

**ARLINGTON INDEPENDENT SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
Thursday, December 12, 2019  
5:30 p.m.**

**NOTICE** of Regular Meeting of the Board of Trustees at the Administration Building, Board Room, 1203 West Pioneer Parkway, Arlington, Texas

**CALL TO ORDER: Board Work Session: 5:30 p.m., Conference Room “B”**

During this open meeting work session, Board Members may discuss and ask AISD staff questions concerning any of the subjects listed in the Notice/Agenda under the headings of Program and/or Presentation, Appointments, Public Hearing, Action Items, Consent Items and Discussion Items.

**CLOSED MEETING: *Following Board Work Session, Board Conference Room***

Adjournment to closed meeting pursuant to Sections 551.071 (consultation with attorney to seek and receive legal advice); 551.072 (discuss the purchase, exchange, lease or value of real property); Section 551.073 – (negotiating contracts for prospective gifts or donations); Section 551.074 - (consider the appointment, employment, evaluation, reassignment, duties, discipline, non-renewal or dismissal of a public officer or employee, or to hear complaints or charges against a public officer or employee); Section 551.076 (consider the deployment, or specific occasions for implementation, of security personnel and devices); Section 551.082 – (discussing or deliberating the discipline of a public school child or children, or a complaint or charge is brought against an employee of the school district by another employee); Section 551.0821 – (deliberating in a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation); Section 551.083 (considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements).

1. Superintendent Contract and Extension
2. Goal Setting

**RECONVENE INTO OPEN SESSION: *Approximately 7:00 p.m., Board Room***

**OPENING CEREMONY:**

**PROGRAM AND/OR PRESENTATION:** This time has been designated for the purpose of allowing programs and/or presentations relating to matters such as curricular, extracurricular, co-curricular and PTA type activities.

- A. Student Performance by Santa’s Elves from Lamar High School Choir
- B. Student of the Month
- C. National Merit Semifinalists and National Hispanic Scholars

**APPOINTMENTS:**

- A. Consider Administrative Appointment: (pg. 7)  
Assistant Principal for Turning Point Secondary School

**PUBLIC HEARING:** None

**OPEN FORUM FOR AGENDA ITEMS:**

Persons attending the meeting may request an Open Forum Sign-Up Card. The card must be completed in its entirety and submitted to the Board President no later than **6:55 p.m.** This first Open Forum is limited to agenda items other than personnel. Any personnel concern should be brought directly to the Superintendent or Board President prior to the meeting, who will guide you to the proper procedure pursuant to Board Policy. Speakers will be limited to five (5) minutes. When more than one individual wishes to address the same agenda item, the President may ask the group to appoint one spokesperson.

**ACTION:**

- A. Consider Extension of Superintendent Term Contract
- B. Consider Staffing Ratios for the 2020-2021 Budget (pg. 8)
- C. Consider 2020 Interim Legislative Agenda (pg. 9)
- D. Consider and Take Action on a Resolution Appointing Consultants and Directing Staff and Consultants to Prepare for the Issuance and Sale of Bonds (pg. 10)

**DISCUSSION / ACTION:**

- A. Consider Board of Trustees Handbook

**ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA:**

**CONSENT ITEMS:**

Materials relating to the items to be acted upon in the Consent Agenda are provided to the Board Members for study and review prior to the meeting. The items contained in the bid portion of the Agenda have been endorsed by the Board Members during the budget process.

- A. Consider Personnel Recommendations: New Hires, Retirements, Resignations, Leaves of Absence, Dismissals, Terminations, Non-Renewals, Non-Extensions (pg. 27)
- B. Consider Donations (pg. 29)
- C. Consider Bids (pg. 31)  
20-06d RFP for Academic Educational Consultants & Professional Development Services

- 20-19 RFQ for Architectural Professional Services for 2019 Bond Program (Phases I-V)
  - 20-20 Custodial Services for Enterprise Centre
  - 20-21 Security & Safety Supplies and/or Services
  - 20-40 RFP for Level Literacy Bookroom Enhancements
  - 20-41 Copier Paper – Quarterly
- D. Consider Purchases Greater Than \$50,000 Exempt from Bid (pg. 47)
- 20-12-12-001 Refrigerated Truck for Food Services
  - 20-12-12-002 Special Education Data Management Services & Training
  - 20-12-12-003 Architectural Professional Services for Crow Elementary Addition & Renovation Project
- E. Consider Budget Change (pg. 49)
- F. Consider Minutes of Previous Meetings - November, 2019 (pg. 50)
- G. Consider Interim Financial Report for Period Ending October 31, 2019 (pg. 64)
- H. Consider Change Order #2 Amending the Contract Amount for 2014 Bond Construction Project for Larson Elementary and Lamar High School Renovations Project, Phase IV - Bid Package 5 (pg. 74)

**DISCUSSION:**

- A. TEKS Resource System Update (pg. 79)
- B. 2019 Bond Program Implementation Update (pg. 80)

**OPEN FORUM  
FOR NON-AGENDA  
ITEMS:**

Persons attending the meeting may request an Open Forum Sign-Up Card. The card must be completed in its entirety and submitted to the Board President no later than **6:55 p.m.** This second Open Forum allows individuals to address the Board on any subject, except personnel. Any personnel concern should be brought directly to the attention of the Superintendent or Board President prior to the meeting, who will guide you to the proper procedure pursuant to Board Policy. Speakers will be limited to five (5) minutes. When more than one individual wishes to address the same topic, the Board President may ask the group to appoint one spokesperson.

**SUPERINTENDENT'S  
REPORT:**

This time is for the Superintendent to acknowledge varying kinds of activities occurring within the district. This includes such items as recognition of outstanding performance by district staff and/or students, the initiating of new programs and special activities.

The Superintendent will report on the following subjects:

- A. Recognition of outstanding performance by district staff and students
- B. Initiation of new programs and special activities

**SCHOOL BOARD'S  
REPORT:**

This time on the Agenda allows each member to inform other Board Members, the administrative staff and the public of activities which are of interest.

The Board Members will report on the following subjects:

- A. Board member attendance at various school and community events.
- B. Board member announcement of various upcoming school and community events.
- C. Board member visits to various campuses
- D. Board member recognition of outstanding performance by district staff and students
- E. Board member recognition of new programs and special activities

**CLOSED MEETING:**

At any time during the meeting the Board may adjourn into closed meeting for consultation with its attorney (Tex. Gov't Code § 551.071) or for a posted agenda item pursuant to Texas Government Code sections 551.072 – 551.084 (see below).

**ADJOURNMENT**

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*The agenda order may be adjusted by the Presiding Officer at any time during the meeting.*

If, during the course of the meeting covered by this Notice, the Board should determine that a closed meeting of the Board should be held or is required in relation to any item included in this notice, then such closed meeting is authorized by Texas Government Code Section 551.001, et. seq., for any of the following reasons:

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 - For the purpose of negotiating contracts for prospective gifts or donations.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel and devices.

Section 551.082 - For the purpose of deliberating in a case involving discipline of a public school child or children, or in a case in which a complaint or charge is brought against an employee of the school district by another employee and the complaint or charge directly results in a need for a hearing.

Section 551.0821 - For the purpose of deliberating in a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation.

Section 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

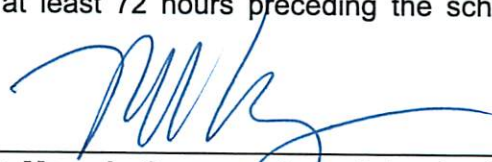
Section 551.084 - For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting, then such final action, final decision or final vote shall be at either:

- A. the open meeting covered by this notice upon the reconvening of this public meeting, or
- B. at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

**CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On this 9<sup>th</sup> day of December, 2019 at 5:30 p.m., this notice was posted on a bulletin board at a place convenient to the public at the central administrative office of the Arlington Independent School District, 1203 West Pioneer Parkway, Arlington, Texas and readily accessible to the general public at all times beginning at least 72 hours preceding the scheduled time of the meeting.



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**Dr. Marcelo Cavazos, Superintendent**

**Arlington Independent School District  
Board of Trustees Communication**

<b>Meeting Date:</b> December 12, 2019	<b>Action Item</b>
<b>Subject:</b> Appointment of Administrative Personnel	

**Purpose:**


The purpose of this action item is to appoint the Assistant Principal for Turning Point Secondary.

**Background:**

Screening and interview committee consisting of administrative staff has submitted the name to the Superintendent for consideration.

**Recommendation:**

The administration recommends the Board appoint the applicant for the administrative position listed above as discussed in Executive Session.

<b>Submitted to:</b>  Board of Trustees Arlington Independent School District	<b>Submitted by:</b> 
	<b>Prepared by:</b> Scott Kahl
	<b>Date:</b> December 4, 2019

**Arlington Independent School District  
Board of Trustees Communication**

<b>Meeting Date:</b> December 12, 2019	<b>Action Item</b>
<b>Subject:</b> Staffing Ratios for the 2020-2021 Budget	

**Purpose:**


To provide the Board of Trustees with information about the staffing ratios for the 2020-21 school year.

**Background:**

The Administration will present a recommendation for the 2020-21 school year staffing ratios that ensures equity among all campuses and programs based on projected student enrollment and program offerings, as well as maximizes the district's resources in accomplishing the goals of our "Achieve Today, Excel Tomorrow" strategic plan.

**Recommendation:**

The Administration recommends The Board approve the staffing ratios presented for the 2020-21 budget cycle and school year.

<b>Submitted to:</b>  Board of Trustees Arlington Independent School District	<b>Submitted by:</b> 
	<b>Prepared by:</b> Mark Strand
	<b>Date:</b> 12/03/2019



**Arlington Independent School District  
Board of Trustees Communication**

<b>Meeting Date:</b> December 12, 2019	<b>Action</b>
<b>Subject:</b> Consider 2020 Interim Legislative Agenda	

**Purpose:** To provide the Board of Trustees the opportunity to review and act on an interim legislative agenda for 2020

**Background:** The AISD Board of Trustees and Administration actively work to educate the District's legislators on issues that impact AISD stakeholders. A legislative agenda is approved by the Board in advance of each legislative session to set forth the District's position on key issues, and these agendas are the basis of our education advocacy with legislators.

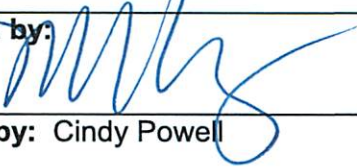
During interim periods between legislative sessions, legislators hold committee hearings on interim charges assigned by the Lt. Governor and the House Speaker in preparation for the upcoming legislative session. Legislators also prepare bills to be filed for consideration in the upcoming session.

The 87<sup>th</sup> Texas Legislature will convene into session on January 12, 2021. The interim period between the 86<sup>th</sup> and 87<sup>th</sup> Legislatures will run through the 2020 calendar year.

A draft 2020 Interim Legislative Agenda was presented to the Board on November 21, 2019, setting forth the District's position on key issues that impact AISD's academic accountability, school safety and security, finances, school choice and pre-kindergarten education. The Board discussed the draft agenda and suggested several edits to it. The edits have been incorporated into the agenda and reviewed by the Board Governance Committee, and the revised agenda is presented for Board action.

Upon Board approval of the 2020 Interim Legislative Agenda, the Administration and Board members will actively engage and educate the District's legislators on the District's legislative priorities so they will be prepared to address the issues during legislative committee meetings held during the 2020 interim period and as they prepare for the 87<sup>th</sup> Legislative Session.

**Recommendation:** The Administration recommends that the Board approve an interim legislative agenda for 2020.

<b>Submitted to:</b>  Board of Trustees Arlington Independent School District	<b>Submitted by:</b> 
	<b>Prepared by:</b> Cindy Powell
	<b>Date:</b> December 3, 2019

## Arlington Independent School District Board of Trustees Communication

**Meeting Date:** December 12, 2019

**Action Item**

**Subject:** Consider and take action on a resolution appointing consultants and directing staff and consultants to prepare for the issuance and sale of bonds

**Purpose:** To give the Board of Trustees the opportunity to consider and act on a resolution appointing a financial advisor, bond counsel and underwriters, and directing staff and the appointed consultants to prepare for the sale of bonds.

**Background:** Arlington ISD voters approved a bond proposition in the amount of \$966,000,000 on November 5, 2019 (2019 Bond Package). The amount of the bond proposition was based on recommendations made by a Capital Needs Steering Committee appointed by the Board and charged with the task of recommending prioritized facility and identified capital needs through 2025. The committee recommended that bonds be sold to provide for construction and equipment of school buildings; site acquisition; fine arts equipment and uniforms; safety, security and technology improvements; and buses and white fleet vehicles.

This action item calls for the approval of a resolution appointing consultants and underwriters, and directing staff and consultants to prepare for the first sale of bonds for the 2019 Bond Package and for refunding a portion of outstanding Series 2011 bonds. The combined sale of new bonds and refunding bonds is planned for February 2020.

The new money portion of the February 2020 bond sale will use approximately \$311,105,000 of bonds authorized in the 2019 bond election. Proceeds from this sale will be used for construction; safety, security and technology improvements; fine arts equipment and uniforms; and to purchase buses and white fleet vehicles.


The refunding portion of the February 2020 bond sale will refund, on a tax-exempt basis, approximately \$11,630,000 principal from Series 2011 bonds including maturities from 2021 through 2028. At current market rates, projected net total savings are in excess of \$1.1 million, and present value savings are projected at 9.37% of the refunded principal amount. Should interest rates increase prior to the sale to an extent that the savings do not warrant the refunding at this time, upon advice from its financial advisor Administration will reduce the issuance amount, as appropriate.

The Administration recommends that the engagements of Hilltop Securities Inc. as financial advisors and McCall, Parkhurst & Horton L.L.P. as bond counsel be extended in connection with the issuance, sale and delivery of the February 2020 bond sale. Administration further recommends that the following firms be appointed to act as underwriters with respect to the offering of the proposed bonds:

Raymond James & Associates, Inc. – senior manager  
JPMorgan Securities, LLC – co-manager  
Wells Fargo Securities, LLC – co-manager

RBC Capital Markets, LLC – co-manager  
Siebert Williams Shank & Co., LLC – co-manager  
Frost Bank – co-manager

**Recommendation:** The Administration recommends that the Board approve the resolution appointing a financial advisor, bond counsel and underwriters, and directing staff and the appointed consultants to prepare for the sale of bonds.

<p><b>Submitted to:</b></p> <p>Board of Trustees Arlington Independent School District</p>	<p><b>Submitted by:</b> </p> <hr/> <p><b>Prepared by:</b> Tony Drollinger</p> <hr/> <p><b>Date:</b> December 2, 2019</p>
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RESOLUTION APPOINTING CONSULTANTS AND DIRECTING STAFF  
AND CONSULTANTS TO PREPARE FOR THE ISSUANCE AND SALE OF  
BONDS

WHEREAS, by virtue of an election held within Arlington Independent School District (the “District”) on November 5, 2019 (the “Election”), this Board of Trustees (the “Board”) became authorized to issue, sell and deliver \$966,000,000 of unlimited tax bonds for the purpose of the acquisition, construction and equipment of school buildings in the District and for the purchase of school sites and school buses, none of which have previously been issued; and

WHEREAS, the Board finds and determines that it is necessary and proper to proceed with arrangements for the future authorization in 2020 of the issuance of the first installment of such voted bonds; and

WHEREAS, the District has various series of outstanding bonds that may be refunded (the “Refunding Candidates”) in connection with the proposed, voted “new money” bonds described above, to produce debt services savings for the District with respect to such series; and

WHEREAS, in furtherance of such determination and circumstances, this Board desires to extend the engagement of the District’s financial advisor and bond counsel for a potential issuance of voted bonds and potentially for the refunding of the Refunding Candidates in 2020; and

WHEREAS, this Board desires to direct such consultants and staff to take all such action as may be necessary to prepare for the issuance and sale of such bonds using voted authorization to fund school facilities and equipment and simultaneously to refund all or part of the Refunding Candidates as the opportunity presents itself, subject to future authorization of the Board (all such bonds to be issued for such purposes are hereinafter the “Proposed 2020 Bonds”).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ARLINGTON INDEPENDENT SCHOOL DISTRICT THAT:

Section 1. Appointment of Financial Advisor. The extension of the engagement of Hilltop Securities Inc., as financial advisor to the District in connection with the issuance, sale and delivery of the Proposed 2020 Bonds is hereby approved and confirmed. The execution and delivery of an engagement letter between the District and such firm with respect to such services as financial advisor is hereby authorized in such form as may be approved by the President of the Board of Trustees, and the President is hereby authorized to execute such engagement letter.

Section 2. Appointment of Bond Counsel. The extension of the engagement of McCall, Parkhurst & Horton L.L.P. as bond counsel to the District in connection with the issuance, sale and delivery of the Proposed 2020 Bonds is hereby approved and confirmed. The execution and delivery of an engagement letter between the District and such firm with respect to such services as bond counsel is hereby authorized in such form as may be approved by the President of the Board of Trustees, and the President is hereby authorized to execute such engagement letter.

