

**ARLINGTON INDEPENDENT SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
Tuesday, September 17, 2019
5:30 p.m.**

NOTICE of Regular Meeting of the Board of Trustees at the Administration Building, Board Room, 1203 West Pioneer Parkway, Arlington, Texas

CALL TO ORDER: Board Work Session: 5:30 p.m., Conference Room “B”

During this open meeting work session, Board Members may discuss and ask AISD staff questions concerning any of the subjects listed in the Notice/Agenda under the headings of Program and/or Presentation, Appointments, Public Hearing, Action Items, Consent Items and Discussion Items.

CLOSED MEETING: *Following Board Work Session, Board Conference Room*

Adjournment to closed meeting pursuant to Sections 551.071 (consultation with attorney to seek and receive legal advice); 551.072 (discuss the purchase, exchange, lease or value of real property); Section 551.073 – (negotiating contracts for prospective gifts or donations); Section 551.074 - (consider the appointment, employment, evaluation, reassignment, duties, discipline, non-renewal or dismissal of a public officer or employee, or to hear complaints or charges against a public officer or employee); Section 551.076 (consider the deployment, or specific occasions for implementation, of security personnel and devices); Section 551.082 – (discussing or deliberating the discipline of a public school child or children, or a complaint or charge is brought against an employee of the school district by another employee); Section 551.0821 – (deliberating in a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation); Section 551.083 (considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements).

1. Superintendent Evaluation
2. Consider recommendation to propose termination of continuing contract of Wanda Brunell

RECONVENE INTO OPEN SESSION: Approximately 7:00 p.m., Board Room

OPENING CEREMONY:

APPOINTMENTS:

- A. Consider Ratification of Administrative Appointments: (pg. 7)
Assistant Principal Sam Houston High, Assistant Principal for Ousley Junior High, Assistant Principal Anderson Elementary, and Assistant Principal for Berry Elementary

PUBLIC HEARING: None

OPEN FORUM FOR AGENDA ITEMS:

Persons attending the meeting may request an Open Forum Sign-Up Card. The card must be completed in its entirety and submitted to the Board President no later than **6:55 p.m.** This first Open Forum is limited to agenda items other than personnel. Any personnel concern should be brought directly to the Superintendent or Board President prior to the meeting, who will guide you to the proper procedure pursuant to Board Policy. Speakers will be limited to five (5) minutes. When more than one individual wishes to address the same agenda item, the President may ask the group to appoint one spokesperson.

ACTION:

- A. Consider TASB Board Policy Update 113 (pg. 8)
- B. Consider Recommendation to Propose Termination of Continuing Contract of Wanda Brunell

ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA:

CONSENT ITEMS:

Materials relating to the items to be acted upon in the Consent Agenda are provided to the Board Members for study and review prior to the meeting. The items contained in the bid portion of the Agenda have been endorsed by the Board Members during the budget process:

- A. Consider Bid (pg. 9)
20-14 CSP for Bailey Junior High School Roof & Window Replacement Project
- B. Consider Selection of Method of Procurement for 2019 Bond Project Additions and Renovations for Phase I – Bid Packages 5, 6, 7, and 9 (pg. 13)
- C. Consider Contract for Arlington Chamber of Commerce 2019-2020 (pg. 16)
- D. Consider Local Teaching Permit for: Jessica Baker, Health Science; and Jody Mings, Health Science (pg. 17)

DISCUSSION:

- A. Multidisciplinary Threat Assessment Team Update (pg. 19)
- B. Briefing on the 86th Texas Legislature Regular Session and Legislative Issues Impacting Public Education (pg. 20)

OPEN FORUM FOR NON-AGENDA ITEMS:

Persons attending the meeting may request an Open Forum Sign-Up Card. The card must be completed in its entirety and submitted to the Board President no later than **6:55 p.m.** This second Open Forum allows individuals to address the Board on any subject, except personnel. Any personnel concern should be brought directly to the attention of the Superintendent or

Board President prior to the meeting, who will guide you to the proper procedure pursuant to Board Policy. Speakers will be limited to five (5) minutes. When more than one individual wishes to address the same topic, the Board President may ask the group to appoint one spokesperson.

SUPERINTENDENT'S REPORT:

This time is for the Superintendent to acknowledge varying kinds of activities occurring within the district. This includes such items as recognition of outstanding performance by district staff and/or students, the initiating of new programs and special activities.

The Superintendent will report on the following subjects:

- A. Recognition of outstanding performance by district staff and students
- B. Initiation of new programs and special activities

SCHOOL BOARD'S REPORT:

This time on the Agenda allows each member to inform other Board Members, the administrative staff and the public of activities which are of interest.

