

Boles Orchestra Booster Club (BOBC)

The BOBC Board Committee is searching for individuals to serve as chairmen for the 2011-2012 school year. Please help the committee by considering a position. Brief job descriptions are listed below. Please indicate a 1st, 2nd, & 3rd choice. Your consideration is greatly appreciated! Thanks so much for volunteering your time and support to the Boles Orchestra Booster Club.

- _____ **Vice President** - Submit brief weekly news article for PTA's *Boles Bulletin* newsletter. Works closely with the President. Needs to be a 7th grade parent who will be willing to serve as President for the 8th grade year.
- _____ **Secretary** - Keeps minutes of monthly meetings.
- _____ **Treasurer** - Prepares budget and is responsible for checking account.
- _____ **Receptions** - Coordinates after-concert receptions and end-of-the-year Orchestra Awards Banquet. (Need at least two volunteers)
- _____ **Uniforms** - Organizes uniform inventory and coordinates uniform assignments at registration. Order uniforms as needed. (Need at least two volunteers)
- _____ **Registration** - Coordinates volunteers for registration table at the beginning of the year.
- _____ **Photography** - Take pictures at concerts and activities for scrapbook and end-of-the-year video.
- _____ **Fundraising** - Plan and organize fundraising (car wash, Chick-Fil-A, Cici's Pizza, sponsorship drive, etc.).
- _____ **Communication** - Coordinate telephone and email communication.
- _____ **Scrapbook** - Compile and put together picture history of year and have ready for end-of-the-year Orchestra Awards Banquet.

Parent Volunteer Name _____

Address _____

Phone Number _____

Email Address _____

Name of Student(s) Attending Boles _____