

**ARLINGTON INDEPENDENT SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
Thursday, November 15, 2018
5:00 p.m.**

NOTICE of Regular Meeting of the Board of Trustees at the Administration Building, Board Room, 1203 West Pioneer Parkway, Arlington, Texas

CALL TO ORDER: Board Work Session: 5:00 p.m., Conference Room “B”

During this open meeting work session, Board Members may discuss and ask AISD staff questions concerning any of the subjects listed in the Notice/Agenda under the headings of Program and/or Presentation, Appointments, Public Hearing, Action Items, Consent Items and Discussion Items.

CLOSED MEETING: *Following Board Work Session, Conference Room “B”*

Adjournment to closed meeting pursuant to Sections 551.071 (consultation with attorney to seek and receive legal advice); 551.072 (discuss the purchase, exchange, lease or value of real property); Section 551.073 – (negotiating contracts for prospective gifts or donations); Section 551.074 - (consider the appointment, employment, evaluation, reassignment, duties, discipline, non-renewal or dismissal of a public officer or employee, or to hear complaints or charges against a public officer or employee); Section 551.076 (consider the deployment, or specific occasions for implementation, of security personnel and devices); Section 551.082 – (discussing or deliberating the discipline of a public school child or children, or a complaint or charge is brought against an employee of the school district by another employee); Section 551.0821 – (deliberating in a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation); Section 551.083 (considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements); 551.087 (deliberation regarding economic development negotiations).

1. Goal Setting
2. Receive information on, discuss, and deliberate on proposed economic development opportunity and possible lease involving real property.
3. DGBA (LOCAL) Policy – Consultation with attorney

RECONVENE INTO OPEN SESSION: Approximately 7:00 p.m., Board Room

OPENING CEREMONY:

PROGRAM AND/OR PRESENTATION: This time has been designated for the purpose of allowing programs and/or presentations relating to matters such as curricular, extracurricular, co-curricular and PTA type activities.

- A. Recognition of Bless A Campus Program

APPOINTMENTS:

- A. Consider Administrative Appointments: (pg. 7)
Principal for Goodman Elementary and Assistant Principal for Arlington Collegiate High

- B. Introductions:
Director of Advanced Academics, Director of Career and Technical Education, and
Director of Security

PUBLIC HEARING:

- A. “Schools FIRST” – State Financial Accountability Rating

**OPEN FORUM FOR
AGENDA ITEMS:**

Persons attending the meeting may request an Open Forum Sign-Up Card. The card must be completed in its entirety and submitted to the Board President no later than **6:55 p.m.** This first Open Forum is limited to agenda items other than personnel. Any personnel concern should be brought directly to the Superintendent or Board President prior to the meeting, who will guide you to the proper procedure pursuant to Board Policy. Speakers will be limited to five (5) minutes. When more than one individual wishes to address the same agenda item, the President may ask the group to appoint one spokesperson.

ACTION:

- A. Consider Proposed Boundary Changes for Pope, Speer, Swift and Webb Elementaries Impacted by Wimbish World Language Academy (pg. 8)
- B. Consider Approval of Fiscal Year 2017-2018 Independent Audit (pg. 9)
- C. Consider 2018-2019 Campus Performance Objectives and District Scorecard (pg. 10)

DISCUSSION / ACTION:

- A. Consider 2019-2020 School Calendar (pg. 11)

ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA:

CONSENT ITEMS:

Materials relating to the items to be acted upon in the Consent Agenda are provided to the Board Members for study and review prior to the meeting. The items contained in the bid portion of the Agenda have been endorsed by the Board Members during the budget process.

- A. Consider Bid (pg. 13)
19-16 CSP for AISD Early College High School
- B. Consider Purchases Greater Than \$50,000 Exempt from Bid (pg. 19)
19-11-15-001 Mowing Equipment
19-11-15-002 SRO Program
- C. Consider Change Order #2 Amending the Substantial Completion Date and Contract Amount for 2014 Bond Construction Project for Junior High School Track Renovations, Phase III – Bid Package 9 (pg. 21)

**OPEN FORUM
FOR NON-AGENDA
ITEMS:**

Persons attending the meeting may request an Open Forum Sign-Up Card. The card must be completed in its entirety and submitted to the Board President no later than **6:55 p.m.** This second Open Forum allows individuals to address the Board on any subject, except personnel. Any personnel concern should be brought directly to the attention of the Superintendent or Board President prior to the meeting, who will guide you to the proper procedure pursuant to Board Policy. Speakers will be limited to five (5) minutes. When more than one individual wishes to address the same topic, the Board President may ask the group to appoint one spokesperson.