Section 3. Appointment of Underwriters. The Board hereby selects and appoints the following firms to act as underwriters with respect to the offering of the Proposed 2020 Bonds, provided that the terms of such appointment shall be as set forth in a bond purchase contract that

will be approved by the Board (or delegated by the Board to an officer of the Issuer acting on behalf of the District) at the time that the Board authorizes the issuance of the Proposed 2020 Bonds:

Raymond James & Associates, Inc. – senior manager  
JPMorgan Securities, LLC – co-manager  
Wells Fargo Securities, LLC – co-manager  
RBC Capital Markets, LLC – co-manager  
Siebert Williams Shank & Co., LLC – co-manager  
Frost Bank – co-manager

Section 4. Authorization to Proceed with Preliminary Financing Arrangements. The Board hereby authorizes and directs that its financial advisor, bond counsel and professional staff proceed with such actions, including preparing a bond official statement, making application to the Texas Education Agency for a Permanent School Fund guarantee for the Proposed 2020 Bonds, obtaining ratings from one or more national rating agencies, and taking such other preliminary steps needed with respect to the offering of the Proposed 2020 Bonds, provided that this resolution does not constitute the approval of the Board for the authorization of the Proposed 2020 Bonds, as such approval may be obtained at a subsequent meeting of the Board when such preliminary arrangements have been made for the offering and sale of the Proposed 2020 Bonds.

Passed, approved and effective this December 12, 2019.

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President, Board of Trustees

ATTEST:

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Secretary, Board of Trustees



1201 Elm Street, Suite 3500  
Dallas, Texas 75270

214-953-8705 Direct  
214-953-4050 Fax

**George H. Williford**  
Regional Managing Director

george.williford@hilltopsecurities.com

**Date: November 25, 2019**

**To: Cindy Powell**

**Re: Possible Underwriters for Upcoming Bond Issue from Newly Voted Authorization**

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The District is planning issuance of an initial amount of the newly voted bond authorization to provide approximately \$311.1 million project proceeds. Currently, pricing and marketing of the issue is planned so that formal authorization and approval by the Board of Trustees could occur at the February 6, 2020 regular meeting.

For an issue of this size, an underwriting syndicate of six firms would be appropriate. The District wants to have an adequate number of firms with capabilities to assure good sales effort and distribution, while providing incentive for performance by the various firms which are members of the syndicate.

Based upon our discussion and your determination, the syndicate to be recommended to the Board would be:

Senior manager – Raymond James  
Co-managers – JP Morgan  
Wells Fargo  
RBC Capital Markets  
Siebert Williams  
Frost Bank

We had provided rankings to the District of underwriters for Texas school district bond issues during both the past one year and the past three years. Raymond James ranks as the leading underwriter of issues by Texas school districts for the past three year period. Additionally, Raymond James has consistently performed extremely well for the District as senior managing underwriter on recent issues. Raymond James has a local underwriting desk which has been very accessible to the District, particularly during pricing of issues; and the lead banker and the underwriter have been the same for a number of years, earning the District's trust based on performance and responsiveness.

JP Morgan, Wells Fargo, RBC, and Siebert Williams each rank in the top ten underwriters for Texas school districts during the past three years. Frost is a leading historical bank purchaser of Texas school district bond issues, and has built a growing underwriting presence in recent years.

Based upon the above reasons, Hilltop Securities is in agreement with our discussion that these firms would comprise a recommendable underwriting syndicate for the upcoming issue. Please call on me with any questions, or if we can provide additional information. As always, we appreciate the continued opportunity to be of service to Arlington ISD.



1201 Elm Street, Suite 3500  
Dallas, Texas 75270

(214) 953-8705 Direct  
(214) 840-5081 Fax

**George Williford**  
Regional Managing Director

George.Williford@hilltopsecurities.com

December 2, 2019

Ms. Cindy Powell  
Chief Financial Officer  
Arlington Independent School District  
1203 West Pioneer Parkway  
Arlington, Texas 76013

Re: Engagement of Financial Advisor

Dear Ms. Powell:

Hilltop Securities Inc. (“HTS” or “HilltopSecurities”) appreciates the opportunity to continue to serve Arlington Independent School District (the “District”) as its Financial Advisor on its upcoming issuance of Unlimited Tax School Building Bonds, Series 2020 (the “Bonds”). Please let this letter confirm the terms of our engagement.

**Scope of Services and Engagement Duration:**

HTS agrees to provide financial advisory services to the District related to the issuance of the Bonds. This engagement shall begin upon your written acceptance below and shall remain in effect until delivery of the Bonds or until terminated by either party.

**Planning for New Issuance**

1. **Recommendations.** Making recommendations to the District on the contemplated issuance, including such elements as the date of issue, interest payment dates, schedule of principal maturities, options for prepayment, security provisions, and such other provisions as may be appropriate.
2. **Market Information.** Advising the District of HilltopSecurities’ view of current bond market conditions, other related forthcoming bond issues and general information (including applicable economic data) which might normally be expected to influence interest rates or bidding conditions relevant to setting an appropriate date and time for the sale of the issuance.
3. Reviewing the District’s recommended investment banking firms, as sole underwriter or as managers of an underwriting syndicate, for the purpose of negotiating the purchase of the municipal securities;
  - (a) Cooperating with and assisting any selected sole or managing underwriter and its counsel, as well as any disclosure counsel retained by the District, in connection with the preparation of any preliminary or final official statement or offering memorandum. HTS

will cooperate with and assist the underwriters in the preparation of a bond purchase contract, an underwriters' agreement and other related documents;

(b) Advising the District on the fairness of the price offered by the underwriters;

(c) Advising the District in connection with any terms and conditions it may wish to establish with respect to order priorities and other similar matters relating to the underwriting of the new issuance;

4. **Offering Documents for Competitive Offerings.** Coordinating the preparation of the notice of sale and bidding instructions, preliminary official statement (including cooperating with and assisting any disclosure counsel retained by the District), official bid form and such other documents as may be required and submitting all such documents to the District for examination, approval and certification. After such examination, approval and certification, HilltopSecurities shall provide the District with a supply of all such documents sufficient to its needs and distribute sets of the same to prospective bidders for the municipal securities. HilltopSecurities also shall provide copies of the final official statement to the winning bidder purchasing the municipal securities in the MSRB-designated electronic format and in accordance with the notice of sale and bidding instructions promptly after the District approves the final official statement for distribution.

5. **Credit Ratings.** Making recommendations to the District on the advisability of obtaining one or more credit ratings for the issuance and, when directed by the District, coordinating the preparation of such information as may be appropriate for submission to any rating agency. In those cases where the advisability of personal presentation of information to a rating agency may be indicated, HilltopSecurities will arrange for such personal presentations, utilizing such composition of representatives from the District as may be approved or directed by the District.

6. **Bond Counsel.** Maintaining liaison with bond counsel in the preparation of all legal documents pertaining to the authorization, sale and issuance of the municipal securities.

\* \* \* \* \*

Amendments to this scope of Municipal Advisory Services may be effected by replacement with a new version or by the addition of an addendum, either of which shall be dated.

**Expenses Reimbursement and Compensation for Services Rendered:**

The fees due to HTS for the services set forth and described above with respect to the issuance of the Bonds shall be calculated in accordance with the schedule set forth on Appendix A attached hereto. Unless specifically provided otherwise on Appendix A or in a separate written agreement between the District and HTS, such fees, together with any other fees as may have been mutually agreed upon and all expenses for which HTS is entitled to reimbursement, shall become due and payable concurrently with the delivery of the Bonds to the purchaser.

**Miscellaneous:**

This letter agreement shall be construed and given effect in accordance with the laws of the State of Texas.

Hilltop Securities affirms that it does not and will not boycott Israel during the term of this agreement. Tex. Gov't Code §2270.

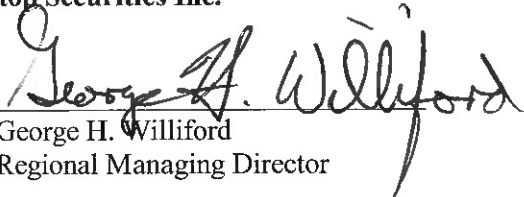
HilltopSecurities is providing its Municipal Advisor Disclosure Statement (the "Disclosure Statement"), current as of the date of this Agreement, setting forth disclosures by HilltopSecurities of material conflicts of interest, if any, and of any legal or disciplinary events required to be disclosed pursuant to Municipal

Securities Rulemaking Board Rule G-42. The Disclosure Statement also describes how HilltopSecurities addresses or intends to manage or mitigate any disclosed conflicts of interest, as well as the specific type of information regarding, and the date of the last material change, if any, to the legal and disciplinary events required to be disclosed on Forms MA and MA-I filed by HilltopSecurities with the Securities and Exchange Commission.

We look forward to working with you during this engagement. Please acknowledge acceptance of these terms by signing in the space provided below and returning one copy of this letter to me.

Sincerely,

**Hilltop Securities Inc.**

By:   
George H. Williford  
Regional Managing Director

Agreed and Accepted:

**Arlington Independent School District**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**APPENDIX A**  
**ARLINGTON INDEPENDENT SCHOOL DISTRICT**

The fees due HTS will not exceed those contained in our customary fee schedule as listed below.

\$3,000		Base Fee	
plus \$ 4.00	per \$1,000	for the first	\$ 5,000,000 of bonds issued
plus \$ 2.00	per \$1,000	for the next	\$ 5,000,000 of bonds issued
plus \$ 1.00	per \$1,000	for the next	\$ 10,000,000 of bonds issued
plus \$ .75	per \$1,000	all above	\$ 20,000,000 of bonds issued

The charges for ancillary services, including computer structuring and official statement printing, shall be levied only for those services which are reasonably necessary in completing the transaction and which are reasonable in amount, unless such charges were incurred at the specific direction of the District.

*The payment of charges for financial advisory services related to the issuance of the Bonds shall be contingent upon the delivery of the Bonds and shall be due at the time that the Bonds are delivered.*

The District shall be responsible for the following expenses, if and when applicable, whether they are charged to the District directly as expenses or charged to the District by HTS as reimbursable expenses:

- Bond counsel
- Bond printing
- Bond ratings
- Computer structuring
- Credit enhancement
- CPA fees for refunding
- Official statement preparation and printing
- Paying agent/registrar/trustee
- Travel expenses
- Underwriter and underwriters counsel
- Miscellaneous, including copy, delivery, and phone charges

*The payment of reimbursable expenses that HTS has assumed on behalf of the District shall NOT be contingent upon the delivery of the Bonds and shall be due at the time that services are rendered and payable upon receipt of an invoice therefor submitted by HTS.*

December 12, 2019

Members of the Board of Trustees  
Arlington Independent School District  
1203 West Pioneer Parkway  
Arlington, Texas 76013

Re: Arlington Independent School District Unlimited Tax School Building Bonds,  
Series 2020

Ladies and Gentlemen:

The purpose of this engagement letter is to set forth certain matters concerning the services we will perform as bond counsel to the Arlington Independent School District (the "Issuer") in connection with the issuance of the above-referenced bonds (the "Bonds"). We understand that the Bonds are being issued for the purpose of providing approximately \$311,105,000 for the purpose of acquiring, constructing and equipping school buildings in the Issuer and for the purchase of school sites and school buses, and that the Bonds will be secured by a pledge of the Issuer's unlimited debt service tax. We further understand that the Bonds will be sold by the Board of Trustees of the District (the "Board") through negotiation on the date hereof to a syndicate of investment banking firms consisting of Raymond James & Associates, Inc., JPMorgan Securities, LLC, Wells Fargo Securities, LLC, RBC Capital Markets, LLC, Siebert Williams Shank & Co., LLC and Frost Bank (collectively, the "Underwriter").

#### **A. THE FINANCING**

- (1) The Bonds will be "ordered to be issued" when and if the Board approves a Bond Order on the Sale Date. The Bond Order provides for (i) the terms of the Bonds, including the principal amortization schedule and interest rates; (ii) the Issuer's commitment to levy its debt service tax each year in an amount sufficient to pay the debt service on the Bonds; (iii) the sale of the Bonds to the Underwriter; (iv) the approval of this engagement letter; (v) approval of a paying agent agreement with a paying agent/registrant bank, to whom you will make semiannual payments sufficient to pay the debt service on the Bonds; (vi) covenants of the Issuer with respect to on-going disclosure obligations in accordance with Rule 15c2-12 of the Securities and Exchange Commission; and (vii) certain other covenants of the Issuer that are designed to allow the Issuer to issue the Bonds as tax-exempt obligations. As you can see, the Bond Order is an omnibus undertaking of the Issuer that is intended to provide for all actions and undertakings that are required for the issuance of the Bonds. There will be other certificates and letters that will be required to be executed by officers of the Issuer on the Sale Date, but they all spring from, and are authorized by, the Bond Order.
- (2) As noted above, the Bonds will be sold to the Underwriter in accordance with the provisions of the Bond Order and, in addition, the Underwriter will want the Issuer to accept their bid



for the Bonds, which will set forth the terms of the sale of the Bonds. In connection with the sale of the Bonds, the Issuer will make representations to the Underwriter in bond purchase contract and in various closing certificates (collectively, the "Closing Certificate") to the effect that the Issuer is authorized to issue the Bonds and that it has made full disclosure to the Underwriter and the bond investors of all material information. The Issuer's representations regarding its disclosures are statements of inducement that are governed by the anti-fraud provisions of State and federal securities laws. As a condition to the Underwriter's payment for the Bonds, the Underwriter will require this firm to deliver our Bond Counsel opinion to them, in which we will opine that the Bonds are valid obligations of the Issuer and that, assuming ongoing compliance by the Issuer with the provisions of the Bond Order, the interest on the Bonds will be exempt from federal income taxation. The Underwriter's bid will also require the delivery of an opinion of the Texas Attorney General approving the Bonds, as is required by State law. We have reviewed the Issuer's representations in the Closing Certificate, and we believe that it is appropriate for the Issuer to make such representations. However, if there are any unusual financial or legal circumstances affecting the Issuer that would make the covenants, representations or statements made by the Issuer in the Official Statement (described below) or the Closing Certificate untrue or incomplete, you should let your Financial Advisor or the undersigned know about them as soon as possible.

- (3) You should know that the purchase price for the Bonds will likely be somewhat higher than the principal amount of the Bonds. This is because additional proceeds are often generated by the sale of certain of the Bonds at a premium. Any premium can be used to pay costs of issuance of the Bonds and to fund the construction of the project. To the extent that premium is deposited to the Issuer's construction fund, it will use voted authorization from the bond election, since the amount deposited to the construction fund, by State law, is the amount of voted authorization to be counted.
- (4) The Underwriter of the Bonds will offer the Bonds into the public debt markets prior to the time that the Board meets to accept the Underwriter's offer for the Bonds. Through this process, the Bonds will be "priced" – i.e., interest rates and premiums or discounts, if any, for the Bonds will be established. On the Sale Date, the Board will then consider the terms offered to the Issuer by the Underwriter based upon the market conditions and other factors that determine interest rates and pricing information. The Issuer's Financial Advisor, working with the staff of the Issuer, has prepared an offering document called an "Official Statement" that contains financial and operating data concerning the Issuer, and information that describes the Bonds. The Issuer is responsible for the information that is contained in the Official Statement to the extent that it describes the Bonds and the Issuer. Some information in the Official Statement has been prepared by others, including the Texas Education Agency and the Underwriter, and the Issuer is not responsible for that information. As your Bond Counsel, we have reviewed the Official Statement to ensure that the information describing the Bonds and the Bond Order are correct. The Issuer has strict responsibility for truthful disclosures when it offers securities into the public markets. An



issuer of securities does not have a "due diligence defense" should there be material misrepresentations or omissions in the document that relate to the information for which the issuer is responsible. Therefore, if you know of any information that an investor would consider to be material in order to make an investment decision, and that information is omitted from, or incorrect in, the Official Statement, the Underwriter needs to know, so that it can correct the Official Statement.

## **B. SCOPE OF ENGAGEMENT**

In this engagement, we have performed, or expect to perform, the following duties:

- (1) Prepare election proceedings, and assist the Issuer in matters pertaining to the administration of the election.
- (2) Subject to the completion of proceedings to our satisfaction, render our legal opinion (the "Bond Opinion") regarding the validity and binding effect of the Bonds, the source of payment and security for the Bonds, and the excludability of interest on the Bonds from gross income for federal income tax purposes.
- (3) Prepare and review documents necessary or appropriate to the authorization, issuance and delivery of the Bonds, coordinate the authorization and execution of such documents, and review enabling legislation.
- (4) Assist the Issuer in seeking from other governmental authorities such approvals, permissions and exemptions as we determine are necessary or appropriate in connection with the authorization, issuance and delivery of the Bonds, except that we will not be responsible for any required federal or state securities law filings. In this connection, we particularly undertake to assist the Issuer in having the Bonds approved by the Public Finance Division of the Office of the Texas Attorney General, and, following such approval, registered by the Texas Comptroller of Public Accounts.
- (5) Review legal issues relating to the structure of the Bond issue.
- (6) Review those sections of the official statement to be disseminated in connection with the sale of the Bonds which describe the Bonds, the Order pursuant to which they will be issued and the tax-exempt treatment of the interest on the Bonds for purposes of federal income taxation.
- (7) If requested, assist the Issuer in presenting information to bond rating organizations and providers of credit enhancement relating to legal issues affecting the issuance of the Bonds.