The Board Members will report on the following subjects:

- A. Board member attendance at various school and community events.
- B. Board member announcement of various upcoming school and community events.
- C. Board member visits to various campuses
- D. Board member recognition of outstanding performance by district staff and students
- E. Board member recognition of new programs and special activities

CLOSED MEETING:

At any time during the meeting the Board may adjourn into closed meeting for consultation with its attorney (Tex. Gov't Code § 551.071) or for a posted agenda item pursuant to Texas Government Code sections 551.072 – 551.084 (see below).

ADJOURNMENT

The agenda order may be adjusted by the Presiding Officer at any time during the meeting.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed meeting of the Board should be held or is required in relation to any item included in this notice, then such closed meeting is authorized by Texas Government Code Section 551.001, et. seq., for any of the following reasons:

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 - For the purpose of negotiating contracts for prospective gifts or donations.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel and devices.

Section 551.082 - For the purpose of deliberating in a case involving discipline of a public school child or children, or in a case in which a complaint or charge is brought against an employee of the school district by another employee and the complaint or charge directly results in a need for a hearing.

Section 551.0821 - For the purpose of deliberating in a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation.

Section 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.084 - For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting, then such final action, final decision or final vote shall be at either:

- A. the open meeting covered by this notice upon the reconvening of this public meeting, or
- B. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 13th day of September, 2019 at 5:30 p.m., this notice was posted on a bulletin board at a place convenient to the public at the central administrative office of the Arlington Independent School District, 1203 West Pioneer Parkway, Arlington, Texas and readily accessible to the general public at all times beginning at least 72 hours preceding the scheduled time of the meeting.

A handwritten signature in blue ink, appearing to read 'MC', is written over a horizontal line. The signature is fluid and cursive.

Dr. Marcelo Cavazos, Superintendent

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**Arlington Independent School
District Board of Trustees
Communication**

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|----------------------|--|--------------------|
| Meeting Date: | September 17, 2019 | Action Item |
| Subject: | Ratification of Administrative Personnel | |

Purpose:


The purpose of this action item is to ratify the administrative appointment of the Assistant Principal for Sam Houston High, Assistant Principal for Ousley Junior High, Assistant Principal for Anderson Elementary and Assistant Principal for Berry Elementary.

Background:

Screening and interview committees consisting of administrative staff have submitted the names to the Superintendent for consideration.

Recommendation:

The administration recommends the Board ratify the appointment of the applicants for the administrative positions listed above as discussed in Executive Session.

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| <p>Submitted to: Board of Trustees Arlington Independent School District</p> | <p>Submitted by: </p> <hr/> <p>Prepared by: Scott Kah</p> <p>Date: September 10, 2019</p> |
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Arlington Independent School District Board of Trustees Communication

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| Meeting Date: September 17, 2019 | Action Item |
| Subject: Consider TASB Board Policy Update 113 | |

Purpose:

The purpose is to provide an overview of the TASB – initiated localized updates in Policy Update 113 affecting the following legal and local policies for consideration.


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|------|---------|------|---------|-----|---------|-------|---------|------|---------|
| AIA | (LEGAL) | BDF | (LEGAL) | CG | (LEGAL) | CRF | (LEGAL) | FFG | (LEGAL) |
| AIB | (LEGAL) | BF | (LEGAL) | CI | (LOCAL) | DEC | (LEGAL) | FNF | (LEGAL) |
| AIC | (LEGAL) | BJCD | (LEGAL) | CNC | (LEGAL) | DFE | (LEGAL) | FNF | (LOCAL) |
| AID | (LEGAL) | BJCD | (LOCAL) | COA | (LEGAL) | EHBAF | (LEGAL) | FOA | (LEGAL) |
| BBBA | (LEGAL) | CBB | (LEGAL) | COA | (LOCAL) | EHBAF | (LOCAL) | FODA | (LEGAL) |
| BBBD | (LEGAL) | CDA | (LEGAL) | COB | (LEGAL) | EHBF | (LEGAL) | FOF | (LEGAL) |
| BBE | (LEGAL) | CDB | (LEGAL) | COB | (LOCAL) | EHBI | (LEGAL) | | |
| BBE | (LOCAL) | CDH | (LEGAL) | CPC | (LEGAL) | EKB | (LEGAL) | | |
| BDD | (LOCAL) | CFEA | (LEGAL) | CR | (LEGAL) | ELA | (LEGAL) | | |

Background:

The Texas Association of School Boards submitted Update 113, which contains recommended revisions to LOCAL policies and changes in the LEGAL policies. Appropriate staff, including general counsel and the Board Governance Committee, has reviewed the policies with administration. An overview presentation was made to the Board on September 5, 2019.