**SUPERINTENDENT'S
REPORT:**

This time is for the Superintendent to acknowledge varying kinds of activities occurring within the district. This includes such items as recognition of outstanding performance by district staff and/or students, the initiating of new programs and special activities.

The Superintendent will report on the following subjects:

- A. Recognition of outstanding performance by district staff and students
- B. Initiation of new programs and special activities

**SCHOOL BOARD'S
REPORT:**

This time on the Agenda allows each member to inform other Board Members, the administrative staff and the public of activities which are of interest.

The Board Members will report on the following subjects:

- A. Board member attendance at various school and community events.
- B. Board member announcement of various upcoming school and community events.
- C. Board member visits to various campuses
- D. Board member recognition of outstanding performance by district staff and students
- E. Board member recognition of new programs and special activities

CLOSED MEETING:

At any time during the meeting the Board may adjourn into closed meeting for consultation with its attorney (Tex. Gov't Code § 551.071) or for a posted agenda item pursuant to Texas Government Code sections 551.072 – 551.084 (see below).

ADJOURNMENT

The agenda order may be adjusted by the Presiding Officer at any time during the meeting.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed meeting of the Board should be held or is required in relation to any item included in this notice, then such closed meeting is authorized by Texas Government Code Section 551.001, et. seq., for any of the following reasons:

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 - For the purpose of negotiating contracts for prospective gifts or donations.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel and devices.

Section 551.082 - For the purpose of deliberating in a case involving discipline of a public school child or children, or in a case in which a complaint or charge is brought against an employee of the school district by another employee and the complaint or charge directly results in a need for a hearing.

Section 551.0821 - For the purpose of deliberating in a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation.

Section 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

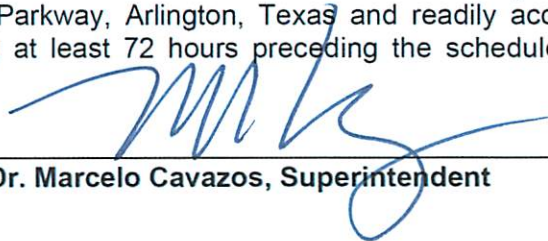
Section 551.084 - For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting, then such final action, final decision or final vote shall be at either:

- A. the open meeting covered by this notice upon the reconvening of this public meeting, or
- B. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 12th day of November, 2018 at 5:00 p.m., this notice was posted on a bulletin board at a place convenient to the public at the central administrative office of the Arlington Independent School District, 1203 West Pioneer Parkway, Arlington, Texas and readily accessible to the general public at all times beginning at least 72 hours preceding the scheduled time of the meeting.



Dr. Marcelo Cavazos, Superintendent

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Arlington Independent School District Board of Trustees Communication

Meeting Date:	November 15, 2018	Action Item
Subject:	Appointment of Administrative Personnel	

Purpose:


The purpose of this action item is to appoint the Principal for Goodman Elementary and Assistant Principal for Arlington Collegiate High.

Background:

Screening and interview committees consisting of administrative staff have submitted the names to the Superintendent for consideration.

Recommendation:

The administration recommends the Board appoint the applicants for the administrative positions listed above as discussed in Executive Session.

Submitted to: Board of Trustees Arlington Independent School District	Submitted by: 
	Prepared by: Scott Kahl
	Date: November 6, 2018

Arlington Independent School District Board of Trustees Communication

Meeting Date: November 15, 2018	Action Item
Subject: Consider Proposed Boundary Changes for Pope, Speer, Swift and Webb Elementaries Impacted by Wimbish World Language Academy	

Purpose:

The purpose is to recommend the boundary changes for the 2019-2020 school year as a result of the opening of Wimbish World Language Academy which will impact Pope, Speer, Swift and Webb Elementaries. The boundary changes will take effect in the fall of 2019.

