

ARLINGTON INDEPENDENT SCHOOL DISTRICT
1203 WEST PIONEER PARKWAY
ARLINGTON, TEXAS 76013

PRINTING AISD 2009-10 WALL CALENDAR
BID NUMBER 10-11

The Arlington Independent School District is seeking bids for printing the AISD 2009-10 wall calendar. The service includes printing and mailing the calendar. There are approximately 105,000 copies to be printed and, of that, approximately 87,000 four-ounce pieces will be mailed. (Overages only up to 10% are acceptable). The camera ready art work will be available no later than July 13, 2009. The deadline for mailing the completed calendars is Wednesday, July 29, 2009. Any overage shall be delivered to AISD Public Information Office, 1203 West Pioneer Parkway, Arlington, Texas, 76013, in boxes of 100 per box.

Mailing list will be in an Excel format. Graphics will be in InDesign/Mac/pdf.

SPECIFICATIONS

Description: 36 page wall calendar
4 page cover
32 interior pages

Finished Size: 8-3/8" x 10-7/8" page size

Stock: Text: 40 lb. Gloss Enamel, White
Cover: 80 lb. Gloss Book, White
Brightness: 84

Ink: 4/4 Full bleed, grayscale, text and graphics

Finish: Saddle stitch, single fold
Two Staples
1 hole drill, +/- 3/16, center aligned

Camera-Ready Art: InDesign/Mac in PDF

Mailing: Mailing list to be provided in Excel format
Approximately 87,000 (+/- 1%) 4 ounce pieces (calendars) will be mailed. Last date for mailing is Wednesday, July 29, 2009. Overages shall be delivered to AISD Public Information at the above address in boxes of 100.

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BID FORM

<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
105,000 ea to be printed	_____	_____
87,000 ea (mailing cost only)	_____	_____
Total for Printing and Mailing		_____
Grand Total		_____

For technical questions on this bid please contact John Knox, Manager of Image Processing, at 682-867-7656. For questions on graphics or mailing, please contact Mandy Rabalais at 682-867-7369.

COMPANY NAME _____ COMPANY REPRESENTATIVE _____

STREET OR PO BOX _____ CITY _____ STATE _____ ZIP _____

TELEPHONE NUMBER _____ FAX NUMBER _____ E-MAIL _____

DATE _____ TERMS _____

AUTHORIZED SIGNATURE _____ PRINTED SIGNATURE _____