

Instructions

1. To access the site, log into <http://bsd.officedepot.com>. Enter 8673605 as both the log-in and password.
2. Once into the site, find My Shopping Lists in the gray Shopping Tools box on the left hand side of the page.
3. Scroll to find the needed Shopping List and double-click the blue link.
4. To purchase items from the list, enter Add to Cart.
5. Once items are added, you will proceed to Checkout, entering all pertinent credit card information.
6. Hit Process Order after reviewing order. This will generate an order number, and the order will be delivered next day to the school.