Recommendation:

Administration recommends the Board approve Policy Update 113 as it is presented.

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| Submitted to: Board of Trustees Arlington Independent School District | Submitted by:  <hr/> Prepared by: Michael Hill Date: September 9, 2019 |
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**Arlington Independent School District
Board of Trustees Communication**

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| Meeting Date: September 17, 2019 | Consent Item |
| Subject: Bids | |

Purpose:

To provide the Board of Trustees the opportunity to review the purchase of goods and services prior to final Board approval.

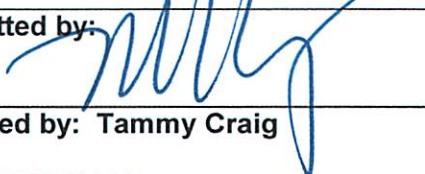
Background:

Bids presented on the consent agenda:

20-14 CSP for Bailey Junior High School Roof & Window Replacement Project

Recommendation:

The Administration recommends approval of the bids.

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| Submitted to: Board of Trustees Arlington Independent School District | Submitted by:  |
| | Prepared by: Tammy Craig |
| | Date: 09/10/2019 |



TO: Cindy Powell
Chief Financial Officer

FROM: Tammy Craig
Director of Purchasing

DATE: September 17, 2019

RE: CSP 20-14 Bailey Junior High School Roof & Window Replacement Project

Competitive Sealed Proposal (CSP) **20-14** is for the construction services of the Bailey Junior School roof and window replacement project. Four proposals were received in response to the CSP. One vendor was marked not as specified, due to not receiving the required documentation. Attached is a recommendation letter from William Kelly Horn, Executive Director of Plant Services and a letter from LBL Architects.

It is recommended that the contract be awarded per the recommendation.

cc: Tony Drollinger
Executive Director of Finance



MEMORANDUM

TO: Tammy Craig, Director of Purchasing
FROM: Wm. Kelly Horn, Executive Director of Plant Service
DATE: September 10, 2019
SUBJECT: Competitive Sealed Proposal #20-14 for Bailey Junior High School Roof and Window Replacement Project

The District's request for proposals was completed in accordance with all applicable laws and regulations and serves to identify the most qualified and competent contractor.

Proposals were received from four general contractors related to the Bailey Junior High School roof and window replacement project:

Fast General Contracting, LLC
Imperial Construction
RJM Contractors, Inc.
Speed Fab-Crete Corp. (Not as Specified)

Proposals received from the proposers were evaluated based on the lowest priced, most qualified proposal. After review of the initial proposals, the District asked the qualifying proposers to submit a "Post Bid Addendum" bid breakout to determine alternate options available for keeping the project within the original budget.

After evaluation of proposals, the District's Facilities Planning and Construction Department and the project architect, LBL Architects, recommends acceptance of the proposal from **RJM Contractors, Inc.**, for the Bailey Junior High School roof and window replacement project. This recommendation represents best value to the District.

Roof and window replacement services will be monitored and overseen by the District's Facilities Planning and Construction Department. Funding for this project will be provided by the 2014 Bond Program construction budget.

September 10, 2019

Kelly Horn, Executive Director of Plant Services
1203 W. Pioneer Pkwy
Arlington, Texas 76013

RE: Arlington ISD
CSP No. 20-14
Bailey Junior High School New Roof & Window Replacement
Comm. No. 965A

Dear Kelly Horn,

Please accept our recommendation for award of a construction contract for the above referenced project. We have reviewed the proposal received on July 30, 2019 and the Bid Breakout received September 4, 2019. RJM Contractors, Inc. provided a Base Bid price of \$2,721,000 for the work identified. Additionally, they provided the required qualifications, proper forms, proposed time of completion, and HUB percentage. The budget for this project was \$2,800,000 and the Base Bid proposal is \$2,721,000, which is below budget by \$79,000. Based on the above information we therefore recommend a construction contract be awarded to RJM Contractors, Inc. in amount of \$2,721,000.

Please contact our office if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tom McCarty', with a stylized flourish at the end.

Tom McCarty, AIA
Vice President
LBL Architects, Inc.

Arlington Independent School District Board of Trustees Communication

Meeting Date: September 17, 2019

Consent Item

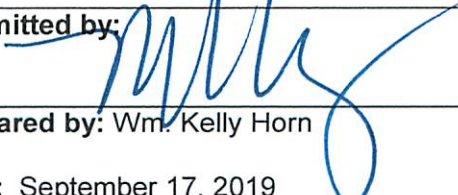
Subject: Selection of Method of Procurement for 2019 Bond Project Additions and Renovations for Phase I – Bid Packages 5, 6, 7, and 9

Purpose: To provide the Board of Trustees the opportunity to review and approve the procurement methods for 2019 Bond Project Additions and Renovations for Phase I – Bid Packages 5, 6, 7, and 9.