- (8) Draft the continuing disclosure undertaking of the Issuer.

Our Bond Opinion will be delivered by us on the date the Bonds are exchanged for their purchase price (the "Closing"). The Issuer will be entitled to rely on our Bond Opinion.

The Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws relating to the Bonds. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security. We understand that you will direct members of your staff and other employees of the Issuer to cooperate with us in this regard. Our Bond Opinion will represent the our legal judgment based upon our review of existing law and the reliance on the aforementioned information, as well as other representations and covenants of the Issuer. The Bond Counsel opinion is not a guarantee of a result. Applicable law pertaining to the Bond Opinion is subject to change by the Congress and to subsequent judicial and administrative interpretation by the courts and the Department of the Treasury. There can be no assurance that such applicable law or the interpretation thereof will not be changed in a manner which would adversely affect the tax treatment of the purchase, ownership or disposition of the Bonds. As Bond Counsel to the Issuer, we are not being retained to monitor compliance with the requirements of applicable law subsequent to the issuance of the Bonds, but we will provide advice to the Issuer following the issuance of the Bonds, which advice will be based on post-issuance information (if any) provided to us by the Issuer.

Our duties in this engagement are limited to those expressly set forth above. Unless we are separately engaged in writing to perform other services, our duties do not include any other services, including the following:

- (a) Except as described in paragraph (6) above, assisting in the preparation or review of an official statement or any other disclosure document with respect to the Bonds, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document or rendering advice that the official statement or other disclosure document does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading.
- (b) Preparing requests for tax rulings from the Internal Revenue Service, or no action letters from the Securities and Exchange Commission.
- (c) Preparing state securities law memoranda or investment surveys with respect to the Bonds.
- (d) Drafting state constitutional or legislative amendments.



- (e) Pursuing test cases or other litigation.
- (f) Making an investigation or expressing any view as to the creditworthiness of the Issuer or the Bonds.
- (g) Except as described in paragraph (8) above, assisting in the preparation of, or opining on, a continuing disclosure undertaking pertaining to the Bonds or, after Closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking.
- (h) Representing the Issuer in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations.
- (i) After Closing, providing continuing advice to the Issuer or any other party concerning any actions necessary to assure that interest paid on the Bonds will continue to be excludable from gross income for federal income tax purposes (e.g., our engagement does not include rebate calculations for the Bonds).
- (j) Negotiating the terms of, or opining as to, any investment contract.
- (k) Addressing any other matter not specifically set forth above that is not required to render our Bond Opinion.

#### **C. ATTORNEY-CLIENT RELATIONSHIP**

Upon execution of this engagement letter, the Issuer will be our client and an attorney-client relationship will exist between us. We further assume that all other parties in this transaction understand that we represent only the Issuer in this transaction, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as bond counsel are limited to those contracted for in this letter; the Issuer's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

Our representation of the Issuer and the attorney-client relationship created by this engagement letter will be concluded upon issuance of the Bonds. Nevertheless, subsequent to Closing, we will mail the appropriate Internal Revenue Service Form 8038, prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds.

#### **D. FIRM NOT A MUNICIPAL ADVISOR; NO ISRAEL BOYCOTT**

As a consequence of the adoption of Rule 15Ba1-1 pursuant to the Securities Exchange Act of 1934 (the "Municipal Advisor Rule"), which has been promulgated by the Securities and Exchange Commission as a result of the enactment of the Dodd-Frank Wall Street Reform and



Consumer Protection Act (the "Dodd-Frank Act"), we hereby inform the Issuer that we are not a "Municipal Advisor" within the meaning of the Municipal Advisor Rule or the Dodd-Frank Act (collectively, the "MA Rule"). In the course of performing our services as Bond Counsel in this transaction, we may engage in analysis, discussion, negotiation, and advice to the Issuer regarding the legal ramifications of the structure, timing, terms, and other provisions of the financial transaction that culminates with the planned issuance of the Bonds, and such services and advice may be essential to the development of the plan of finance for the issuance of the Bonds. In turn, these services become, among other things, the basis for the transaction's basic legal documents, the preparation and delivery of the official statement or any other disclosure document that describes the material terms and provisions of the transaction, if an offering document is used in the offering of the Bonds, the preparation of the various closing certificates that embody the terms and provisions of this transaction and the preparation and delivery of our Bond Opinion. Moreover, legal advice and services of a traditional legal nature in the area of municipal finance inherently involve a financial advice component; but we hereby advise the Issuer that while we have expertise with respect to the legal aspects relating to the issuance of municipal securities, we are not "financial advisors" or "financial experts" in a manner that would subject us to the provisions of the MA Rule. As Bond Counsel, we provide only legal advice, not purely financial advice that is not inherent in our legal advice to the Issuer. The Issuer should seek the advice of its financial advisor with respect to the financial aspects of the issuance of the Bonds. By signing this engagement letter, the Issuer acknowledges receipt of this information, and evidences its understanding of the limitations of our role to the Issuer as Bond Counsel with respect to the MA Rule, as discussed in this paragraph.

We hereby represent that during the term of this agreement we do not, nor will we, boycott Israel, in compliance with and within the meaning of 50 U.S.C. Section 4607 and Section 2270.002, of the Texas Government Code.

#### **E. CONFLICTS**

As you are aware, our firm represents many political subdivisions and investment banking firms, among others, who do business with political subdivisions. It is possible that during the time that we are representing the Issuer, one or more of our present or future clients will have transactions with the Issuer, including the Issuer's financial advisor and the Underwriter. It is also possible that we may be asked to represent, in an unrelated matter, one or more of the entities involved in the issuance of the Bonds. We do not believe such representation, if it occurs, will adversely affect our ability to represent you as provided in this letter, either because such matters will be sufficiently different from the issuance of the Bonds so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance of the Bonds. Execution of this letter will signify the Issuer's consent to our representation of others consistent with the circumstances described in this paragraph.

Our firm also represents the Texas Education Agency as its special disclosure counsel, which includes advice regarding federal securities law compliance for the Agency's Bond Guarantee



Program. We do not believe such representation will adversely affect our ability to represent you as provided in this letter, because both the Texas Education Agency and the Issuer share a common interest in complying with the federal securities laws as they pertain to the disclosure provided in connection with the offering of the Bonds, and therefore our representation of the Agency and the Issuer will not materially and adversely be limited by our respective responsibilities to both entities. Execution of this letter will signify the Issuer's consent to our representation of the Agency consistent with the circumstances described in this paragraph.

### **FEEES**

Based upon: (i) the terms, structure, size, work done to date and the schedule for the financing represented by the Bonds; (ii) the duties we will undertake pursuant to this engagement letter; (iii) the time we anticipate devoting to the financing; and (iv) the responsibilities we will assume in connection therewith, our fee will be \$0.75 per \$1,000 of net proceeds of the Bonds. Net proceeds include any net original issue premium, less the amount of the underwriters' discount, plus the principal amount of the Bonds (accrued interest is excluded from net proceeds). The fee includes our services rendered as Bond Counsel, but does not include client charges made or incurred on your behalf, such as travel costs, photocopying, deliveries, long distance telephone charges, telecopier charges, computer-assisted research and other expenses. In accordance with the terms of the Order, the Issuer will provide the filing fee of the Texas Attorney General to Bond Counsel on a timely basis to permit the filing of the transcript of proceedings for the Bonds so that the Bonds may be approved by the Attorney General in time to meet the closing date set forth in the Official Statement.

### **RECORDS**

After the transaction has closed, you will receive a transcript of proceedings that contains the primary financing and closing documents related to the transaction. At your request, papers and property furnished by you, and work product belonging to you and to which you are entitled, will be returned promptly. We may have copies of any and all documents made for our files at our sole cost and expense, to be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other materials retained by us after the closing of each transaction.

### **ELECTRONIC COMMUNICATION AND STORAGE**

In the interest of facilitating our services to you, we may send documents, information or data electronically or via the Internet or store electronic documents or data via computer software applications hosted remotely or utilize cloud-based storage. Your confidential electronic documents or data may be transmitted or stored using these methods. We may use third party service providers to store or transmit these documents or data. In using these electronic communication and storage methods, we employ reasonable efforts to keep such communications, documents and data secure in accordance with our obligations under applicable laws, regulations, and professional standards; however, you recognize and accept that we have no control over the unauthorized interception or





breach of any communications, documents or data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by us or by our third party vendors. By your acceptance of this letter, you consent to our use of these electronic devices and applications and submission of confidential client information to or through third party service providers during this engagement.

If the foregoing terms are acceptable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer, retaining the original for your files. We look forward to working with you.

Respectfully yours,

McCall, Parkhurst & Horton L.L.P.

By   
Dan S. Culver

**Accepted and Approved**

Arlington Independent School District

By: \_\_\_\_\_  
Its: President, Board of Trustees  
Date: December 12, 2019

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New Employees Hired November 8, 2019 - December 11, 2019

Last Name	First Name	Location/Organization	Subject/Position	Start Date	Level
HARRISON	SYDNEY	WOOD	1ST ESL	11/14/2019	ELEM
LOWERY	KATHERINE	MCNUTT	5TH ESL CAMPUS INSTRUCTIONAL	11/7/2019	ELEM
COOPER	KATRINA	ADAMS	COACH	11/6/2019	ELEM
GOODWIN	THERESA	SHORT	KG ESL	11/1/2019	ELEM
BRYANT	JEANMARIE	SOUTH DAVIS	KG ESL	11/21/2019	ELEM
TRULL	KIMBERLY	PATRICK	NURSE	11/14/2019	ELEM
DICKERSON	LAKENDRA	PEACH	NURSE	11/19/2019	ELEM
LAMAS	DEMAS	ARLINGTON	COMPUTER SCIENCE	11/21/2019	SEC
SOLIS	JUAN	GUNN	ENGLISH	11/20/2019	SEC
FINCH	DANIELLE	SAM HOUSTON	ENGLISH	11/8/2019	SEC
GREENE	KEYSHA	NICHOLS	SCIENCE	11/8/2019	SEC
MCCLAIN	JULIAN	LAMAR	SCIENCE	11/8/2019	SEC
REYNOSA	ROBERT	WORKMAN	SOCIAL STUDIES STUDENT SUPPORT	11/8/2019	SEC
HODGES	RAMON	SAM HOUSTON	INTERVENTIONIST	10/31/2019	SEC
LEITO	LIBBY	SHACKELFORD	THEATRE ARTS	11/7/2019	SEC

**Elementary Summary**

Teacher/ESL	4
Admin/Other	3
<b>Total</b>	<b>7</b>

**Secondary Summary**

Teacher	5
Teacher/ESL	2
Admin/Other	1
<b>Total</b>	<b>8</b>

**Grand Total** 15

**Separation of Service - Effective Between October 21, 2019 - November 20, 2019**

<b>CODE</b>	<b>LAST</b>	<b>FIRST</b>	<b>LOCATION</b>	<b>TITLE</b>	<b>YRS</b>	<b>TERM DATE</b>
EMPLOYEE INITIATED - EMPLOYMENT WITH ANOTHER DISTRICT (3)	BROWN	ARTHUR	SAM HOUSTON	TEACHER	4	11/7/2019
	CASTANON	MAGDALENA	SEGUIN	CLERK	5	11/22/2019
	MITCHELL	ASIA	NICHOLS	TEACHER	5	11/8/2019
EMPLOYEE INITIATED - MOVING OUT OF AREA (4)	ALI	SUMMIA	PEARCY	CLASSROOM ASSISTANT	2	12/19/2019
	FOX	CAROL	MAINTENANCE	CLERK	16	12/13/2019
	ROGERS	PATRINA	ADAMS	CLASSROOM ASSISTANT	4	11/22/2019
	ZARAGOZA	CARRIE	WOOD	TEACHER	4	11/15/2019
EMPLOYEE INITIATED - EMPLOYMENT OUTSIDE EDUCATION (5)	MORROW	DESIREE	SAM HOUSTON	TEACHER	0	11/22/2019
	SMITH	JACOB	SAM HOUSTON	TEACHER/COACH	11	12/19/2019
	VARGAS	ZULEIKA	CARTER	GUIDANCE TECH	7	12/6/2019
	YOUSSEF	MARIAN	BOWIE	CLASSROOM ASSISTANT	0	11/15/2019
	ZEISSIG	ERIC	PBIS	SPECIALIST	19	11/13/2019
EMPLOYEE INITIATED - MEDICAL REASON (1)	JIMENEZ ROSADO	DAVID	THORNTON	TEACHER	0	10/31/2019
EMPLOYEE INITIATED - CARING FOR FAMILY MEMBERS (1)	HALL	DIMITRI	HUMAN RESOURCES	HR GENERALIST	0	11/15/2019
EMPLOYEE INITIATED - UNHAPPY WITH JOB (2)	OLIVE	JACQUELINE	ROARK	TEACHER	2	10/25/2019
	SMITHERMAN	JESSE	ARLINGTON	TEACHER/COACH	3	11/30/2019
EMPLOYEE INITIATED - REASON NOT SPECIFIED (8)	ARMSTRONG	PATRICE	SHERROD	NURSE	1	11/1/2019
	AROCHA DUARTE	LUIS	ROARK	TEACHER	7	10/18/2019
	CHILES	CHANDRA	WEBB	CLERK	0	11/1/2019
	HUCKABEE	ARIEL	PATRICK	TEACHER	1	6/2/2020
	HUTTON	MEGAN	SHORT	TEACHER	1	10/31/2019
	INGRAM	GELISA	PATRICK	CLASSROOM ASSISTANT	0	11/15/2019
	NAVA MARTINEZ	CYNTHIA	JONES	GUIDANCE TECH	5	11/12/2019
	RICHTER	ROBERT	MARTIN	TEACHER	2	10/25/2019
EMPLOYEE INITIATED - REGULAR RETIREMENT (7)	BRUNELL	WANDA	BERRY	TEACHER	23	12/31/2019
	GERALD	ROSE	YOUNG	TEACHER	28	6/2/2020
	KNIGHT	LYN	NEWCOMER CENTER	TEACHER	19	6/2/2020
	KWAST	KAREN	WORKMAN	TEACHER	18	6/2/2020
	LORD	ROBERT	INFORMATION SYSTEMS	SENIOR PROGRAMMER	20	1/31/2020
	MONCEAUX	SHARON	SAM HOUSTON	CLASSROOM ASSISTANT	7	12/19/2019
	WILSHIRE	SALLY	ADAMS	TEACHER	8	11/6/2019
DISTRICT INITIATED - DECEASED (1)	BLANTON	TAMMY	SHORT	TEACHER	34	10/29/2019
DISTRICT INITIATED - FAILURE TO REPORT TO WORK (1)	NIETO MENDEZ	SAMANTHA	GOODMAN	STEM LAB MANAGER	2	11/11/2019
DISTRICT INITIATED - VIOLATION OF AISD EMPLOYEE HANDBOOK (1)	HOLMES	ERICKA	NICHOLS	CLASSROOM ASSISTANT	2	11/11/2019
TOTAL SEPARATIONS (34)						



**Arlington**  
INDEPENDENT SCHOOL DISTRICT  
*More Than a Remarkable Education*

TO: Cindy Powell  
Chief Financial Officer

FROM: Tammy Craig  
Director of Purchasing

DATE: **December 12, 2019**

Arlington ISD Dan Dipert Career & Technical Center to accept cash donation from Dan Dipert Family Fund	\$	1,000.00
Arlington ISD Dan Dipert Career & Technical Center to accept floral supplies donation from Anonymous	\$	570.00
Bowie High School to accept cash donation from Neighborhood Credit Union	\$	750.00
Bowie High School to accept cash donation from SMG Auto Sunroof	\$	500.00
Bowie High School to accept cash donation from William Bridges	\$	500.00
Bowie High School to accept cash donation from the Baseball Booster Club	\$	1,700.00
Bowie High School Esport Team to accept gaming equipment donation from NEDRP/Kevin Curtis	\$	3,000.00
Bowie High School Football to accept cash donation from Game Day Media	\$	3,000.00
Bowie High School to accept cash donation from Crowne Chiropractic Clinic	\$	400.00
Bowie High School to accept cash donation from Bowie Choir Booster Club	\$	1,449.35
Lamar High School to accept cash donation from Viking Cheerleaders Booster Club	\$	10,200.00
Lamar High School to accept cash donation from Chris and Grace Whetstone	\$	400.00
Lamar High School to accept cash donation from N.E.Tarrant Baseball League	\$	600.00
Martin High School to accept cash donation from The Sherwin Williams Company	\$	500.00
Martin High School Swim Team to accept cash donation from Derek Wirgau	\$	250.00

Martin High School Wrestling to accept cash donation from MHS Baseball Booster Club	\$	1,500.00
Martin High School to accept cash donation from MHS Sundancers Booster Club	\$	1,720.00
Martin High School to accept cash donation from Tokai Carbon CB LTD.	\$	500.00
Martin High School to accept cash donation from Texas Health Resources	\$	1,878.20
Martin High School to accept cash donation from Warrior Womens Basketball Booster Club	\$	4,000.00
Sam Houston High School to accept cash donation from SHHS Alumni	\$	763.95
Sam Houston High School to accept cash donation from Miguel Escobedo Real Estate	\$	300.00
Sam Houston High School to accept cash donation from Leonel Solorzano	\$	1,500.00
Sam Houston High School to accept cash donation from Cornerstone Baptist Church	\$	1,000.00
Sam Houston High School Orchestra to accept consumable items donation from Pancho Tacos	\$	477.00
Sam Houston High School to accept cash donation from Otis and Rosie Brown Foundation	\$	500.00
Sam Houston High School to accept cash donation from Pham Thi Truoc Inc.	\$	250.00
Nichols Jr. High School to accept cash donation from Nichols Junior High Booster Club	\$	9,442.26
Hill Elementary to accept cash donation from Donatewell	\$	880.00
Little Elementary to accept cash donation from Ronald & Barbara King Trust	\$	1,000.00
Mary Moore Elementary to accept cash donation from Mary Moore Elementary PTA	\$	1,000.00
Pearcy Elementary to accept cash donation from Donatewell	\$	3,988.00
	<b>Total</b>	<b>\$ 55,518.76</b>
<b>Total year-to-date for 2019-2020 School Year</b>		<b>\$ 354,815.46</b>
<b>Prior year total as of December 13, 2018</b>		<b>\$ 574,921.83</b>
<b>Total for the prior 2018-2019 School Year</b>		<b>\$ 1,442,256.06</b>

**Arlington Independent School District  
Board of Trustees Communication**

**Meeting Date:** December 12, 2019

**Consent Item**

**Subject:** Bids

**Purpose:**

To provide the Board of Trustees the opportunity to review the purchase of goods and services prior to final Board approval.