Background:

A committee of central office staff, campus administration, parents and a professional demographer met to consider boundary changes that impact these schools. The committee considered student safety and enrollment balance while creating the proposed boundary. The board then approved the committee to hold open forums to gather input from the community on the draft boundaries. Five community forums were held over a two week period to present the draft boundary and the process to the community. Other considerations were presented to the committee at the forums. Finally, the committee met to consider the community input.

Recommendation:

Administration recommends that the Board approve the new attendance boundaries for Pope, Speer, Swift and Webb Elementaries as a result of the opening of the Wimbish World Language Academy. The new boundaries take effect in the fall of 2019.

Submitted to: Board of Trustees Arlington Independent School District	Submitted by: Michael Hill  Prepared by: Date: November 9, 2018
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**Arlington Independent School District
Board of Trustees Communication**

Meeting Date: 11/15/2018	Action Item
Subject: Fiscal Year 2017-2018 Independent Audit	

Purpose:


To provide the Board the opportunity to review and approve the fiscal year 2017-2018 independent audit.

Background:

Section 44.008 of the Texas Education Code requires the District to have its financial records audited by an independent auditor at the close of each fiscal year. The accounting firm of Whitley Penn, LLP, was retained to perform the audit for the fiscal year ending June 30, 2018

Recommendation:

Administration recommends approval of the fiscal year 2017-2018 independent audit.

Submitted to: Board of Trustees Arlington Independent School District	Submitted by: 
	Prepared by: Tony Drollinger
	Date: 11/05/2018

Arlington Independent School District Board of Trustees Communication

Meeting Date:	November 15, 2018	Action Item
Subject:	2018-2019 Campus Performance Objectives and District Scorecard	

Purpose:


To consider campus improvement plans' performance objectives and the District Scorecard for Board approval.

Background:

Board policy BQ-Legal requires that the Arlington Independent School District Board of Trustees approve the performance objectives of campus improvement plans.

Recommendation:

The administration recommends the Board approves the 2018-19 campus improvement plans' performance objectives and the District Scorecard.

Submitted to: Board of Trustees Arlington Independent School District	Submitted by:  <hr/> Prepared by: Steven Wurtz, Ed.D. <hr/> Date: October 11, 2018
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Arlington Independent School District Board of Trustees Communication

Meeting Date:	November 15, 2018	Discussion-Action Item
Subject:	Consider 2019-2020 School Calendar	

Purpose:


The purpose is to give the Board the opportunity to discuss and potentially approve the 2019-2020 school calendar.

Background:

A committee of teachers, parents, students, administrators and community members met last spring and this fall to discuss the parameters for developing the school calendar. The district, through a third-party agency, administered a calendar survey to parents of enrolled students and staff members. The survey results were reviewed by the calendar committee.

Recommendation:

Administration recommends the Board approve the 2019-2020 school calendar as presented. Administration also recommends the Board approve the 2019-2020 calendar framework to be used to determine the 2020-2021 school calendar.

Submitted to: Board of Trustees Arlington Independent School District	Submitted by: 
	Prepared by: Michael Hill
	Date: November 9, 2018

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**Arlington Independent School District
Board of Trustees Communication**

Meeting Date: November 15, 2018

Consent Item

Subject: Bids

Purpose:

To provide the Board of Trustees the opportunity to review the purchase of goods and services prior to final Board approval.


Background:

Bids presented on the consent agenda:

19-16 CSP for AISD Early College High School

Recommendation:

The Administration recommends approval of the bids.

Submitted to: Board of Trustees Arlington Independent School District	Submitted by: 
	Prepared by: Tammy Craig
	Date: 11/6/2018



TO: Cindy Powell
Chief Financial Officer

FROM: Tammy Craig
Director of Purchasing

DATE: November 15, 2018

RE: **CSP 19-16 AISD Early College High School**

Competitive Sealed Proposal (CSP) **19-16** is for the construction services of the Early College High School from the 2014 Bond Program. Ten proposals were received in response to the CSP, an additional proposal was received from Engineered Air Balance for testing and balancing. It was marked "not as specified", as this CSP was for construction services. Attached is a recommendation letter from William Kelly Horn, Executive Director of Plant Services, a letter from LBL Architects and the evaluation summary.