Background: Board Policy CV (Local) requires, “the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above \$50,000. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that he or she determines provides the best value to the District.”

Administration recommends that Competitive Sealed Proposal (CSP) be considered as the procurement method for the various projects included in Phase I – Bid Packages 5, 6, 7, and 9 of the 2019 Bond Program. Included herewith is a memorandum with a brief description of the two most commonly used construction procurement methods and a recommendation explaining why CSP is considered the procurement method that will provide the best value for projects in Phase I – Bid Packages 5, 6, 7, and 9. Consideration of this recommendation allows administration to begin preparing projects for bidding once the design process is completed following the upcoming bond election on November 5th. If the 2019 Bond proposition is not successful, the Board and the District are not obligated contractually or otherwise to complete any work on the projects referenced in these bid packages.

Recommendation: Administration recommends approval of CSP as the procurement method for each of the projects included in Phase I – Bid Packages 5, 6, 7, and 9 of the 2019 Bond Program.

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| Submitted to: Board of Trustees Arlington Independent School District | Submitted by:  |
| | Prepared by: Wm. Kelly Horn |
| | Date: September 17, 2019 |



MEMORANDUM

TO: Cindy Powell, Chief Financial Officer
FROM: Wm. Kelly Horn, Executive Director of Plant Service
DATE: September 17, 2019
SUBJECT: 2019 Bond Program, Phase I Bid Packages 5, 6, 7, and 9 Construction Method of Procurement

State law sets forth eight procurement methods that governmental entities, including school districts, can use to procure construction services. As summarized in Board Policy CV (LEGAL), the law requires all district construction contracts valued at \$50,000 or more in the aggregate for each 12 month period to be made by the method that provides the best value to the district, and the Board must declare the procurement method to be used for each project. The two methods used most commonly statewide are Competitive Sealed Proposal and Construction Manager at Risk. Following is a brief description of these procurement methods and recommendation for the procurement method to be utilized for the Phase I Bid Packages 5, 6, 7, and 9 construction projects in the 2019 Bond Program.

Competitive Sealed Proposal (CSP)

CSP is a delivery method similar to competitive bidding in that the District selects an Architect/Engineer to design the project. Once the construction documents are fully completed, the District solicits proposals from contractors to perform the work. Selection is generally based on a combination of price and other factors that the District deems in its best interest, such as project team personnel, schedule, contractors past experience, etc.

Construction Management at Risk (CMR)

CMR is a delivery method wherein the Construction Manager at Risk serves as the General Contractor assuming the risk for construction guaranteed price and provides design phase consultation in evaluating costs, schedule, implications of alternative designs and systems and materials during and after design of the facility.

Procurement Method Recommendation for Bond 2019 Phase I Bid Packages 5, 6, 7, and 9 Projects:

Listed below are the 2019 Bond Program Phase I Bid Packages 5, 6, 7, and 9 projects and the recommended construction procurement method for each project:

Competitive Sealed Proposal (CSP) Recommendation:

These projects are primarily deficiency and life cycle replacement work with a relatively small project scope. Project phasing and scheduling are simplified and defined. District Administration and project architects have determined that the current construction market is more favorable for CSP project delivery with potentially greater project value achieved as a result of more aggressive and competitive pricing:

| PHASE & PROJECT # | FACILITY | PROJECT TYPE | CONSTRUCTION BUDGET |
|------------------------------|-------------------------|---|----------------------------|
| PH1 – BP5 | Administration Bldg. | Renovation, Condition Deficiency and Life Cycle Replacement | \$ 2,985,000. |
| PH1 – BP6 | Enterprise Center | Renovation, Condition Deficiency and Life Cycle Replacement | \$ 5,795,350. |
| PH1 – BP7 | Food Service Center | Addition, Renovation, Condition Deficiency and Life Cycle Replacement | \$ 7,097,500. |
| PH1 – BP9 | Crow Leadership Academy | Addition, Renovation, Condition Deficiency and Life Cycle Replacement | \$10,086,600. |

Arlington Independent School District Board of Trustees Communication

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| Meeting Date: | September 17, 2019 | Consent Item |
| Subject: | Consider Contract for Arlington Chamber of Commerce 2019-2020 | |

Purpose:

To renew the service contract with the Arlington Chamber of Commerce

Background:

Annually, the district has negotiated a service contract with the Arlington Chamber of Commerce that defines continued participation between the district and the Arlington Chamber. The 2019-2020 contract aligns with the district's strategic plan. The contract cost remains \$95,000 annually.