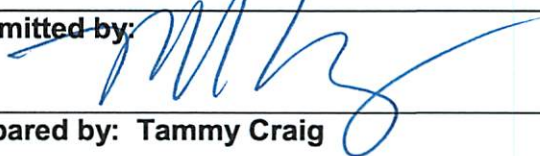
**Background:**

Bids presented on the consent agenda:

- 20-06d** RFP for Academic Educational Consultants & Professional Development Services
- 20-19** RFQ for Architectural Professional Services for 2019 Bond Program (Phases I-V)
- 20-20** Custodial Services for Enterprise Centre
- 20-21** Security & Safety Supplies and/or Services
- 20-40** RFP for Level Literacy Bookroom Enhancements
- 20-41** Copier Paper – Quarterly

**Recommendation:**

The Administration recommends approval of the bids.

<b>Submitted to:</b>  Board of Trustees Arlington Independent School District	<b>Submitted by:</b> 
	<b>Prepared by:</b> Tammy Craig
	<b>Date:</b> 12/3/2019



**TO:** Cindy Powell  
Chief Financial Officer

**FROM:** Tammy Craig  
Director of Purchasing

**DATE:** December 12, 2019

**RE:** **RFP 20-06d Academic Educational Consultants and Professional Development Services**

Request for Proposal **20-06d** is an annual contract for academic educational consultants and professional development services for all AISD departments and campuses. This is a qualifying bid that is open for the entire school year. As vendors are needed, responses will be accepted to the RFP online and the Purchasing Department will bring the new vendor(s) to the Board of Trustees for approval on a monthly basis. Prior to contracting for services, quotes will be obtained from the approved bidders as needed. Services provided under this RFP include educational consulting services, trainers, and professional development speakers. This contract has the option to extend for an additional year, ending June 30, 2021.

It is recommended that all vendors meeting specifications be approved.

cc: Tony Drollinger  
Executive Director of Finance



**Arlington Independent School District**  
**RFP 20-06d Academic Educational Consultants and Professional Development Services**  
**Effective: December 13, 2019- June 30, 2020**

VENDOR#	VENDOR	PHONE #	EMAIL ADDRESS	RESIDENT VENDOR (Texas, District)	HUB VENDOR	FREIGHT	TERMS	DISCOUNT FROM CATALOG, PRICE LIST, OR SHELF PRICE
10279408	Accountable Healthcare Staffing, Inc.	(888) 853-0979	<a href="mailto:juliemccullam@ahcstaff.com">juliemccullam@ahcstaff.com</a>		NO	NO	NET 30	VARIES
NOT SET UP	CGL Consulting	(325) 669-9752	<a href="mailto:cglconsulting5@gmail.com">cglconsulting5@gmail.com</a>	Texas	NO	NO	NET 30	VARIES
NOT SET UP	Dr. Mike!	(512) 921-7228	<a href="mailto:mike@drmike.info">mike@drmike.info</a>	Texas	NO	YES	NET 30	VARIES
NOT SET UP	Educational Foundations Services	(817) 875-5100	<a href="mailto:EduFoundServ@gmail.com">EduFoundServ@gmail.com</a>	Texas	NO	NO	NET 30	VARIES
NOT SET UP	Michael May, BCBA-D LBA	(618) 319-2777	<a href="mailto:RMAYTEACH@YAHOO.COM">RMAYTEACH@YAHOO.COM</a>	Texas	NO	NO	NET 30	VARIES
NOT SET UP	Nicholas Rood	(817) 907-8861	<a href="mailto:NICHOLAS.ROOD@MAVS.UTA">NICHOLAS.ROOD@MAVS.UTA</a>	District	NO	NO	NET 30	VARIES
NOT SET UP	The Confidence Group	(469) 585-4248	<a href="mailto:info@theconfidencegroup.com">info@theconfidencegroup.com</a>	District	YES	NO	2% IMMEDIATE PAY	VARIES
10275046	The Daily CAFE (Educational Design LLC)	(866) 925-4223	<a href="mailto:info@thedailycafe.com">info@thedailycafe.com</a>		NO	NO	NET 30	VARIES

**Estimated Total Award: \$1,180,000.00**



**TO:** Cindy Powell  
Chief Financial Officer

**FROM:** Tammy Craig  
Director of Purchasing

**DATE:** December 12, 2019

**RE:** **RFQ 20-19 Architectural Professional Services – 2019 Bond (Phases I-V)**

Request for Qualifications **20-19** is for architectural professional services for phases I-V of the 2019 Bond Program. The District received Forty-two responses to the RFQ. Attached is a recommendation letter from William Kelly Horn, Executive Director of Plant Services.

It is recommended that the firms be approved per the recommendation.

cc: Tony Drollinger  
Executive Director of Finance



## MEMORANDUM

**TO:** Dr. Marcelo Cavazos, Superintendent  
Cindy Powell, CFO

**FROM:** Wm. Kelly Horn, Executive Director of Plant Services

**DATE:** December 2, 2019

**SUBJECT:** Recommendation of Architect Pool for Phases I-V of the 2019 Bond Program

On August 30, 2019, the District issued RFQ#20-19 for Architectural Professional Services for Phases I-V of the 2019 Bond Program. Forty-two qualifications statements were received in response to the RFQ. Thirty-nine of the submissions were from architecture firms and three were from engineering firms. A committee consisting of the following administrators evaluated the architect submissions:

- Cindy Powell, Chief Financial Officer
- Dr. Michael Hill, Assistant Superintendent of Administration
- Wm. Kelly Horn, Executive Director of Plant Services
- Michael Parkos, Director of Facilities Planning and Construction
- Richard Flores, Staff Architect
- Jaime Garcia, Senior Project Manager

Each respondent was required to provide information in nine different categories as a part of their qualifications submission. The categories included a letter of interest, a firm profile, five relevant projects the firm completed within the past five years, an organizational plan and project approach, personnel proposed for design and project management, proposed firm resources necessary to manage the project workload, proposed design consultants, Historically Underutilized Business (HUB) participation necessary to meet or exceed District goals, and company references.

Each firm was ranked according to the average evaluation score assigned by the evaluation committee. A dividing line of 70 points was established, and each firm scoring 70 or more points was interviewed by the evaluation committee listed above. Sixteen firms scored 70 or higher.

The interviews consisted of two parts – a presentation by the firm and a series of questions asked by the evaluation committee. In advance of the interviews, each firm was asked to make a presentation focused on the following:

- Three recent K-12 projects - one new construction project, one addition project and one renovation project – noting a particular challenge encountered with each project (schedule, occupied campus, or construction difficulty, etc.) and how the firm solved the challenge.
- How the firm will accomplish HUB participation of twenty percent or greater on projects they may be awarded.
- Information regarding the firm’s sub-consultant team and experience working together on recent previous projects.

Based on the interview scores, the evaluation committee recommends twelve architecture firms be included in the pool of architects for the 2019 Bond Program. Projects will be assigned to firms prior to each phase of the 2019 Bond Program based on the demonstrated ability, capacity and best value to the district as determined through evaluation of qualifications, stated project preferences, relevant experience and interviews. Fees will be negotiated and then submitted to the Board of Trustees for approval prior to award of contract for each project. Factors impacting the design fees include scope of work, complexity of project and project site(s).

The following architect firms are being recommended to the Board of Trustees for approval as a pool of firms to be considered for projects in each phase of the 2019 Bond Program:

- BRW Architects
- Corgan
- Glenn Partners
- HKS
- Huckabee
- IN2 Architecture
- JR2 Architecture
- LBL
- Perkins & Will
- Stantec
- VLK
- WRA

Administration recommends that the Board of Trustees approve the firms for inclusion in the 2019 Bond Program Architect Pool as identified.



**TO:** Cindy Powell  
Chief Financial Officer

**FROM:** Tammy Craig  
Director of Purchasing

**DATE:** December 12, 2019

**RE:** **RFP 20-20 Custodial Services- Enterprise Centre**

Request for Proposal **20-20** is an annual contract for the custodial services for the Enterprise Centre. The District received four proposals in response to the RFP. A committee of the following individuals evaluated the responses.

Executive Director of Plant Services  
General Maintenance Manager  
Operations Manager for Custodial Services.

After careful consideration, the committee chose Oriental Building Services, Inc. as the best value for the District.

It is recommended that the Board of Trustees award the contract to Oriental Building Services, Inc.

cc: Tony Drollinger  
Executive Director of Finance

ARLINGTON INDEPENDENT SCHOOL DISTRICT  
RFP 20-20 Custodial Services for Enterprise Centre  
Effective Date: January 1, 2020 through December 31, 2020

	American Facility Services	CTJ Maintenance	Entrust One Facility Services	MaxPro Enterprise	Office Pride of North Texas	Oriental Building Services	Regent Services	RNA Facilities Management	UBM Entrprise, Inc
<b>VENDOR ID NUMBER:</b>	Not Set Up	Not Set Up	10281074	Not Set Up	Not Set Up	10283955	Not set up	Not set up	Not set up
<b>TERMS:</b>		Net 30	Net 30	1% Net 10		Net 30	Net 30	Net 30	1% Net 7
<b>RESIDENT VENDOR:</b>	<input type="checkbox"/> Texas <input type="checkbox"/> District	<input checked="" type="checkbox"/> Texas <input type="checkbox"/> District	<input checked="" type="checkbox"/> Texas <input type="checkbox"/> District	<input checked="" type="checkbox"/> Texas <input type="checkbox"/> District	<input checked="" type="checkbox"/> Texas <input type="checkbox"/> District	<input checked="" type="checkbox"/> Texas <input type="checkbox"/> District	<input checked="" type="checkbox"/> Texas <input type="checkbox"/> District	<input checked="" type="checkbox"/> Texas <input checked="" type="checkbox"/> District	<input checked="" type="checkbox"/> Texas <input type="checkbox"/> District
<b>HUB VENDOR:</b>	No	Yes	Yes	Yes	No	Yes	No	No	Yes
Supervisor?	Yes; On Call	N/A	Yes; 10.83 hrs/month	Yes	Yes; On Call	Yes; 17.5 hrs/week	N/A	Yes	Yes; 5 hrs/day
Monthly Cost	N/A	N/A	\$113.75	N/A	N/A	\$1,015.62	N/A	N/A	N/A
Day Porter Services?	Yes; 8 hrs/day	N/A	Yes; 5 days/week	Yes	Yes; 8 hrs/day	Yes; 40 hrs/week	Yes; 8 hrs/day	Yes	Yes; 8 hrs/day
Monthly Cost	N/A	N/A	\$2,671.02	N/A	N/A	\$1,934.52	\$2,950.00	N/A	\$2,857.60
Nightly Cleaning?	Yes; 4 hrs/day	N/A	Yes	N/A	Yes; 4 hrs/day	Yes; 17.5 hrs/week	N/A	N/A	Yes; 5 days/week
Monthly Cost	N/A	N/A	\$3,739.72	N/A	N/A	\$846.35	N/A	N/A	\$4,652.70
Miscellaneous Monthly Costs	N/A	N/A	\$684.22	N/A	N/A	N/A	\$1,026.3300	N/A	N/A
Total Montly Cost	\$6,460.95	\$7,250.00	\$7,094.96	\$11,631.74	\$7,480.00	\$5,291.30	\$9,107.9800	\$5,907.00	\$7,510.30
Cost per sq. ft.	\$0.0944	\$0.1059	\$0.1037	\$0.1700	\$0.1100	\$0.9280	\$0.1331	\$0.0863	\$0.1098
Total Cost for 12 months, 68,422 sq ft	\$77,531.40	\$87,000.00	\$85,139.52	\$139,580.88	\$89,760.00	<b>\$63,495.60</b>	\$109,295.76	\$70,884.00	\$90,123.60

**Awarded Vendor**

**Estimated Total \$63,495.60**



**TO:** Cindy Powell  
Chief Financial Officer

**FROM:** Tammy Craig  
Director of Purchasing

**DATE:** December 12, 2019

**RE:** **Bid 20-21** Security & Safety Supplies

Bid Number **20-21** is an annual contract for security & safety equipment, supplies and/or services.

This is a qualifying bid and it is recommended that all vendors meeting specifications be approved. Purchases and services will be provided on an as-needed basis only.

cc: Tony Drollinger  
Executive Director of Finance

**Arlington Independent School District**  
**Bid #20-21 Security & Safety Supplies and/or Services**  
**Effective: January 18, 2020- January 17, 2021**

VENDOR#	VENDOR	PHONE #	EMAIL ADDRESS	RESIDENT VENDOR (Texas, District)	HUB VENDOR	FREIGHT	TERMS	DISCOUNT FROM CATALOG, PRICE LIST, OR SHELF PRICE
10273844	3-C TECHNOLOGY, LLC (SAME)	(972) 230-4302	ALOGAN@TEAM3C.COM	Texas	YES	SHIPPING	NET 30	5%
2778	A Photo Identification	(972) 660-7904	rbliss@aphotoid.com	Texas	YES	SHIPPING	NET 30	0%
101695	Aerowave Technologies	(214) 222-2376	ginag@aerowavetech.com	Texas	YES	SHIPPING	NET 30	15%
10282734	Alertus (Alertus Technologies, LLC)	(202)253-7887	pniles@alertus.com		YES	SHIPPING	NET 30	0%
10284402	Can-Am Wireless LLC	(512) 413-4739	jrahardjo@canamwireless.com	Texas	YES	INCLUDED	0.5% 5days Net30	0%
10275189	Communication Concepts	(817)920- 9902 x 128	info@coconcepts.com	Texas	YES	SHIPPING	NET 30	20%
101545	Continental Wireless, Inc.	(972) 707-0145	BIDS@CNTLWIRE.COM	Texas	YES	INCLUDED	NET 30	0%
Need Set Up	Diamond Business Services, Inc ASI# 550053	(806)373 4148	Charlia@diamondbusiness.net	Texas	YES	SHIPPING	NET 30	20%
Need Set Up	Discount Two-Way Radio Corporation	(310) 224-5100	govsales@dtwr.com		YES	INCLUDED	NET 30	15%
Need Set Up	Flores Technical Services, Inc.	(469) 576-6330	dschmitz@fts-dfw.com	Texas	YES	SHIPPING	NET 30	0%
4369	Garrett Metal Detectors	(972) 494-6151	jamesh@garrett.com	Texas	YES	SHIPPING	2% 10 NET 30	35%
10282732	Global Equipment Co	(678) 969-6676	k12bids@globalindustrial.com		YES	SHIPPING	NET 30	0%
Need Set Up	Guest Communications Corporation (Schweer)	(800) 637-8525	amy.schweer@gcckc.com		YES	SHIPPING	NET 30	0%
10284391	HALIFAX SECURITY INC DBA NORTH AMERICAN VIDEO	(732) 477-0686	SUZANNET@NAVCCTV.COM		YES	INCLUDED	NET 30	0%
Need Set Up	IML Security Supply (Intermountain Lock and Security Supply)	(210) 943-9927	bert.broussard@imlss.com	Texas	YES	SHIPPING	2% NET 10	0%
10276124	INDEPENDENT HARDWARE INC	(800) 346-9464 x 603	FSJ@INDEPENDENTHARDWARE.COM		YES	INCLUDED	NET 30	0%
Need Set Up	KLC Video Security	(800) 714-0717 x229	tishaking.klc@gmail.com	Texas	YES	INCLUDED	NET 30	0
Need Set Up	Knight Security Systems	(214) 396-0600	<a href="mailto:jrobin@knightsecurity.com">jrobin@knightsecurity.com</a>	Texas	No	INCLUDED	NET 30	0
10281875	Lowes Home Improvement	(214) 709-3115	tammy.j.patterson@store.lowes.com	District	YES	SHIPPING	NET 30	5%