It is recommended that the contract be awarded per the recommendation.

cc: Tony Drollinger
Executive Director of Finance



MEMORANDUM

TO: Cindy Powell, Chief Financial Officer
FROM: Wm. Kelly Horn, Executive Director of Plant Service
DATE: November 12, 2018
SUBJECT: Competitive Sealed Proposal (CSP#19-16) for Renovations for an Early College High School

The District approved renovations for condition improvements to the facility at 4900 Arkansas Lane as a part of the 2014 Bond program. Additional renovations were subsequently approved through surplus General Fund fund balance to repurpose the facility for a new Early College High School. The Board of Trustees approved LBL Architects (LBL) as the design professional and approved Competitive Sealed Proposal (CSP) as the method of construction procurement for the project.

The project architect, LBL, completed the construction documents and the District requested proposals. Notification of the request for CSP was sent to local contractors, area chambers of commerce and contractors on a list supplied by the DFW Minority Business Council. Notice of the request for CSP was also advertised in accordance with state law.

Proposals were received from ten general contractors:

- Adolfson & Peterson
- Big Sky Construction
- ICI Construction
- Imperial Construction
- Lee Lewis Construction
- MAC's Construction
- Pete Durant and Associates
- Ratcliff Constructors
- RJM Contractors
- Sedalco, Inc.

Competitive Sealed Proposals received from the proposers were evaluated based criteria published in the CSP document:

Price	35%
Qualifications	40%
HUB Participation	10%
Interview	15%

An evaluation committee consisting of the Chief Financial Officer, Executive Director of Plant Services, Interim Director of Facility Planning and Construction, Project Manager and the Design Architect completed evaluations. Ratcliff Constructors (Ratcliff) ranked highest amongst all proposers at 86.24 points. District staff worked with Ratcliff to ensure that the intended project scope is being addressed, identify opportunities to reduce the proposed cost and verify the project budget.

The architect's letter of recommendation for construction contract award for renovation of Early College High School is attached.

Pending approval of the CSP, work on this project will begin in the fall of 2018 with substantial completion expected in the summer of 2019.

Based on the evaluation process, the committee recommends the Competitive Sealed Proposal as submitted by Ratcliff Constructors in the amount of \$7,440,217. This CSP is over the original construction budget by \$340,217.



November 12, 2018

Kelly Horn, Executive Director of Plant Services
1203 W. Pioneer Pkwy
Arlington, Texas 76013

RE: Arlington ISD
CSP No. 19-16
Renovations to Arlington ISD Early College High School
Comm. No. 966A

Dear Kelly Horn,

Please accept our recommendation for award of a construction contract for the above referenced project. We have reviewed the proposal received on November 9, 2018 and Radcliff Constructors, LP received a total score of 86.24 out of 100 points. The evaluation criteria focused on the total proposed amount, qualifications and required proper forms, proposed time of completion, and HUB compliance. The budget for this project was \$7,100,000.00 and the base bid proposal is \$7,440,217.00.

The CSP is over the original construction budget by \$340,217.00. Additional specialized items to the scope for the advanced educational needs for Early College High School is one of the reasons that the cost exceeds the project budget.

Based on the above information we therefore recommend a construction contract be awarded to Radcliff Constructors, LP in amount of \$7,440,217.00

Please contact our office if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tom McCarty', written over a white background.

Tom McCarty, AIA
Vice President
LBL Architects, Inc.

