles Kelly/TX-031
ATHLETICS	-Col Taylor/Burleson H.S./TX-801 -Lt Col Posey/Greenwood -Maj. Dibrell/Volley ball asst. -TSgt Woch/AR-022/VB & SB official
SWIMMING	-TBA (volunteer needed)
DRILL	-Lt Col Ryan/Palo Duro/TX-946 -MSgt Finnecey/Palo Duro -MSgt Fox/Burkburnett
PARADE	-MSgt Mickles/Keller Central/TX-20055 -Col Taylor/Burleson
CQ COORDINATOR	-Col Sayles/Marcus/TX-881 -SMSgt Cox -SMSgt Norwood -SMSgt Britton
ROOM INSPECTION	-CMSgt Hynan/Connally/TX-935 -SMSgt Trout/AR 20012 -TSgt Woch/AR-022 -MSgt Barcroft/TX-20006
TRANSPORTATION/ROPES TRANSPORTATION/Sheppard COORDINATE SHEPPARD	-Col Posey/Greenwood/AR-20001 -MSgt Fox/Burkburnett/TX-20008 - MSgt Fox/Burkburnett
SAFETY, HEAT & WEATHER	-SMSgt Cox/Timberview/TX-20053 -SMSgt Mickles/Keller Central
MEDIC COORDINATOR	-TBA
INSURANCE COORDINATOR	-TBA
WEIGHTED ITEMS & DATA DEPUTY COMMANDANT SCHEDULE SETUP/COMANDANT SETUP/COORDINATOR CTO CHIEF INSTRUCTOR ROOMS STUDENT ROOMS	-Mrs. Shelia Hill/Arlington -Lt Col Young/Edmond/OK-081 -Lt Col Kelly/Arlington -Lt Col Kelly/Arlington -MSgt Anderson/Arlington -MSgt Anderson/Arlington -MSgt Anderson/Arlington -MSgt Anderson/Arlington

**We're asking for at least two deep in each position in case someone has to drop. Please contact MSgt Anderson if you're interested.**

## 2011 Arlington Summer Leadership School

The 14th Annual Arlington Summer Leadership School will be conducted at Midwestern State University, Wichita Falls, Texas from 19 through 24 June 2011. The school is approved by HQ AFROTC as a Summer Leadership School for AFJROTC credit in accordance AFROTCI 36-16, Section A, paragraph 2.

### Eligibility to Attend

Cadets are selected by their instructors based upon academic achievement and leadership potential. They must be in good physical condition to withstand the rigors of the athletic programs. They can have **no pre-existing or recurring medical condition**. They must not have any social or behavioral problem that may disrupt a strict military environment. **WE WILL NOT ACCOMMODATE CADETS WHO CANNOT OR WILL NOT PARTICIPATE IN ALL SLS ACTIVITIES.**

### Other Restrictions

- a. This is an in-residence course and cadets will not leave Midwestern State University after arrival, unless in a scheduled group activity.
- b. There will be no use of any alcohol or tobacco products.
- c. AFJROTCI 36-2001, or appropriate service regulation, grooming standards will be accomplished before arrival.
- d. Cadet ribbons and uniforms must be accordance with AFROTCI 36-2001 or appropriate service regulation. All cadets will wear the **c/SSGT** insignia.
- e. No cords or medals will be worn.
- f. No noise making devices (radios, tape players, etc.) will be brought.
- g. Bring foot supplies, i.e., moleskin, band-aids, or an astringent.

### HOUSING AND STUDENT CONTROL

- a. Students will be under close supervision at all times. Each school must provide at least one instructor to accompany their cadets.
- b. Cadets will reside in Midwestern State University facilities. Rooms are air-conditioned with 2 single beds. Telephones will not be used by cadets during the week. Room cleanliness is the cadet's responsibility and will be inspected daily. There is no maid service.
- c. Males and females will be housed on separate floors. Cadets may not request a roommate and must be willing to be quartered with the cadet assigned, regardless of ethnic group, school, or state consideration.
- d. Cadets must bring at least three short sleeve Air Force shirts, three pairs of trousers/slacks, three sets of AFJROTC PTs and sneakers. **NO SCHOOL COLORS**. Cadets must have leather shoes (**NO CORFAMS**) and sufficient socks and underwear for five days. Make sure cadets bring flight cap.