Need Set Up	MAIN STREET INSTALLERS	(504) 837-7315	arivera@mainstreetsignsandgraphics.com	District	YES	SHIPPING	NET 30	0
Need Set Up	Pemica Inc	(817) 283-5778	pedro@pemica.com	Texas	YES	SHIPPING	NET 30	0%
Need Set Up	Performance Safety Group I, LP	(972) 336-0000	drew@PSGgear.com		YES	INCLUDED	NET 30	0%
10282991	PikMyKid (Sachi Tech)	(817) 459-2001	chitra@PIKMYKID.COM		YES	INCLUDED	2% for Net 10	0%
4001	Precision Business Machines, Inc	(866) 338-5045	bids@pbminc.com	Texas	YES	SHIPPING	2% NET 10	0%
Need Set Up	Premier Wireless Business Technology Solutions	(305) 668-0771	bids@pwbts.net	Texas	YES	INCLUDED	NET 30	0%
Need Set Up	Safe Kids Inc.	(858) 586-0111	Adam@SafeKidsInc.com		YES	INCLUDED	NET 30	0%
1179	Saf-T-Glove Inc.	(972)6470836	mhughbank@saf-t-glove.com	Texas	YES	INCLUDED	NET 30	15%
15428000	SAS Technologies, LLC	(469) 626-7272	stevestogsdill@gmail.com	Texas	YES	INCLUDED	NET 30	0%
657	School Specialty Inc	(972) 647-0836 x34	bidnotices@schoolspecialty.com		YES	SHIPPING	NET 30	35%
Need Set Up	Security Data Supply of Dallas	(940) 594-1324	drew@securitydatasupply.com	Texas	YES	SHIPPING	NET 30	0%
Need Set Up	Securly	(877) 882-5856	casey@securly.com		YES	INCLUDED	NET 30	0%
68670000	Sentinel The Alarm Company	(972) 416-5020	MATT.BRYANT@SENTINELSAFE.COM	Texas	YES	SHIPPING	NET 30	0%
Need Set Up	Skywalk Security, LLC.	(972) 644-6866	adrian@skywalksecurity.com	Texas	YES	SHIPPING	NET 30	0%
Need Set Up	Southeast ID LLC	(817) 251-4800	ccallahan@southeastid.com		YES	SHIPPING	NET 30	0%
12160000	SSD Alarm (Security Signal Devices, inc.)	(305) 625-4222	cclark@ssdalarm.com	District	YES	INCLUDED	NET 30	0%
10284429	T&G Identification Systems, Inc.	(972) 392-3635	bobby@tgidsys.com	Texas	YES	SHIPPING	NET 30	10%
Need Set Up	TFE (Technology for Education dba TFE)	(817) 336-4282	InsideSales@tfeconnect.com	Texas	YES	SHIPPING	NET 30	0%
3498000	Tri-ed	(682) 463-5006	joel.shewry@anixter.com		YES	SHIPPING	NET 30	3%
1818	Troxell Communications, Inc.	(817) 358-8701	loretta.padilla@trox.com		YES	SHIPPING	NET 30	0%
Need Set Up	True North Consulting Group, LLC.	(512) 451-5445	sales@tncg.com	Texas	YES	INCLUDED	NET 30	0%
							<b>Estimated Award: 1,200,000.00</b>	



**TO:** Cindy Powell  
Chief Financial Officer

**FROM:** Tammy Craig  
Director of Purchasing

**DATE:** December 12, 2019

**RE:** **RFP 20-40** Level Literacy Bookroom Enhancements

Request for Proposal Number **20-40** is for level literacy bookroom enhancements for Title I campuses. Eight responses were received in the response to the RFP. An all-or-none award was made for the book selections in English and a separate award for the Spanish. Attached is a recommendation letter from Krista McCown, State and Federal Programs Coordinator and the evaluation summary.

It is recommended that the contract be awarded per the recommendation.

cc: Tony Drollinger  
Executive Director of Finance

**MEMORANDUM**

**TO:** Tammy Craig, Director of Purchasing  
**FROM:** Krista McCown, State and Federal Programs Coordinator  
**DATE:** December 3, 2019  
**SUBJECT:** RFP 20-40 Level Literacy Bookroom Enhancements

The State and Federal Programs department is supporting the AISD literacy focus through enhanced Title I campus bookrooms. Enhanced bookrooms are designed to support small reading intervention groups with shelf ready book sets for teachers to select based on student needs. A need has arisen for additional materials to support struggling students with intervention instruction within the classroom. Research supports small group classroom reading intervention instruction and is necessary in order to accelerate student learning. Adopted classroom materials are often not designed to support student intervention levels. Enhanced campus bookrooms have not been the focus for several years and are in need of deliberate and thoughtful design.

Proposals were received from eight (8) vendors:

- Classroom Library Company
- Heinemann
- Lakeshore Learning
- Mackin
- Okapi Educational Publishing
- Pearson K12 Learning
- Steps to Literacy
- Vista Higher Learning

Proposals received from the proposers were evaluated based criteria published in the RFP document:

Price:	40 Points
Services and Support:	20 Points
Experience to which the goods or services meet the District's needs:	20 Points
Experience with AISD:	20 Points

The RFP was evaluated by the Director of State and Federal Programs, the Coordinator of State and Federal Programs, the Secretary of State and Federal Programs. Awards were based on the criteria attached in the tabulation and were made for English and Spanish bookroom materials. The committee evaluated all vendors and made the decision based on the best value to the District. This contract has the option to renew for two additional one-year periods.

It is recommended that Heinemann be awarded the contract for English bookroom materials and Okapi Educational Publishing be awarded the contract for Spanish bookroom materials.

Arlington Independent School District  
RFP 20-40 Level Literacy Bookroom Enhancements

SUMMARY TABULATION

ALL OR NONE AWARD for English Books and ALL OR NONE AWARD for Spanish Books

Awards will be based on the "best value to the District" in accordance with Texas Education Code, Section 44.031.

	Spanish Award			English Award				
	Mackin	Okapi Educational Publishing	Vista Higher Learning	Lakeshore	Heinemann	Steps to Literacy	Classroom Library Company	Pearson K12 Learning
Vendor Name:								
Vendor Number:	101350	10281842	NOT SET UP	2631000	5828	\$ 102,531.00	10282105	NOT SET UP
HUB Vendor:	NO	NO	YES	NO	NO	NO	NO	NO
District/Texas Vendor:								
	73.0	90.0	72.0	44.0	95.0	57.0	12.0	42.0

Awarded Vendor

Estimated Award: \$500,000



**TO:** Cindy Powell  
Chief Financial Officer

**FROM:** Tammy Craig  
Director of Purchasing

**DATE:** December 12, 2019

**RE:** **Bid 20-41** Copier Paper – Quarterly Contract

Bid Number **20-41** is a quarterly contract for dual purpose copier paper. This paper is used throughout the District for printing a variety of items including, but not limited to, correspondence, lesson plans, tests, worksheets, and workbooks.

It is recommended that the low bid meeting specifications be awarded the contract.

cc: Tony Drollinger  
Executive Director of Finance

**BID# 20-41 Copier Paper- Quarterly**

**ARLINGTON INDEPENDENT SCHOOL DISTRICT**  
**Effective Date: December 13, 2019 to March 31, 2020**

		Contract Paper Group	Contract Paper Group	Interstate Business Solutions	Liberty Paper	Magtec Corporatation	O-K Paper Center (Olmsted Kirk)	Staples Contract & Commercial	Veritiv Operating Company	
<b>VENDOR ID NUMBER:</b>		10276194	10276194	Not Setup	10281531	Not Setup	4685000	10283488	5716	
<b>TERMS:</b>		NA	NA	NA	NET 30	NET 30	NET 30	Left Blank	NET 30	
<b>RESIDENT VENDOR:</b>		<input type="checkbox"/> Texas <input type="checkbox"/> District	<input type="checkbox"/> Texas <input type="checkbox"/> District	<input type="checkbox"/> Texas <input type="checkbox"/> District	<input type="checkbox"/> Texas <input type="checkbox"/> District	<input type="checkbox"/> Texas <input type="checkbox"/> District	<input type="checkbox"/> Texas <input type="checkbox"/> District	<input checked="" type="checkbox"/> Texas <input type="checkbox"/> District	<input checked="" type="checkbox"/> Texas <input type="checkbox"/> District	
<b>HUB VENDOR:</b>		NO	NO	NO	NO	Left Blank	NO	YES	NO	
<b>STOCK #</b>	<b>DESCRIPTION</b>	<b>QTY ESTIMATE</b>	<b>PRICE</b>	<b>PRICE</b>	<b>PRICE</b>	<b>PRICE</b>	<b>PRICE</b>	<b>PRICE</b>	<b>PRICE</b>	
01.35.0320	Copier Paper, Dual Purpose, 8.5" X 11". True 20#, White, 92 Brightness, 500 sheets/ream, 10 reams/case	7560 Cases	\$ 25.23	\$ 24.50	\$ 27.09	\$ 24.61	\$ 24.50	\$ 24.70	\$ 27.49	\$ 24.49
<b>Brand:</b>		Fascopy	Natural Choice	Norpac	Premier	Xerographic Paper	Optimus	International Paper	Comet	
<b>Mill:</b>		Domestic - Not Domtar	Norpac	Norpac	Smurfit Kappa	Ledesma	Hankok	International Paper	UPM	
<b>Mill Location:</b>		USA	WA	Longview	Columbia	Argentina	South Korea	Selma, AL	Finland	
<b>Delivery Time ARO:</b>		7-14 Days	7-14 Days	3-10 Days	2-5 Days	2-3 Days	3-4 Days	7-10 Days	7 Days	

**AWARDED VENDOR**

**Estimated Total: \$ 200,000.00**

**Arlington Independent School District  
Board of Trustees Communication**

**Meeting Date:** December 12, 2019

**Consent Item**

**Subject:** Purchases Greater Than \$50,000 Exempt from Bid

**Purpose:**

To provide the Board of Trustees the opportunity to review the purchase of goods and services greater than \$50,000 exempt from bidding prior to final Board approval.


**Background:**

Board policy CH Local reads "any such purchases that cost \$50,000 or more in the aggregate over a one-year period of time shall require Board approval before a transaction may take place." Listed below are the purchases over \$50,000 exempt from bidding that now require Board approval:

- 20-12-12-001** Refrigerated Truck for Food Services
- 20-12-12-002** Special Education Data Management Services & Training
- 20-12-12-003** Architectural Professional Services for Crow Elementary Addition & Renovation Project

**Recommendation:**

The Administration recommends approval of the purchases greater than \$50,000 exempt from bid.

<b>Submitted to:</b>  Board of Trustees Arlington Independent School District	<b>Submitted by:</b> 
	<b>Prepared by:</b> Tammy Craig
	<b>Date:</b> 12/4/2019

**Arlington Independent School District**  
**Purchases Greater than \$50,000 Exempt from Bid**  
**Date: December 12, 2019**

Control No.	AISD Department	Vendor Name	Goods or Services	Estimated Amount	Purchase Method
20-12-12-001	Transportation	Southwest International Trucks	Refrigerated Truck for Food Services	\$ 122,461.92	TASB Buyboard
20-12-12-002	Special Education	Frontline Education	eStar Special Education Data Management Services & on-site training	\$ 152,661.60	ESC Region 11
20-12-12-003	Plant Services	Corgan Architects	Architectural Services for Crow Elementary Addition & Renovation Project	\$ 756,495.00	Professional Services



## Arlington Independent School District Board of Trustees Communication

**Meeting Date:** 12/12/2019

**Consent Item**

**Subject:** Fund 429, Tarrant County Attendance Improvement Project

**Purpose:**

Establish the 2019-20 special revenue budget for the Tarrant County Juvenile Services Attendance Improvement Project. Revenues and expenditures each total \$212,894. The grant period covers September 1, 2019 through August 31, 2020.

**Background:**

The District received notice from Tarrant County Juvenile Services that the award for the Tarrant County Attendance Improvement Project for 2019-20 is \$212,894.

The Tarrant County Attendance Improvement Project is a program that will target third through sixth grade youth who are found to be chronically absent from school on identified campuses. The program is designed to increase school attendance for the students with low attendance rates and decrease the likelihood these students will become involved in the juvenile justice system. AISD is serving approximately 225 students at 9 elementary campuses.


Primarily, funding will provide salaries for three Attendance Facilitators as well as extra duty for summer camp, contracted services for community-based organizations to provide parent and student classes and counseling, supplies and materials, and staff mileage reimbursements.

**Budget Summary:**

Payroll Costs	\$ 207,318
Contracted Services	1,000
Supplies and Materials	1,420
Other Operating Costs	<u>3,156</u>
<b>Total</b>	<b>\$212,894</b>

**Recommendation:**

Administration recommends approval.

<p><b>Submitted to:</b></p> <p>Board of Trustees Arlington Independent School District</p>	<p><b>Submitted by:</b> </p> <p><b>Prepared by:</b> Mandy Mew</p> <p><b>Date:</b> 12/04/2019</p>
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**ARLINGTON INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES**

Regular Meeting

November 7, 2019  
5:30 p.m.

Members Present:           Kecia Mays, Bowie Hogg, Polly Walton, Melody Fowler,  
  Dr. Aaron D. Reich, David Wilbanks

Members Absent:           Justin Chapa

Media Present:           None

CALL TO ORDER:           Conference Room B

President Mays called the open meeting work session to order at 5:58 p.m. The meeting was held at the Administration Building, 1203 West Pioneer Parkway, Arlington, Texas in Conference Room B. During this meeting Board Members may discuss and ask AISD staff questions concerning any of the subjects listed in the Notice/Agenda under the headings of Program and/or Presentation, Appointments, Public Hearing, Action Items, Consent Items and Discussion Items.

President Mays adjourned the meeting at 6:26 p.m. to move to the Board Room.

President Mays called the meeting to order in the Board Room at 6:31 p.m. with six trustees present.

CLOSED MEETING:        Board Conference Room

President Mays adjourned to closed meeting at 6:31 p.m. pursuant to Sections 551.071 through 551.084 of the Texas Government Code in accordance with the Texas Open Meetings Act for the topics set forth on the agenda.

1. Superintendent Evaluation and Contract
2. Goal Setting

RECONVENE INTO OPEN SESSION:        Board Room

President Mays convened the Board into the open meeting at 7:11 p.m. with six trustees in attendance.

OPENING CEREMONY:

Dr. Reich led the audience in the Pledge of Allegiance. Ms. Mays called for a moment of silence.

PROGRAM AND/OR PRESENTATION:

A. Student Performance by Remyse Elementary School Drum Club

Executive Director of Marketing and Communications Anita Foster shared that the Remyse Elementary School Drum Club is directed by Mrs. Becky Myers. Mrs. Myers has twenty years of experience as a teacher, has taught at Remyse Elementary for four years and founded the drum club. The Remyse Drum Club is an elite auditioned group comprised of twenty fifth grade and sixth grade students. The group meets before school every Tuesday and Thursday morning and they have eight to ten performances every year. They have been invited to play at the Sam Houston High School Taste of Latin America, Martin Luther King Junior Youth Extravaganza, Sam Houston High School Black History Month Celebration, Levitt Pavilion and numerous school functions. They performed a Tubano drum routine to "It's America" by Rodney Atkins.

B. Student of the Month

Arlington Collegiate High School Principal Jeff Krieger introduced the November 2019 Student of the Month, Paola Santos. Paola exemplifies the belief that at Arlington Collegiate High School, despite the adversity and challenges students will face, they will give one hundred percent effort and maintain a positive attitude. Paola is dedicated, inquisitive and optimistic, and she is the embodiment of a growth mindset. Paola stands out both in her high school and college classrooms. She brings a positive, unstoppable work ethic to the campus. She demonstrates a servant's heart every day and is willing to go above and beyond to improve the daily experiences of her classmates and teachers. Mr. Krieger stated that the ACHS staff looks forward to seeing all the great things Paola will accomplish in her future.

C. Community Engaged for Excellence Award of Appreciation

Director of Parent and Community Engagement Aaron Perales awarded a Community Engaged for Excellence Award of Appreciation to the Dental Health Arlington: SMILES Program. He introduced Executive Director Nancy Blinn. Dental Health Arlington is a local non-profit, low-cost dental resource serving Southeast Tarrant County families since 1992. Founded by local community leaders, dentists and dental hygienists, DHA has developed into a system that serves over 2,500 patients a year and provides all levels of comprehensive, preventive and restorative dental services. A DHA signature program that directly supports Arlington ISD students is the SMILES (Sealing Molars Improves the Lives of Every Student) Program. Under this program, a SMILES team comprised of a dentist, dental hygienist and volunteers visits elementary schools in our community to educate children on the key importance of dental health. Made possible by the generosity of the aforementioned volunteers and sponsors, the SMILES program impacts our first through third grade students at 39 of our Title I campuses by providing free preventive services. The SMILES Program utilizes the following model: Provided services are delivered directly on campus with portable dental equipment similar to a mobile military dental unit. Oral Hygiene Instruction (OHI) is provided to first, second and third graders with age appropriate information in a low student to teacher ratio directly in the classrooms. After parental permission slips have been sent home and returned, the children are called by classroom and brought to the temporary "dental office". This may be in the gym, auditorium, library or a classroom. The students are then screened first by the dentist and then the registered dental hygienists apply the sealants and fluoride, give them a toothbrush and a sticker and send them back to class. Screenings provided by the licensed dentist provide the SMILES staff the opportunity to refer children with severe decay to the DHA clinic. There they are treated at no cost to the patient. Each school year, the SMILES Program provides these services to over 9,000 AISD students at a value that ranges from \$250,000 to \$500,000 annually based on available support. With their continued commitment to supporting Arlington ISD, Dental Health Arlington is very deserving of the Community Engaged for Excellence Award of Appreciation.

