

Bailey Junior High School PTA

The Bailey Junior High PTA is in the process of looking for officers/chairmen for the 2012-2013 school year. If you have an interest in serving on the PTA Executive Board, please fill out this form and return to the address listed below.

Responsibilities of a board member include attending executive meetings, attending general meetings, and any other planned PTA activities.

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Name

Current School

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E-mail Address

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Phone

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Cell Phone

Elected Positions:

___ President

___ 1st VP Membership

___ 2nd VP Programs

___ 3rd VP Community Services

___ 4th VP Hospitality

___ 5th VP Public Relations

___ 6th VP Budget & Finance

___ Secretary

___ Treasurer

Committee Positions:

___ Communications

___ Council Delegate (3)

___ Volunteer Chair

___ Character/Spiritual

___ Arts in Education(Reflections) & Environmental Contest

___ Special Events

___ Health and Welfare

___ Citizenship & Legislation

___ Teachers Courtesies

___ Sunshine

___ Newsletter Editor

___ Newsletter Distribution

___ Student Directory

___ Spirit Sales

___ Beautification

___ Valentines Dance

___ Historian

___ Parliamentarian

Communicates with all members via all forms of communication

Attends all monthly council PTA meetings

Coordinates volunteers as needed

Presents thought for the day at each meeting

Handles PTA contest in Fall &

handles PTA contest in Spring

Coordinates special events

Clothing and school supply drive

Informs members of pertinent student issues

Assist chair/teacher appreciation

Handles benevolent matters

Five newsletters per year

Labels and mails newsletters

Produce directory

Spirit items

School beautification projects

Coordinates dance in February

Prepares PTA scrapbook

For further information please contact PTA President, Audra Moore (817)368-8786 or audra@atmoorehealthcare.com

You may return this form by email to Audra Moore audra@atmoorehealthcare.com, drop it by the BJH office or via mail to: Bailey Jr. High PTA, Attn. Audra Moore, 2411 Winewood Lane, Arlington, TX 76013. **Submission deadline is February 13, 2012**