Arlington ISD

Private Non Profit Schools

Tutoring Time Sheet

2015-2016

 Month of: February 2016

Print the following information legibly or complete electronically

Student Name: ­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: ­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_

 Last Name, First Name

School: Subject: Math Reading/LA Science

Tutor:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Tutoring/Session Topic** | **Time In** | **Time Out** | **Total Time** | **Date** | **Student Signature** |
|  |  |  |  | 1 | M |  |
|  |  |  |  | 2 | T |  |
|  |  |  |  | 3 | W |  |
|  |  |  |  | 4 | TH |  |
|  |  |  |  | 5 | F |  |
|  |  |  |  | 6 | S |  |
|  |  |  |  | 7 | S |  |
|  |  |  |  | 8 | M |  |
|  |  |  |  | 9 | T |  |
|  |  |  |  | 10 | W |  |
|  |  |  |  | 11 | TH |  |
|  |  |  |  | 12 | F |  |
|  |  |  |  | 13 | S |  |
|  |  |  |  | 14 | S |  |
|  |  |  |  | 15 | M | HOLIDAY |
|  |  |  |  | 16 | T |  |
|  |  |  |  | 17 | W |  |
|  |  |  |  | 18 | TH |  |
|  |  |  |  | 19 | F |  |
|  |  |  |  | 20 | S |  |
|  |  |  |  | 21 | S |  |
|  |  |  |  | 22 | M |  |
|  |  |  |  | 23 | T |  |
|  |  |  |  | 24 | W |  |
|  |  |  |  | 25 | TH |  |
|  |  |  |  | 26 | F |  |
|  |  |  |  | 27 | S |  |
|  |  |  |  | 28 | S |  |
|  |  |  |  | 29 | M |  |

Notes:

* Title 1 funds are supplemental and must not supplant direct instruction. Tutoring must occur during the day when there is not direct instruction from the classroom teacher going on. Tutoring can occur before or after school, and on Saturdays.
* Have the student time in and out and sign this sheet every time services are rendered.
* The tutor should return the Attendance/Session Content Sign in Sheet to the State and Federal Programs Department with Invoice.
* The tutor should copy the Tutoring Attendance/Session Content Sign in Sheets for documentation.