Ms. Blinn thanked the Board for recognizing their work and introduced SMILES Program members present this evening. Ms. Glenda Bell, SMILES Director, shared her appreciation for the AISD recognition of the impact of the program.

INTRODUCTION:

Superintendent Cavazos reported that due to a schedule conflict the new assistant principal for Kooken Educational Center was not able to attend the October 17, 2019 Board Meeting and was invited to this meeting. He introduced:

Ms. Laura Turner Crump as the new assistant principal for Kooken Educational Center. Ms. Turner Crump was most recently a professional development consultant for prekindergarten teachers.

President Mays adjourned the meeting at 7:35 p.m. to give the audience time to congratulate the new administrative appointee.

The meeting was reconvened at 7:47 p.m. with six trustees in attendance.

PUBLIC HEARING: None

OPEN FORUM FOR AGENDA ITEMS: None

ACTION:

A. Consider 2019-2020 Campus Performance Objectives and District Scorecard

Chief Academic Office Dr. Wurtz reported that the campus performance objectives and district scorecard are for ensuring district continued improvement. He said that Dr. Barlow would share the relationship of the district scorecard to continuing improvement and Dr. Brown would share some examples of campus performance objectives.

Assistant Superintendent of Research and Accountability Dr. Kevin Barlow presented the 2019-2020 district scorecard components. The scorecard is part of the continuous improvement model for the district. The categories of student outcomes, experiences, and efficiencies provide areas for measuring the overall district work and goals. The draft 2019-2020 scorecard targets presented were:

- The district will perform at the 75th percentile (amongst its peer districts of plus or minus ten percent low SES) on the state accountability system as a stretch goal while maintaining at least a B rating.
- All campuses will receive a 'Met Standard' rating on state accountability.

- Of the fourteen campuses with a D in 2018-2019, at least ninety percent of them will have an increase in the numerical value of their state accountability rating.
- Implement an instrument to measure Social and Emotional Learning (SEL) skills of students.
- Implement a Multidisciplinary Threat Assessment Team to create a framework for assessing threats made by students. Implement Campus Threat Assessment Teams to work with individual students and families to neutralize such threats and connect students and families with resources where appropriate.
- Develop process measures of coaching and badging as they relate to the fidelity of the implementation of the Active Learning Cycle.
- Develop process measures for monitoring implementation of Balanced Literacy.
- Implement Phases IV-V of the 2014 Bond Program as programmed with consideration noted for construction market conditions and strategic project scope modifications.
- Propose general fund budgets aligned to strategic plan priorities, reflecting requirements of HB 3, and limiting the use of fund balance.
- Effectively communicate the Bond 2019 needs, implementation and projects to inform the community and passage.
- Implement Phase I of the 2019 Bond Program as programmed with consideration noted for construction market conditions and strategic project scope modifications.

Assistant Superintendent of School Leadership Dr. Brown presented the campus improvement plan performance objectives for 2019-2020. She provided an overview of the campus planning process and the components of the Effective Schools Framework process. Dr. Brown highlighted campus plans for South Davis Elementary School, Gunn Junior High School, and Barnett Junior High School to provide samples of different types of campus plans and examples of various performance objectives targeted by each campus.

Administration recommended the Board approve the 2019-2020 campus performance objectives and the district scorecard.

Board members thanked staff for their work on the plans and noted the thoughtful approach and use of data in development. They asked clarification questions regarding the plans, CCMR targets, the Active Learning Cycle, implementation timeline for the multidisciplinary threat assessment team, retaining experienced teacher and implementation of HB 3.

Dr. Reich noted that the ninety percent of campuses included in bullet three of the Student Outcomes column would be 12.6 campuses and recommended that the target be changed to twelve campuses. He also recommended changing the wording of the third bullet in the Efficiencies column to end with “inform the community” and remove the words “and passage”.

Mr. Hogg asked if the Board might postpone voting to allow for additional discussion and consideration. Superintendent Cavazos responded that the scorecard could wait, but the campus plans need to be considered for approval. Mr. Hogg noted that if the Board moved forward with a vote, the decision could be made to adjust the scorecard in the future, if needed.

Motion by Bowie Hogg, second by Melody Fowler, to approve as presented.

Mr. Hogg asked Dr. Reich to share the changes he recommended for the scorecard.

Dr. Reich recommended changing the ninety percent on bullet three in the Student Outcomes column to twelve campuses. He also recommended removing the words ‘and passage’ from bullet three of the Efficiencies column. As revised, the third bullet in the Efficiencies column was ‘Effectively communicate the Bond 2019 needs, implementation and projects to inform the community.’”

Mr. Hogg amended his motion to approve as presented with changes on scorecard recommended by Dr. Reich, second by Melody Fowler.

Voting For: 6  
Voting Against: 0

- B. Consider Target Improvement Plans (TIP) for 1<sup>st</sup> Year F Campus (Berry Elementary), 2<sup>nd</sup> Year F Campuses (Short Elementary and Speer Elementary), D Campuses (Venture High School, Blanton Elementary, Crow Elementary, Ellis Elementary, Hale Elementary, Larson Elementary, Morton Elementary, Patrick Elementary, Peach Elementary, Rankin Elementary, South Davis Elementary, Thornton Elementary, and Webb Elementary) and Comprehensive Progressing Campus (Sam Houston High School)

Dr. Brown presented a school improvement update highlighting 2019 accountability updates, as well as TEA expectations target improvement plans (TIP). Campuses with a rating of D or F and/or

Comprehensive status are mandated to engage in intervention requirements outlined in the Texas Education Code (TEC) §39.101. These intervention requirements, supports and resources are provided through engaging in the Effective Schools Framework (ESF) process which involves data analysis, needs assessment, improvement planning, along with implementation and monitoring of an improvement plan. Seventeen campuses have targeted improvement plans that require Board approval, five of these plans are submitted to TEA and twelve plans are retained locally. Dr. Brown reported that the accountability score for Berry Elementary had been successfully appealed and moved from an F rating to a D rating. She shared the specific demographics, accountability, focus areas, and key actions for Short Elementary and Speer Elementary.

Board members noted the proactive approach of the plans, identifying areas of need and providing support where needed. Staff morale, support for principals, appreciation for teachers and intentional effort to target the strategic support network were discussed.

Ms. Walton asked for the turnover rate for students at Short Elementary and Speer Elementary.

Mr. Hogg asked that the Board consider adding a TEA waiver for at-risk schools to the interim legislative agenda.

Motion by Dr. Reich, second by Bowie Hogg, to accept the Targeted Improvement Plans for the years and campuses as stated on the agenda.

Voting For: 5  
Voting Against: 0  
Abstain: 1  
David Wilbanks abstained.

ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA: None

CONSENT ITEMS:

- A. Consider Personnel Recommendations: New Hires, Retirements, Resignations, Leaves of Absence, Dismissals, Terminations, Non-Renewals, Non-Extensions
- B. Consider Donations

The total donations for this meeting was \$79,982.08. The year-to-date total for the 2019-2020 school year was \$299,296.70.

- C. Consider Bids

Chief Financial Officer Cindy Powell recommended approval of the following bids meeting specifications:

- 20-06c Academic Educational Consultants & Professional Development Services
- 20-18 RFQ/RFP (Two-step) for Construction Manager at Risk - Gunn Fine Arts & Dual Language Academy
- 20-39 RFP for Communications, Marketing & Services

- D. Consider Purchases Greater Than \$50,000 Exempt from Bid
  - 20-11-07-001 SRO Program
  - 20-11-07-002 AISD Police Academy
  - 20-11-07-003 Consulting & Legislative Monitoring Services
  - 20-11-07-004 Science Field Trips
- E. Consider Budget Changes
- F. Consider Minutes of Previous Meetings - October, 2019
- G. Consider Interim Financial Report for Period Ending September 30, 2019
- H. Consider Quarterly Investment Report – July 1, 2019 through September 30, 2019
- I. Consider Additional Texas Teacher Evaluation and Support System (T-TESS) Appraisers
- J. Consider Class Size Waiver Request
- K. Instructional Materials Allotment used for English I–IV, Reading I, II, III, College Readiness and Study Skills, Visual Media Analysis and Production, Contemporary Media, Literary Genres, Creative Writing, Research and Technical Writing, Practical Writing Skills, Humanities, Public

Speaking I, II, III, Communication Applications, Oral Interpretation I, II, III, Debate I, II, III, Journalism, Advanced Broadcast Journalism I, II, III, Photojournalism, Advanced Journalism: Yearbook I, II, III, Advanced Journalism: Newspaper I, II, III, Advanced Journalism: Literary Magazine, English for Speakers of Other Languages, English I, II, ELDA, and English Learners Language Arts, 7–8 under Proclamation 2020

L. Consider Salvage Property

Motion by Polly Walton, second by Melody Fowler, to approve the consent agenda items as presented.

Voting For: 6  
Voting Against: 0

OPEN FORUM FOR NON-AGENDA ITEMS:

David Heath, representing UEA, spoke regarding substitute fill rate.

President Mays requested that the Board be provided the substitute fill rate for individual campuses.

SUPERINTENDENT'S REPORT:

Superintendent Cavazos thanked the Arlington community for showing up to vote and for supporting the AISD 2019 Bond. The district will start moving forward with these projects that will build on the progress already made with the 2014 Bond program. AISD students are lucky to have such an engaged and supportive community that is dedicated and recognizes the needs of the district.

The Parent and Community Engagement Department helped host the volunteer, fine arts and athletic stakeholder groups over the last couple of weeks. These groups are vital to the success of AISD students, and they are the heartbeat of many campuses. AISD appreciates the continued engagement.

Rankin Elementary turned sixty this year and celebrated by hosting current and former students and educators. The Rankin Folklorico dancers performed as well as the Rankin step team. Many people came to look through old pictures and visit their former school. Dr. Cavazos reported that it was a wonderful evening.

The Transformation Through Innovation Grant Showcase was a wonderful event, allowing students the chance to show off the new technology and resources that they use in the classroom thanks to a TI grant. AISD teachers are certainly innovative, and students benefit the most. Dr. Cavazos congratulated all of the TI grant winners.

The first-ever Fall Festival was held at the AISD Agricultural Science Center, and it was a big hit. They had a live band playing, face painting, games and plenty of opportunities for pictures with animals. This facility has transformed the Ag Science program and has provided more Ag Science opportunities than ever before. This was a great opportunity for the community to see how incredible the program is.

October was National Principals Month, and Superintendent Cavazos took the opportunity to thank all of the AISD principals. He shared that they work hard daily, care tremendously about student success, and you provide teachers with support and love.

The Dads Engaged for Excellence campaign is encouraging all fathers and father figures to go all in this year to help students. They hosted a breakfast last week for men across the district to attend to make sure they know what opportunities are available for them. AISD loves it when dads are on campuses volunteering and they always make a difference in the district. Dr. Cavazos thanked all of the men who participated as they will make an impact this year.

Superintendent Cavazos reported that he participated in the Topping Out ceremony at the new Fine Arts Center and Athletics Complex. He noted what an impressive two buildings this will be. Many participated in signing the last beam to be constructed. He is anxious to open the doors to these first-class facilities for AISD students.

SCHOOL BOARD'S REPORT:

Dr. Reich thanked community members, the Board and staff for their work to share information regarding the 2019 Bond. He is excited to see the continued support from the community as the district moves forward. He reported that he and others attended the Council of Great City School conference and that it was a great opportunity to share and gain insight as part of that group. He is proud of the work going on in AISD governance and operations and thanked everyone for continuing this work while working to share bond information at the same time.

President Mays thanked the community for supporting the 2019 Bond and public education in Arlington, providing opportunity and access for all student. Ms. Mays noted the quote from Benjamin Franklin that Dr. Brown used in her presentation, “Without continual growth and progress, such words as improvement, achievement, and success have no meaning.” President Mays offered prayers from AISD to Community ISD in Collin County in the loss of four students.

Secretary Walton reported the following three requests: the mobility rate for Speer Elementary and Short Elementary, consideration of a legislative agenda item for a possible waiver for at-risk schools, and the substitute fill rate for individual campuses.

**ADJOURNMENT:**

President Mays adjourned to closed meeting at 9:44 p.m. pursuant to Sections 551.071 through 551.084 of the Texas Government Code in accordance with the Texas Open Meetings Act for the topics set forth on the agenda. The Board did not return to open session.

**ARLINGTON INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES**

Called Meeting

November 15, 2019  
8:00 a.m.

Members Present:           Kecia Mays, Polly Walton, Justin Chapa

Members Absent:           Bowie Hogg, Melody Fowler, Dr. Aaron D. Reich, David Wilbanks

Media Present:             None

CALL TO ORDER:           Board Room

President Mays called the meeting to order at 8:00 a.m. with three trustees present. The meeting was held at the Administration Building, Board Room, 1203 West Pioneer Parkway, Arlington, Texas.

OPEN FORUM FOR AGENDA ITEMS:   None

**ACTION:**

- A.     The Board will Consider and Take Action with Respect to Adopting an Order Canvassing the November 5, 2019 Bond Election

On August 13, 2019, the Board of Trustees of the Arlington Independent School District adopted an Order of Election calling for a bond election for November 5, 2019. The proposition in the Order of Election authorized the issuance of bonds of the District in the aggregate principal amount of \$966,000,000.

Superintendent Cavazos read the returns of the bond election held on November 5, 2019 to authorize the issuance of bonds in the aggregate principal amount of \$966,000,000. The results of the election are as follows:

Votes cast for the proposition:	14,393
Votes cast against the proposition:	7,226

Motion by Polly Walton, second by Justin Chapa, to adopt an order canvassing the November 5, 2019 bond election in the District and declaring the result thereof.

Voting For: 3  
Voting Against: 0

**ADJOURNMENT:**

President Mays adjourned the meeting at 8:02 a.m. The Board did not meet in closed session.



**ARLINGTON INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES**

Called Meeting

November 18, 2019  
6:00 p.m.

Members Present: Bowie Hogg, Polly Walton, Melody Fowler, David Wilbanks, Justin Chapa

Members Absent: Kecia Mays, Dr. Aaron D. Reich

Media Present: None

CALL TO ORDER: Room 302

Vice President Bowie Hogg called the meeting to order at 6:07 p.m. The meeting was held at the Mac Bernd Professional Development Center, 1111 West Arbrook Boulevard, Arlington, Texas in Room 302. Mr. Hogg reported that a quorum was present.

NONRENEWAL HEARING: Room 302

- A. Hearing on Proposed Nonrenewal of Term Contract of Mary Hernandez. Action, if any, will be taken in open session.

Vice President Hogg announced that Attorney Dennis Eichelbaum would conduct this portion of the meeting for the Board and Mr. Eichelbaum would make any rulings that may be required for the efficient presentation of the complaint. Although he was charged with making those rulings, Mr. Eichelbaum was ultimately acting on behalf of the Board of Trustees, and a majority of the Board may overrule any ruling. If any board member wished to discuss or move to overrule a ruling, he or she may address the Board Vice President at that time. Mr. Eichelbaum would not have any vote in the Board's final decision, but may assist the Board in his legal capacity.

CLOSED MEETING: Room 604

Mr. Eichelbaum adjourned to closed meeting at 6:09 p.m. pursuant to Sections 551.071 (consultation with attorney to seek and receive legal advice) and 551.074 (consider the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints or charges against a public officer or employee) of the Texas Government Code.

RECONVENE INTO OPEN SESSION: Room 302

Vice President Hogg reconvened the meeting into open session at 6:21 p.m. with five trustees in attendance and announced that no action was taken in closed session. He asked that all cell phones and electronic devices be silenced.

Attorneys for each side introduced themselves and reported their licensure.

Mr. Eichelbaum stated that the hearing would be closed to the public in accordance with Section 551.074 of the Texas Government Code and the Texas Education Code Section 21.207(a), unless the employee requests a public hearing.

Attorney Luningham indicated that Ms. Hernandez requested a public hearing.

Mr. Eichelbaum asked if any member of the Board was unable to serve as an impartial member of the hearing body and to arrive at a decision based solely upon evidence presented at the hearing. None responded as being unable to serve.

Attorney Eichelbaum announced that each party to the hearing was allowed ninety minutes to present information. Attorneys began to present their cases.

RECESS

Attorney Eichelbaum adjourned the meeting at 8:05 p.m. for a brief recess. The meeting was reconvened at 8:14 p.m. with five trustees in attendance.

Attorneys resumed presenting their cases.

RECESS

Attorney Eichelbaum adjourned the meeting at 9:27 p.m. for a brief recess. The meeting was reconvened at 9:35 p.m. with five trustees in attendance.