Summary

PROJECT NAME: Early College High School
PHASE - BID PACKAGE: PH4-BP02
PROJECT #: CSP 19-16

PROPOSAL SELECTION CRITERIA	
Price	35%
HUB Commitment	10%
Qualifications	40%
Interview	15%
Total	100%

PRE INTERVIEW PROPOSAL EVALUATION								
Proposer	Price	Price Score	HUB Commitment %	HUB Score	Qualifications	Qualifications Score	Total Score	Ranking
Adolfson & Peterson	\$8,140,000	30.53	20	10.00	77.44	30.97	71.50	4
Big Sky Construction	\$8,259,000	30.09	30	10.00	76.28	30.51	70.60	6
ICI Construction	\$8,600,000	28.90	20	10.00	64.13	25.65	64.55	8
Imperial Construction	\$8,990,000	27.64	25	10.00	73.59	29.44	67.08	7
Lee Lewis Construction	\$8,220,000	30.23	20	10.00	77.35	30.94	71.17	5
MAC's Construction	\$8,017,000	31.00	20	10.00	78.16	31.27	72.26	2
Pete Durant and Associates	\$8,520,000	29.17	20	10.00	80.96	32.39	71.55	3
Ratcliff Constructors	\$7,450,000	33.36	20	10.00	73.36	29.34	72.70	1
RJM Contractors, Inc.	\$8,454,000	29.39	0	0.00	75.04	30.02	59.41	9
Sedalco, Inc.	\$8,797,000	28.25	0	0.00	78.61	31.45	59.69	10

POST INTERVIEW PROPOSAL EVALUATION									
Proposer	Price	Price Score	HUB Commitment %	HUB Score	Qualifications	Qualifications Score	Interview Score	Total Score	Ranking
Adolfson & Peterson	\$8,140,000	30.53	20	10.00	77.44	30.97	12.77	84.27	2
Big Sky Construction	\$8,259,000	30.09	30	10.00	76.28	30.51	12.77	83.37	3
MAC's Construction	\$8,017,000	31.00	20	10.00	78.16	31.27	10.03	82.29	5
Pete Durant and Associates	\$8,520,000	29.17	20	10.00	80.96	32.39	10.97	82.52	4
Ratcliff Constructors	\$7,450,000	33.36	20	10.00	73.36	29.34	13.54	86.24	1

Arlington Independent School District Board of Trustees Communication

Meeting Date: November 15, 2018

Consent Item

Subject: Purchases Greater Than \$50,000 Exempt from Bid

Purpose:

To provide the Board of Trustees the opportunity to review the purchase of goods and services greater than \$50,000 exempt from bidding prior to final Board approval.

Background:

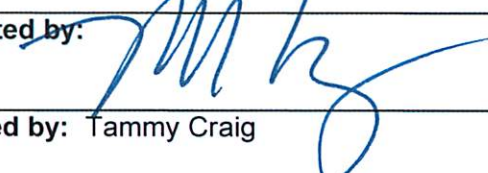
Board policy CH Local reads "any such purchases that cost \$50,000 or more in the aggregate over a one-year period of time shall require Board approval before a transaction may take place." Listed below are the purchases over \$50,000 exempt from bidding that now require Board approval:

19-11-15-001 Mowing Equipment

19-11-15-002 SRO Program

Recommendation:

The Administration recommends approval of the purchases greater than \$50,000 exempt from bid.

Submitted to: Board of Trustees Arlington Independent School District	Submitted by: 
	Prepared by: Tammy Craig
	Date: 11/06/2018

**Arlington Independent School District
Purchases Greater than \$50,000 Exempt from Bid
Date: November 15, 2018**

Control No.	AISD Department	Vendor Name	Goods or Services	Estimated Amount	Purchase Method
19-11-15-001	Plant Services	John Deere (Deere & Company)	Mowing Equipment for the Grounds Department	\$ 60,030.00	TASB Buyboard (529-17)
19-11-15-002	Asst. Superintendent of Administration	City of Arlington	Arlington Police Department - SRO Program	\$ 1,739,686.00	Interlocal Agreement

Arlington Independent School District Board of Trustees Communication

Meeting Date: November 15, 2018

Consent Item

Subject: Change Order #2 Amending the Substantial Completion Date and Contract Amount for 2014 Bond Construction Project for Junior High School Track Renovations, Phase III - Bid Package 9

Purpose: To give the Board of Trustees the opportunity to consider and act on Change Order #2 amending the substantial completion date and contract amount for 2014 Bond Construction Project for Junior High School Track Renovations, Phase III – Bid Package 9.