### **Required Clothing Items (minimum)**

Male:

1 Flight Cap  
3 Short Sleeve Shirts  
3 Pairs of Trousers  
1 Pair of Blk. Oxford Shoes (**issue**)  
1 Pair of "PT" Shoes  
1 Nametag  
6 Pairs of Blk. Socks  
6 Pairs of White Socks  
1 Set of **c/SSgt.** Rank  
1 Set of Ribbons (required)  
6 Pairs of Underwear  
6 White V-Neck T-shirts  
1 Belt w/Buckle

Female:

1 Flight Cap  
3 Short Sleeve Shirts  
3 Pairs of Slacks  
1 Pair of Blk. (**issue**)  
1 Pair of "PT" Shoes  
1 Nametag  
6 Pairs of Blk. Socks  
6 Pairs of White Socks  
1 Set of **c/SSgt.** Rank  
1 Set of Ribbons  
6 Pairs of Underwear  
3 White V-Neck T-  
1 Belt w/Buckle

### **All Cadets**

1 Shoeshine Kit  
Personal Toiletries (deodorant, etc)  
1 Pair of Shower Shoes  
1 Laundry Bag  
Sleep Wear  
3 sets Athletic Attire (Blue JROTC Shorts & Grey Shirt) **or** (AF Grey Sets) (**No school colors**)  
Pen/Pencil Notebook

### **ARRIVAL AND DEPARTURE INFORMATION**

**NOTE: Please make sure cadets have been fed before check-in. There is no evening meal on Sunday.**

- a. Registration will begin **After an No Earlier Than 1600, Sunday, 19 June 2011,** at Pierce Hall, Midwestern State University.
- b. Departure will be approximately 1000, Friday, 24 June 2011. A graduation parade and ceremony will be held at Midwestern State University starting at 0900. Parents and friends are invited to attend.
- c. Cadets will notify their parents of the EMERGENCY PHONE NUMBER, if the need arises during the course.

### **EMERGENCY NUMBERS:**

Killingsworth Hall: (940) 397-7200

- d. Anyone driving to Sheppard AFB, without a base sticker, must have proof of insurance and registration to get a temporary pass.
- e. SASIs or ASIs will be responsible for handing out any medicines required by their cadets.

## **Fees and Costs**

- a. **Cadet Cost:** MEALS - \$31.50 (Can be Air Force Funds)  
ACTIVITIES - \$78.50 (Cannot be Air Force Funds)

**Total Cost per Cadet - \$110.00**

- b. SASIs are asked to collect the fees locally and forward one consolidated check to cover the amount required for all attendees. Make checks payable to AHS AFJROTC SLS.
- c. Registration forms and fees are required to be returned to Arlington High School by 15 May 2011. **Send a list of all cadet's names, gender, and T-Shirt sizes.**  
**INCOMPLETE FORMS WILL BE RETURNED IF POSSIBLE. INCOMPLETE FORMS WITHOUT CONTACT INFORMATION WILL BE THROWN AWAY.**
- d. There will be NO REFUNDS AFTER 15 MAY 2011. Schools may make same sex replacements of cadets who cancel after you have turned in their names to us.
- e. Instruct cadets they may have additional expenses such as laundry and will need spending money for snacks, BX, etc.

## **INSTRUCTOR ARRANGEMENTS**

Instructors will call Sheppard Billeting Office at ( 940 )855-7370 and make their own quarters arrangements. If you're bringing your spouse or family members, you must make your own arrangements, either with the base or in a civilian facility. Instructors seeking lodging on campus must provide Name, Mobile telephone number and Cash/Check/Money Order during in-processing. The fee is for 5 nights and linen/towels/wash cloths. There is no daily linen/towel service. On campus billeting is not available for instructors with family members. Instructors may eat, at their expense, in the University dining facility with the cadets.  
**Prices for instructors are as follows: LODGING - \$97.00, MEALS - \$91.50.**