Attorneys resumed presenting their cases.

Attorneys presented their closing arguments.

Attorney Eichelbaum announced at 11:07 p.m. that the Board would move to closed session to deliberate pursuant to Section 551.071 and Section 551.074 of the Texas Government Code.

Vice President Bowie Hogg reconvened the meeting into open session at 11:25 p.m. with five trustees in attendance. He reported that the Board convened their closed session meeting at 11:24 p.m. and that all exhibits submitted into evidence were accepted. Vice President Hogg thanked everyone for being present this evening.

Motion by Bowie Hogg, second by Justin Chapa, to non-renew the 2019-2020 term contract of Mary Hernandez. The Board voted by show of hands.

Voting For: 5  
Voting Against: 0

ADJOURNMENT:

Vice President Hogg adjourned the meeting at 11:25 p.m. The Board did not return to closed session.

**ARLINGTON INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
MINUTES**

Regular Meeting

November 21, 2019  
5:30 p.m.

Members Present:           Kecia Mays, Bowie Hogg, Polly Walton, Melody Fowler,  
Dr. Aaron D. Reich, David Wilbanks, Justin Chapa

Members Absent:           None

Media Present:             None

CALL TO ORDER:           Conference Room B

President Mays called the open meeting work session to order at 5:50 p.m. The meeting was held at the Administration Building, 1203 West Pioneer Parkway, Arlington, Texas in Conference Room B. During this meeting, Board Members may discuss and ask AISD staff questions concerning any of the subjects listed in the Notice/Agenda under the headings of Program and/or Presentation, Appointments, Public Hearing, Action Items, Consent Items and Discussion Items.

President Mays adjourned the meeting at 6:16 p.m. to move to the Board Room.

President Mays called the meeting to order in the Board Room at 6:20 p.m. with seven trustees present.

CLOSED MEETING:         Board Conference Room

President Mays adjourned to closed meeting at 6:21 p.m. pursuant to Sections 551.071 through 551.084 of the Texas Government Code in accordance with the Texas Open Meetings Act for the topics set forth on the agenda.

1. Superintendent Evaluation and Contract
2. Goal Setting

RECONVENE INTO OPEN SESSION:         Board Room

President Mays convened the Board into the open meeting at 7:05 p.m. with seven trustees in attendance.

OPENING CEREMONY:

Bowie Hogg led the audience in the Pledge of Allegiance. Ms. Mays called for a moment of silence.

APPOINTMENTS:

Superintendent Cavazos recommended that the Board appoint the individual discussed in closed session for assistant principal for Sam Houston High School.

Motion by Justin Chapa, second by Polly Walton, to approve the individual discussed in closed session.

Voting For: 7  
Voting Against: 0

Dr. Cavazos introduced:

Ms. Sarah Henley as a new assistant principal for Sam Houston High School. Ms. Henley was previously a teacher and coach for Sam Houston High School.

President Mays adjourned the meeting at 7:08 p.m. to give the audience time to congratulate the new administrative appointee.

The meeting was reconvened at 7:12 p.m. with seven trustees in attendance.

PUBLIC HEARING:

A.           “Schools FIRST” – State Financial Accountability Rating

President Mays opened the Public Hearing regarding “Schools FIRST” – State Financial Accountability Rating at 7:13 p.m.

Dr. Cavazos reported that the Texas Education Agency had released its 2019 financial accountability ratings for all Texas school districts. State law requires each district to hold a public hearing to discuss its rating and to invite public comment on the rating. He introduced Tony Drollinger, Executive Director of Finance, to present a report on the financial accountability rating.

Mr. Drollinger presented a report on our financial accountability rating which was originally authorized in 1999 by the 76<sup>th</sup> Texas Legislature. The report is based on data from the most recently completed prior fiscal year and is designed to encourage school districts to provide the maximum allocation for direct instruction. The School Financial Integrity Rating System of Texas (FIRST) rating for the Arlington Independent School District for 2019 is *A-Superior Achievement* (requires 90-100 points). The AISD also received an *A-Superior Achievement* (required 90-100 points) rating for 2018. The possible ratings are *Superior Achievement*, *Above Standard Achievement*, *Meets Standard Achievement* and *Substandard Achievement*. School Districts are required to issue a financial management report that includes the Schools FIRST evaluation from TEA, last year's results and a disclosure of certain transactions involving the Board and Superintendent. Districts are then required to hold a public hearing to give individuals opportunity to comment on the report and make the Schools FIRST evaluation available to the public. Copies of the report were made available at the meeting as well as on the AISD and TEA websites.

There were no speakers from the audience, and Ms. Mays closed the Public Hearing at 7:22 p.m.

OPEN FORUM FOR AGENDA ITEMS: None

ACTION:

A. Consider Approval of Fiscal Year 2018-2019 Independent Audit

Dr. Cavazos reported that the 2018-2019 Independent Audit was previously reviewed by the Board Audit Committee and the Board.

Chief Financial Officer Cindy Powell reported that the AISD was required by state law to have an independent audit conducted every year, as well as publish and report the findings of the audit. Mrs. Powell introduced Ms. Cereceres and asked that she share the report with the Board.

Whitley Penn, LLP, Engagement Partner Celina Cereceres reported that Arlington ISD received a rating of *Unmodified Opinion*, the highest level of assurance, which includes findings of *Unmodified Opinion* over financial statements, no internal control findings related to financial reporting and no findings related to compliance. Ms. Cereceres also reported a rating of *Unmodified Opinion* for each major federal program. The total general fund revenues was \$521.2 million: 55% property tax collections, 35% state aid, 3% federal funds, 5% other state funding, and 2% other local funds. Total actual expenditures were \$514.8 million: 64% instruction and related services; 7% instructional and school leadership; 7% student support services, 3% student transportation; 2% co-curricular and extracurricular activities; 2% general administration; 10% facilities maintenance and operations; 4% security, monitoring and data processing services; and 1% other expenditures. The actual revenues exceeded budgeted amounts by \$9.4 million and the actual expenditures were less than budgeted expenditures by \$19.8 million. The ending balance of the general fund for fiscal year 2019 totaled \$198.0 million. The ending balance for the child nutrition program totaled \$15.5 million and the ending balance for the debt service fund totaled \$32.9 million.

Motion by Bowie Hogg, second by Polly Walton, to approve the external audit.

Voting For: 7  
Voting Against: 0

B. Consider Resolution to Cast Votes for Tarrant Appraisal Board of Directors

Motion by Dr. Reich, second by David Wilbanks, to approve the resolution that the Board of Trustees cast all 450 votes to which it is entitled for election of Tarrant Appraisal District Board of Directors for Mr. Michael O'Donnell.

Voting For: 7  
Voting Against: 0

DISCUSSION / ACTION:

A. Consider 2020-2021 School Calendar

Assistant Superintendent of Administration Michael Hill reported that when the Board approved the current school calendar last spring, they also approved the framework for the district to develop the

2020-2021 school calendar. The 2020-2021 draft school calendar mirrors the 2019-2020 calendar with the first day of school being August 17, 2020 and including a week for Thanksgiving, two weeks for Winter Break and May 28, 2021 as the last day of school. The Calendar Committee, the Board Finance and Academics Committee and AISD staff reviewed the calendar, as well as Senate Bill 2073 relating to a reduction in required days of service for educators in public schools under certain circumstances. The only difference in the recommended 2020-2021 calendar is that October 9 and April 12 are staff development days to allow campus-specific professional development to take place while teachers are off contract. The recommended calendar provides twenty-four hours of exchange time. It also respects the requirements of House Bill 3 related to reading academies and professional development, as well as currently unknown HB 3 requirements.

Motion by Dr. Reich, second by Polly Walton, to approve this calendar.

Voting For: 7  
Voting Against: 0

ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA:

Justin Chapa requested Item A be withdrawn from the consent agenda for separate consideration.

CONSENT ITEMS:

A. ~~Consider Bid~~

~~Chief Financial Officer Cindy Powell recommended approval of the following bid meeting specifications:  
20-38 Instructional Materials, Supplies, Service Providers & Consumable Items -  
Supplemental~~

- B. Consider Purchase Greater Than \$50,000 Exempt from Bid  
20-11-21-001 Software for the Detection & Prevention of Phishing/Spam Threats
- C. Consider Authorization to Set Up a New Bank Account Titled "650 Construction 2019 Auth. #1 Series 2020"
- D. Consider Change Order #1 Amending the Contract Amount for 2014 Bond Construction Project for Young Junior High School, Ditto Elementary School, and 5618 Arkansas Lane Renovations Project, Phase V - Bid Package 5
- E. Consider Additional Texas Teacher Evaluation and Support System (T-TESS) Appraiser

Motion by Polly Walton, second by Melody Fowler, to approve the consent agenda minus Item A.

Voting For: 7  
Voting Against: 0

Regarding Consent Item A, Mr. Chapa asked that this item be considered separately due to potential conflict of interest with one of the vendors.

Motion by Bowie Hogg, second by Dr. Reich, to approve consent agenda Item A previously withdrawn.

Voting For: 6  
Voting Against: 0  
Abstain: 1  
Justin Chapa Abstained.

DISCUSSION:

A. 2020 Interim Legislative Agenda

Chief Financial Officer Powell reported that the draft 2020 Interim Legislative Agenda included the following legislative priorities:

- Monitor the Texas Education Agency's implementation of HB 3 to ensure it aligns with legislative intent and make adjustments as necessary
- Study and recommend solutions to sustain HB 3 provisions, including revenue sources to continue buying down school district M&O tax rates
- Track and report the correlation of poverty to state accountability ratings assigned to campuses and school districts

- Expand opportunities for districts to earn College Career Military Readiness (CCMR) outcomes points for accountability ratings, and align the CCMR outcomes bonus to the CCMR point system
- Study and recommend effective legislative solutions and appropriate ongoing funding for threat assessments and identification, services and supports for students with mental health needs
- Monitor work of TRS to develop regional, consumer-based healthcare plans to ensure that affordable options are offered to school district employees through TRS-Active Care by the start of the 2020-21 plan year

Mrs. Powell presented the proposed interim agenda and actions the District could encourage the Texas Legislature to take in the areas of accountability, mental health and school safety, school finance, school choice and pre-kindergarten. Mrs. Powell presented a sample list of unfunded mandates totaling \$70,297,526, which is 13.15% of the AISD operating budget for 2019-2020.

Board members discussed the number of items included in the interim agenda, the inclusion of students with health issues and TRS, and the addition of the qualifying workforce portion to include nurses, counselors and librarians. They also discussed that some items were to study and monitor as opposed to action items. They discussed possibly adding more support for special education, safety and security. Concerns for the loss of some HB 3 funds in the future requiring cuts and reduction in force were shared.

Dr. Cavazos reported he recently attended a Texas School Alliance session in which they were building an interim legislative agenda. The big priorities discussed were TRS and sustaining HB 3.

Mr. Chapa, Chair of the Board Governance Committee, thanked the Board for their feedback and reported that the interim agenda is to highlight what can be addressed at the legislative level. He shared his concerns for things school districts cannot control such as TRS, high stakes testing, and an unelected TEA administrator taking authority from districts. Mr. Chapa said the committee welcomes the comments and input from the community and his colleagues as the work to develop the interim legislative agenda continues.

OPEN FORUM FOR NON-AGENDA ITEMS: None

#### SUPERINTENDENT'S REPORT:

Superintendent Cavazos reported that many campuses held Veterans Day programs or events to help say thank you to veterans, many are parents and grandparents but also staff members and teachers. The students learn so much around Veterans Day about our country, our history, our armed services and more. He thanked all of our veterans and our schools for honoring veterans around Veterans Day.

Ellis Elementary celebrated its 30th anniversary with an evening that featured former Ellis staff and principals as well as current and former students. It was a great evening to celebrate the many accomplishments and proud history of Ellis Elementary.

Dr. Cavazos reported that the district was the beneficiary of an incredibly kind gesture, kindness benches for all of the elementary schools. Sam Houston High School graduate Thasunda Brown Duckett, who is now the CEO of Chase Consumer Banking, is organizing a fundraising campaign to purchase these kindness benches. The Otis and Rosie Brown Foundation, which is named for Duckett's parents, will fundraise to provide more than \$130,000 for kindness benches at every Arlington ISD elementary school. AISD is grateful for this wonderful gift to support students.

At the first meeting of the Teacher Focus Group for this year, they focused on gathering teacher input regarding the teacher leadership pathways. This opportunity was different for our teachers in that it was led by teachers. Dr. Cavazos thanked Arlington Collegiate's Jennifer Fuller, Young Junior High's Courtni Boyd, Peach Elementary's Irene Bustamante and Patrick Elementary's Leslie Skinner for their work in this successful Teacher Focus Group meeting.

Dr. Cavazos reminded everyone that the fall student transfer window opened and would be open through 4:00 p.m. on Tuesday, December 3, 2019. FAQs and the links to complete a transfer request are available at [aisd.net/transfers](http://aisd.net/transfers). Applications for the high school specialized programs are open through Thursday, January 30, 2020. To see information on those programs and to apply, see the district website at [aisd.net/specializedprograms](http://aisd.net/specializedprograms).

Superintendent Cavazos wished a Happy Thanksgiving to the Arlington ISD family. He shared that he hoped all would have a safe, restful and enjoyable break and come back refreshed and ready to finish out the last three weeks of school for 2019. He said he was thankful for the work he sees daily in AISD to provide incredible learning opportunities for students, and he is thankful for students who challenge

staff to be better each day.

SCHOOL BOARD'S REPORT:

President Mays wished everyone a happy thanksgiving and encouraged everyone to take time off to spend time with family. She shared that she is thankful to serve an amazing district with amazing students, teachers, and staff. Mrs. Mays wished safe travels for the sports teams in playoffs.

Mrs. Fowler wished the sports teams good luck.

Secretary Walton had not items to report.

ADJOURNMENT:

President Mays adjourned the meeting at 8:26 p.m. The Board did not return to closed session.

**Arlington Independent School District**

Interim Financial Report

For the Period Ended October 31, 2019



Arlington Independent School District  
Interim Statement of Revenues, Expenditures, and Changes in Fund Balance by Function  
Funds with Legally Adopted Budgets  
For the Period Ended October 31, 2019  
(Unaudited)

	General Fund			Debt Service Fund			Capital Projects Fund		
	Current Budget	Year to Date		Current Budget	Year to Date		Current Budget	Year to Date	
<b>Revenues:</b>									
Property taxes	\$ 296,314,650	\$ 8,945,168	3 %	\$ 103,868,907	\$ 3,066,103	3 %	\$ -	\$ -	
Tuition and fees	653,000	254,507	39	-	-		-	-	
Other revenues from local sources	7,564,170	1,940,765	26	410,000	172,211	42	4,600,000	1,564,979	34 %
Co-curricular and enterprising services	654,000	118,976	18	-	-		-	-	
State revenues	214,031,849	79,282,453	37	1,225,815	-	0	-	-	
Federal revenues	8,555,000	805,914	9	459,610	229,805	50	-	-	
<b>Total revenues</b>	<b>527,772,669</b>	<b>91,347,784</b>		<b>105,964,332</b>	<b>3,468,119</b>		<b>4,600,000</b>	<b>1,564,979</b>	
<b>Expenditures:</b>									
Instruction	325,622,403	93,024,132	29	-	-		3,056,786	1,394,448	46
Instructional Resources and Media Service	6,659,225	1,850,256	28	-	-		-	-	
Curriculum and Instructional Staff Development	7,718,192	2,310,808	30	-	-		-	-	
Instructional Leadership	9,482,565	2,789,763	29	-	-		-	-	
School Leadership	32,061,955	9,951,259	31	-	-		-	-	
Guidance and Counseling Services	30,628,888	9,698,356	32	-	-		-	-	
Social Work Services	2,147,110	686,273	32	-	-		-	-	
Health Services	7,118,726	1,984,484	28	-	-		-	-	
Student Transportation	16,892,121	4,086,096	24	-	-		3,632,375	541,485	15
Food Service	-	-		-	-		-	-	
Co-curricular/Extracurricular Activities	10,506,518	2,849,210	27	-	-		100,000	28,590	29
General Administration	11,657,246	3,751,989	32	-	-		-	-	
Plant Maintenance and Operations	51,645,761	16,181,212	31	-	-		54,747,506	23,442,589	43
Security and Monitoring Services	9,360,689	1,887,060	20	-	-		519,084	117,891	23
Data Processing	10,695,027	3,924,818	37	-	-		10,695,321	557,169	5
Community Services	591,328	166,391	28	-	-		-	-	
Debt Service	589,164	147,291	25	106,751,567	15,917,863	15	-	-	
Facilities Acquisition and Construction	-	-		-	-		69,406,200	13,192,942	19
Payments to JJAEP	80,000	-	0	-	-		-	-	
Payments to TIF	-	-		-	-		-	-	
Other Intergov Charges	2,394,866	986,041	41	-	-		-	-	
<b>Total expenditures</b>	<b>535,851,785</b>	<b>156,275,440</b>		<b>106,751,567</b>	<b>15,917,863</b>		<b>142,157,272</b>	<b>39,275,115</b>	
<b>Other financing sources (uses):</b>									
Other resources	-	-		-	-		-	-	
Sale of mineral interests	-	-		-	-		-	-	
Non-operating revenues (Enterprise Fund)	-	-		-	-		-	-	
Other non-operating revenues	-	-		-	-		-	-	
Residual equity	-	-		-	-		-	-	
Other uses	-	-		-	-		-	-	
Loss on Sale of Property	-	-		-	-		-	-	
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	
<b>Excess of revenues and other sources over (under) expenditures and other uses</b>	<b>\$ (8,079,116)</b>	<b>\$ (64,927,656)</b>		<b>\$ (787,235)</b>	<b>\$ (12,449,745)</b>		<b>\$ (137,557,272)</b>	<b>\$ (37,710,136)</b>	

<sup>1</sup> Several of the grants represented in these funds are budgeted and accounted for based on periods that differ from the the District's fiscal year.