Background: During the final stages of project construction the General Contractor, Hellas Construction (Hellas), was directed to make various unforeseen site changes by the Arlington ISD. The District, its design professionals, and the City of Arlington worked jointly on the changes to improve storm water drainage from the Gunn and Shackelford Junior High School sites following recent periods of unusually heavy rainfall. The additional costs necessary to modify site grading, enhance storm drainage, and stabilize the soil with sod in lieu of hydro mulch could not be funded through the original, Board approved, construction contract.

Hellas is requesting an additional 108 days to complete the project. The original contracted substantial completion date is August 15, 2018. Approval of the additional days will make the new substantial completion date November 30, 2018.

Pending approval of Change Order #2, funding for the Junior High School Track Renovations project would increase in the amount of \$174,550.00. This change order is summarized in the table below.


Stantec Architects' (Stantec) project architect and the civil engineer have reviewed the change order and validated the costs with Hellas and AISD staff.

Change Order Summary:

Item	Description	Cost
01	Allowance for Miscellaneous Grading, Drainage Enhancements, and Sod Installation at Gunn JHS	\$122,208.78
02	Allowance for Miscellaneous Grading, Drainage Enhancements, and Sod Installation at Shackelford JHS	\$ 29,723.77
03	Owner Controlled Allowance for Miscellaneous Projects Enhancements Requested by City of Arlington	\$ 22,617.45
Sum of Changes		\$ 174,550.00

Attached are letters from Stantec and Hellas explaining the need for amending the contract and increasing funding for unforeseen site costs related to grading, drainage enhancements, and soil stabilization at Gunn and Shackelford Junior High Schools. The original contract amount for the project was \$7,727,384.82. Change Order #1 was approved by the Board of Trustees on June 12, 2018, in the amount of \$200,776.50 to stabilize the subgrade and replace the track at Workman Jr. High. Administration is seeking Board approval for Change Order #2 in the amount of \$174,550.00. Pending approval of Change Order #2 the amended contract amount would be \$8,102,711.32.

Recommendation: Administration Recommends Approval

Submitted to: Board of Trustees Arlington Independent School District	Submitted by: 
	Prepared by: Wm. Kelly Horn
	Date: November 6, 2018



November 5, 2018
File: 2140.006.40

Attention: Mr. Kelly Horn
1201 Colorado Lane
Arlington TX
76015
United States of America

Good afternoon Kelly,

Change Order #2 Request- Reviewed and Acceptable -Sod and Drainage Cost per Hellas Exhibits

The attached pricing of \$174,550.00 has been reviewed by the appropriate Stantec team member and consultants (Glenn Engineering) and has been found to be within current industry standards for pricing. We recommend AISD approve this change and indicated amount for Hellas to proceed.

Regards,

STANTEC ARCHITECTURE INC

A handwritten signature in blue ink that reads "Chris Leija".

Chris Leija, AIA
Senior Project Manager
Phone: (214) 223.2420
Chris.Leija@stantec.com

Attachment: Hellas prepared Change Orfer

CC.

hb document2



October 31, 2018

Kelly Horn
Arlington Independent School District
O: 682-867-7729

RE – PH3BP09 Arlington Track-Change Order #2 Request

Hellas Construction, Inc. requests Change Order #2 for the above referenced project. This request includes a 108-day extension to the Substantial Completion date from August 15, 2018, to November 30, 2018, and additional funding of \$174,550 to address the following items:

1. Allowance for Gunn Junior High in the amount of \$122,208.78 to be used for miscellaneous Grading, Drainage enhancements, and Sod installation necessary to properly establish vegetation and prevent erosion
2. Allowance for Shackelford Junior High in the amount of \$29,723.77 used for miscellaneous Grading, Drainage enhancements, and Sod installation necessary to properly establish vegetation and prevent erosion
3. Owner Controlled Allowance in the amount of \$22,617.45 recommended by the Civil Engineer to address project enhancements required by the City of Arlington

Please contact this office should you have any questions regarding this quotation. **Hellas Construction, Inc.** looks forward to the opportunity to work with you.

Sincerely,

Joe Garcia
Project Manager
Hellas Construction, Inc.