Components of this year's contract with the Chamber include:

- Matching speakers and mentors for the Career and Technical Education and Guidance and Counseling departments
- Partnership with the AISD Parent and Community Engagement Department to promote opportunities for business support, including a phase two of business engagement strategy that includes a PowerPoint presentation and an informational webpage on the Chamber's website
- Opportunity for the district to share upcoming events, news and AISD achievements at each bi-monthly meeting
- Entrepreneurship Contest for students in grades 3 – 8 with expanded exclusive Big Idea Lab Summer Camp.
- Seven scholarships benefiting one senior from each traditional AISD high school and Arlington Collegiate High School at TCC-Southeast
- Two \$5,000 scholarships for AISD graduating seniors currently enrolled in a STEM pathway
- Student practicum program where the Chamber will secure practicums for AISD students in specific courses
- Marketing support

Recommendation:

The administration recommends approval of the contract.

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| Submitted to: Board of Trustees Arlington Independent School District | Submitted by:  <hr/> Prepared by: Anita Foster Date: September 10, 2019 |
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Arlington Independent School District Board of Trustees Communication

Meeting Date: September 17, 2019

Consent Item

Subject: Local Teaching Permit for: Jessica Baker, Health Science;
and Jody Mings, Health Science

Purpose:


To authorize local teaching permit(s) to be issued for the Arlington ISD Career & Technical Education teacher(s) listed above.

Background:

Since 1995, Texas law has allowed school districts to issue a school district teaching permit to someone who does not hold a teaching certificate subject to approval by the commissioner of education ([Texas Education Code §21.055](#)). For “noncore academic career and technical education (CTE) courses” only, state law allows the school district board of trustees to issue a school district teaching permit without approval by the commissioner of education ([House Bill 2205](#), 84th Regular Legislative Session). Effective September 1, 2015.

Recommendation:

The Administration recommends the Board approve the issuance of a local teaching permit to the individuals named above.

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| Submitted to: Board of Trustees Arlington Independent School District | Submitted by:  |
| | Prepared by: Scott Kahl |
| | Date: 9/10/2019 |

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**Arlington Independent School District
Board of Trustees Communication**

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|---|------------------------|
| Meeting Date: September 17, 2019 | Discussion Item |
| Subject: Multidisciplinary Threat Assessment Team Update | |


Purpose:

The purpose is to provide the Board with an update of Arlington Independent School District's Multidisciplinary Threat Assessment Team and process.

Background:

Texas Senate Bill 11, Section 37.115 requires school districts to create a Threat Assessment and Safe and Supportive School Program and Team. It also requires campuses to have a Campus Multidisciplinary Threat Assessment Team to address harmful, threatening, or violent behaviors such as verbal threats, threats of self-harm, bullying, and other behaviors identified in the bill.

The AISD has partnered with the Arlington Police Department and Tarrant County My Health My Resources (MHMR) to create the district level team. This district level team of professionals have developed the appropriate training and have begun training the identified campus teams.

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| Submitted to: Board of Trustees Arlington Independent School District | Submitted by:  |
| | Prepared by: Michael Hill |
| | Date: September 10, 2019 |

**Arlington Independent School District
Board of Trustees Communication**

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|--|------------------------|
| Meeting Date: September 17, 2019 | Discussion Item |
| Subject: Briefing on the 86 th Texas Legislature Regular Session and Legislative Issues Impacting Public Education | |


Purpose: To provide the Board with a summary of the Regular Session of the 86th Texas Legislature, legislative issues impacting public education, and activities associated with the legislative process

Background: The 86th Texas State Legislature convened into session on January 8, 2019 and adjourned on May 27, 2019. The Board of Trustees adopted a legislative agenda on November 1, 2018, to set forth the District's position on legislative priorities organized under five broad categories:

- Academic Accountability
- Safety and Mental Health
- School Finance
- School Choice
- Pre-Kindergarten

Throughout the session, the Board and Administration communicated with AISD's legislators about the District's agenda and the impact that various bills would have on AISD and its stakeholders.

A representative from HillCo Partners, the legislative consulting firm that assisted the District with tracking legislation and communicating with AISD legislators during the session, will provide a summary of the Regular Session of the 86th Texas Legislature and legislative issues impacting public education.

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| Submitted to: Board of Trustees Arlington Independent School District | Submitted by:  |
| | Prepared by: Cindy Powell |
| | Date: September 6, 2019 |