

**Arlington  
Independent  
School District**

**James Martin High School**

# **PARKING**

**Rules**

**&**

**Regulations**

## **OVERVIEW**

Permission to park in a designated Arlington Independent School District Parking area is a privilege, not a right.

The campus administration and the AISD Security Department are given the responsibility of enforcing policies which provide a safe campus environment for our students and staff.

To aid in this process, the AISD Administration and the Security Department have jurisdiction on school district property and property where school district events take place.

***The AISD issues the following regulations and guidelines for parking on school district property:***

### **❖ PARKING PERMIT REQUIREMENTS –**

- A student driving a motor vehicle to school must be a licensed driver and have state required insurance coverage.
  - The student's name must be listed as an additional or insured driver on the current insurance policy.
- The student must register the motor vehicle and obtain a parking sticker from the high school administrator who oversees the campus parking program.
  - For James Martin Highschool, this office is located in the east wing of the building, in the Parking Permit office.
- The parking permit must be displayed at all times when the vehicle is on campus.

### **❖ PURCHASE OF PARKING PERMIT –**

- Eligible students may purchase a parking permit from their high school for
  - \$45 senior/junior parking
  - \$35 sophomore parking
- All students will be required to complete the online Student Parking Sticker application found on the Martin Highschool website. A valid Texas driver's license and valid proof of insurance will need to be uploaded at the time of purchase.
  - The student's name must be listed as an additional or insured driver on the current insurance policy.
  - The student's driver's license and insurance must remain current at all times.
- Students will be allowed to purchase one (1) permit only which will be assigned to the vehicle registered on the application.
  - If the student has multiple vehicles that may be used to get to school, a separate sticker will need to be purchased for each vehicle.

#### ❖ **REPLACEMENT PERMITS –**

- In the event a parking sticker is lost, stolen, or destroyed, the student will need to immediately notify the high school administrator over parking.
- The administrator will issue a replacement sticker if required documentation is provided.
  - Original sticker – will be accepted if intact or torn.
  - Letter from insurance company on letterhead.
  - Police report.
  - Other related information.

#### ❖ **DISPLAY OF PERMITS –**

- Parking sticker will be permanently affixed to the front windshield, just above the state registration sticker.

#### ❖ **TEMPORARY PERMITS –**

- In special circumstances, a “temporary” parking permit may be obtained from the designated campus administrator’s office. The definition of special circumstances and the issuance of the temporary parking permit will be at the discretion of the administrator.

#### ❖ **VISITOR PARKING –**

- Any vehicle entering AISD property is subject to search by school authorities and law enforcement personnel.

#### ❖ **TICKETING & TOWING –**

- If a vehicle is in violation of any the following Student Parking / Vehicle Regulations, the vehicle will receive a ticket from campus security. After 4 tickets, the vehicle will be subject to towing at the owner’s expense.

## **\*\* STUDENT PARKING / VEHICLE REGULATIONS \*\***

- 1. Park in designated areas only.**
- 2. No parking in the following areas**
  - ❖ Faculty, administrator, or employee areas.
  - ❖ Bus loading zones
  - ❖ Visitor areas
  - ❖ Handicapped spaces
    - If a student requires handicap parking, the placard or handicap plate must be registered to the student. A placard or plate registered to a parent or other family member will not allow for handicap parking for the student.
  - ❖ Fire lanes
  - ❖ Sidewalks
  - ❖ Senior parking spot purchased by another student
    - If you have purchased a parking spot and someone has parked in your spot, please go to the Parking Permit office to report so the next steps can be taken.
  - ❖ Any parking spot with any painting on it. This includes a name, number, or painted decorations.
- 3. NO PARKING WITHOUT A PARKING STICKER.**
- 4. One parking space per vehicle.**
- 5. 10 m.p.h. speed limit.**
- 6. No loud stereo or sound system.**
- 7. No display of obscene, indecent, or offensive symbols written on or affixed to vehicle.**

**Violation of any Parking/Vehicle regulation may result in the revocation of parking privileges and/or student disciplinary action.**

**Violations may also result in towing of vehicle at the owner's expense.**

Arlington ISD Security: (682) 867-7840

24hrs: (817) 459-7699

James Martin High School: (682) 867-8600