Food Service Fund			Natural Gas Fund			Other Special Revenue Funds <sup>1</sup>			Total (Memorandum Only)	
Current Budget	Year to Date		Current Budget	Year to Date		Current Budget	Year to Date		Current Budget	Year to Date
\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ 400,183,557	\$ 12,011,271
-	-		-	-		-	-	%	653,000	254,507
395,000	200,114	51 %	1,110,000	435,479	39 %	238,441	93,250	39	14,317,611	4,406,798
6,103,811	1,463,667	24	-	-		-	-		6,757,811	1,582,643
185,000	-	0	-	-		53,256	12,325	23	215,495,920	79,294,778
<u>26,115,830</u>	<u>8,258,426</u>	<u>32</u>	<u>-</u>	<u>-</u>		<u>33,662,791</u>	<u>52,822</u>	<u>0</u>	<u>68,793,231</u>	<u>9,346,966</u>
<u>32,799,641</u>	<u>9,922,207</u>		<u>1,110,000</u>	<u>435,479</u>		<u>33,954,488</u>	<u>158,397</u>		<u>706,201,130</u>	<u>106,896,964</u>
-	-		-	-		20,021,515	3,768,773	19	348,700,704	98,187,353
-	-		-	-		99,030	25,178	25	6,758,255	1,875,434
-	-		-	-		6,907,775	1,558,309	23	14,625,967	3,869,117
-	-		-	-		2,567,599	1,053,763	41	12,050,164	3,843,526
-	-		-	-		53,154	479	1	32,115,109	9,951,738
-	-		-	-		1,491,747	240,613	16	32,120,635	9,938,969
-	-		-	-		319,889	312,568	98	2,466,999	998,842
-	-		-	-		56,900	-	0	7,175,626	1,984,484
-	-		-	-		36,500	4,300	12	20,560,996	4,631,881
32,517,001	9,812,649	30	-	-		-	-		32,517,001	9,812,649
-	-		-	-		35,258	9,876	28	10,641,776	2,887,676
-	-		75,000	5,261	7	-	-		11,732,246	3,757,250
173,412	41,119	24	-	-		-	114		106,566,679	39,665,035
-	-		-	-		305,000	38,168	13	10,184,773	2,043,119
-	-		-	-		-	-		21,390,349	4,481,988
-	-		-	-		2,060,122	616,250	30	2,651,450	782,642
-	-		-	-		-	-		107,340,731	16,065,154
-	-		-	-		-	-		69,406,200	13,192,942
-	-		-	-		-	-		80,000	-
-	-		-	-		-	-		-	-
-	-		-	-		-	-		2,394,866	986,041
<u>32,690,413</u>	<u>9,853,768</u>		<u>75,000</u>	<u>5,261</u>		<u>33,954,488</u>	<u>7,628,392</u>		<u>851,480,525</u>	<u>228,955,839</u>
-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-
<u>\$ 109,228</u>	<u>\$ 68,438</u>		<u>\$ 1,035,000</u>	<u>\$ 430,218</u>		<u>\$ -</u>	<u>\$ (7,469,995)</u>		<u>\$(145,279,395)</u>	<u>\$(122,058,875)</u>

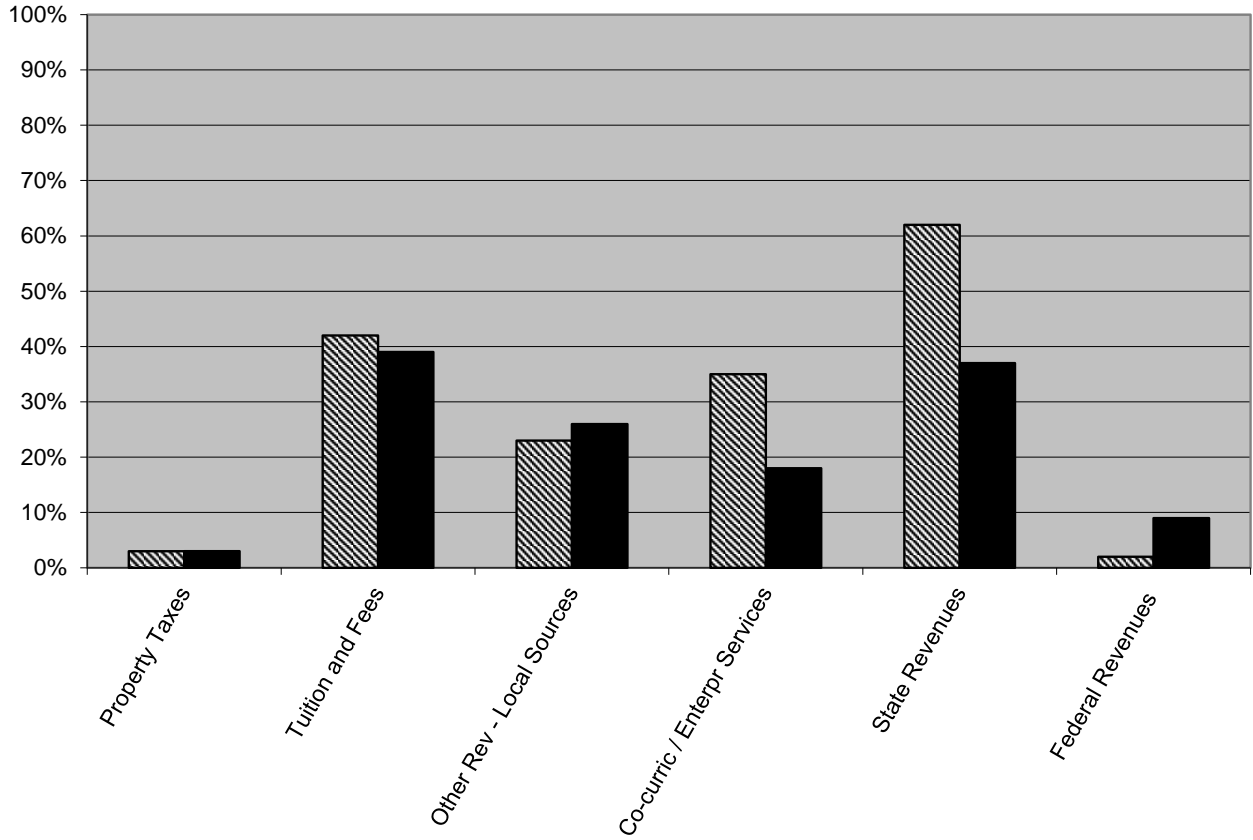
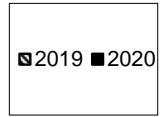
Arlington Independent School District  
Interim Statement of Revenues, Expenditures, and Changes in Fund Balance by Object  
Funds with Legally Adopted Budgets  
For the Period Ended October 31, 2019  
(Unaudited)

	General Fund			Debt Service Fund			Capital Projects Fund		
	Current Budget <sup>1</sup>	Year to Date		Current Budget <sup>1</sup>	Year to Date		Current Budget <sup>1</sup>	Year to Date	
<b>Revenues:</b>									
Property taxes	\$ 296,314,650	\$ 8,945,168	3 %	\$ 103,868,907	\$ 3,066,103	3 %	\$ -	\$ -	
Tuition and fees	653,000	254,507	39	-	-		-	-	
Other revenue from local sources	7,564,170	1,940,765	26	410,000	172,211	42	4,600,000	1,564,979	34 %
Co-curricular and enterprising services	654,000	118,976	18	-	-		-	-	
State revenues	214,031,849	79,282,453	37	1,225,815	-	0	-	-	
Federal revenues	8,555,000	805,914	9	459,610	229,805	50	-	-	
<b>Total revenues</b>	<b>527,772,669</b>	<b>91,347,784</b>		<b>105,964,332</b>	<b>3,468,119</b>		<b>4,600,000</b>	<b>1,564,979</b>	
<b>Expenditures:</b>									
Teachers and other professional personnel	337,695,425	106,541,921	32	-	-		-	-	
Support personnel	67,454,960	19,534,216	29	-	-		-	-	
Employee benefits	64,287,719	8,804,094	14	-	-		-	-	
Professional services	3,896,057	1,476,389	38	-	-		630,000	629,829	100
Tuition services	680,600	149,125	22	-	-		-	-	
Regional Education Service Center services	347,100	3,630	1	-	-		-	-	
Contracted maintenance and repair	9,259,529	3,522,656	38	-	-		53,741,737	22,087,203	41
Utilities	12,653,029	3,198,479	25	-	-		-	-	
Rentals and operating leases	956,396	214,277	22	-	-		-	-	
Miscellaneous contracted services	9,604,098	2,381,044	25	-	-		140,260	71,556	51
Maintenance and operations supplies	5,867,436	2,295,279	39	-	-		-	19,445	
Textbook and other reading materials	1,040,676	270,737	26	-	-		-	-	
Testing materials	951,172	60,447	6	-	-		-	-	
Food Service	-	-	-	-	-		-	-	
General supplies and materials	12,771,938	4,107,349	32	-	-		14,476,490	2,284,540	16
Travel	2,730,600	283,717	10	-	-		-	-	
Insurance and bonding expenditures	2,012,901	2,798,543	139	-	-		-	-	
Election expenditures	149,716	170	0	-	-		-	-	
Depreciation	-	-	-	-	-		-	-	
Miscellaneous operating expenditures	2,848,718	464,839	16	-	-		-	-	
Debt principal	515,311	127,626	25	74,345,048	-	0	-	-	
Interest	73,853	19,665	27	32,366,519	15,913,283	49	-	-	
Other debt service expenditures (fees)	-	-	-	40,000	4,580	11	-	-	
Capital outlay	54,550	21,238	39	-	-		73,168,785	14,182,542	19
<b>Total expenditures</b>	<b>535,851,785</b>	<b>156,275,440</b>		<b>106,751,567</b>	<b>15,917,863</b>		<b>142,157,272</b>	<b>39,275,115</b>	
<b>Other financing sources (uses):</b>									
Other resources	-	-		-	-		-	-	
Sale of mineral interests	-	-		-	-		-	-	
Non-operating revenues (Enterprise Fund)	-	-		-	-		-	-	
Other non-operating revenues	-	-		-	-		-	-	
Residual equity	-	-		-	-		-	-	
Other uses	-	-		-	-		-	-	
Loss on Sale of Property	-	-		-	-		-	-	
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	
<b>Excess of revenues and other sources over (under) expenditures and other uses</b>	<b>\$ (8,079,116)</b>	<b>\$ (64,927,656)</b>		<b>\$ (787,235)</b>	<b>\$ (12,449,745)</b>		<b>\$ (137,557,272)</b>	<b>\$ (37,710,136)</b>	

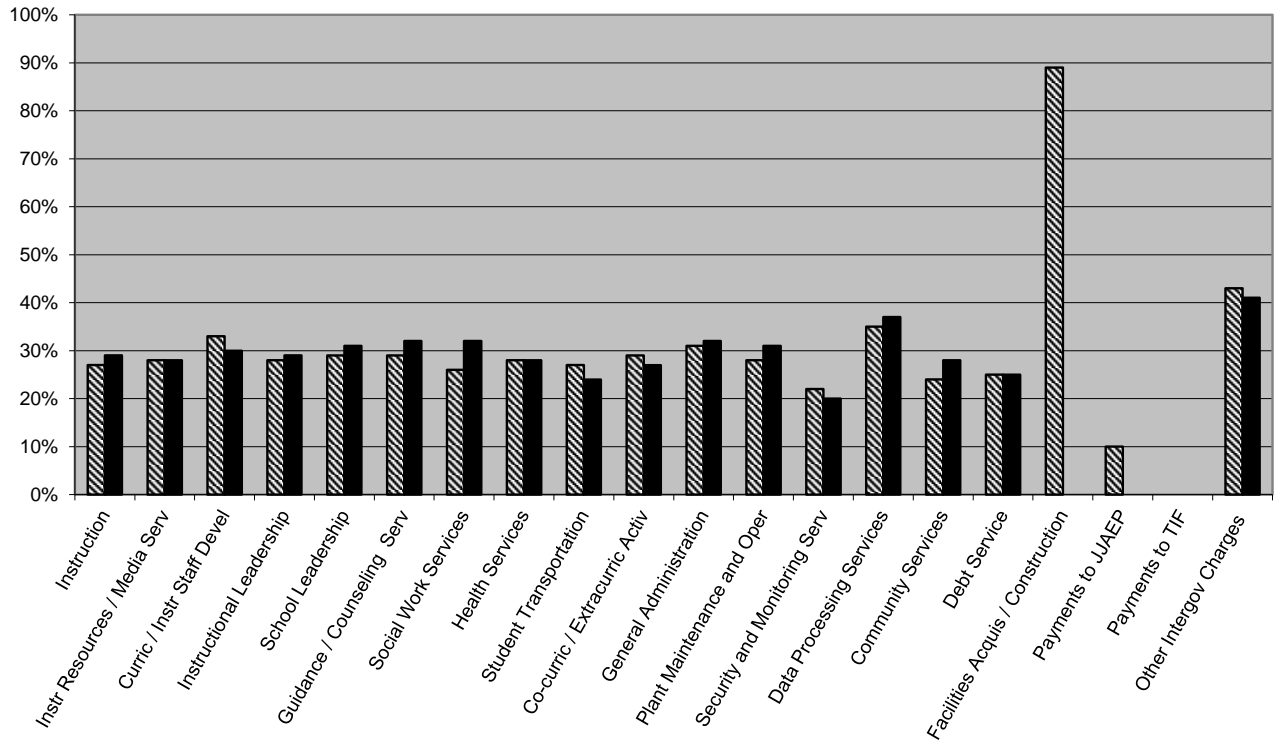
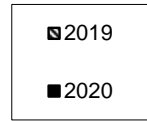
<sup>1</sup> Several of the grants represented in these funds are budgeted and accounted for based on periods that differ from the the District's fiscal year.

Food Service Fund			Natural Gas Fund			Other Special Revenue Funds <sup>1</sup>			Total (Memorandum Only)	
Current Budget <sup>1</sup>	Year to Date		Current Budget <sup>1</sup>	Year to Date		Current Budget <sup>1</sup>	Year to Date		Current Budget <sup>1</sup>	Year to Date
\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ 400,183,557	\$ 12,011,271
-	-		-	-		-	-	%	653,000	254,507
395,000	200,114	51 %	1,110,000	435,479	39 %	238,441	93,250	39	14,317,611	4,406,798
6,103,811	1,463,667	24	-	-		-	-		6,757,811	1,582,643
185,000	-	0	-	-		53,256	12,325	23	215,495,920	79,294,778
<u>26,115,830</u>	<u>8,258,426</u>	<u>32</u>	<u>-</u>	<u>-</u>		<u>33,662,791</u>	<u>52,822</u>	<u>0</u>	<u>68,793,231</u>	<u>9,346,966</u>
<u>32,799,641</u>	<u>9,922,207</u>		<u>1,110,000</u>	<u>435,479</u>		<u>33,954,488</u>	<u>158,397</u>		<u>706,201,130</u>	<u>106,896,964</u>
1,197,080	425,893	36	-	-		13,426,057	4,482,376	33	352,318,563	111,450,191
10,988,796	2,698,133	25	-	-		6,758,240	1,088,691	16	85,201,997	23,321,040
2,165,412	483,936	22	-	-		2,656,848	515,195	19	69,109,979	9,803,225
-	-		75,000	5,261	7	-	-		4,601,057	2,111,479
-	-		-	-		296,393	109,449	37	976,993	258,574
-	-		-	-		-	-		347,100	3,630
385,000	95,935	25	-	-		11,975	-	0	63,398,240	25,705,794
173,412	41,119	24	-	-		-	114		12,826,441	3,239,712
9,000	875	10	-	-		-	-		965,396	215,152
1,119,000	508,746	45	-	-		4,173,266	479,259	11	15,036,624	3,440,604
225,000	107,044	48	-	-		1,500	-		6,093,936	2,421,767
500	-	0	-	-		255,643	22,573	9	1,296,819	293,310
-	-		-	-		193,268	18,271	9	1,144,440	78,718
14,739,951	4,802,686	33	-	-		-	-		14,739,951	4,802,686
560,000	137,301	25	-	-		4,150,787	854,679	21	31,959,215	7,383,869
20,000	2,965	15	-	-		1,146,229	35,589	3	3,896,830	322,271
22,562	4,725	21	-	-		-	-		2,035,463	2,803,268
-	-		-	-		-	-		149,716	170
-	-		-	-		-	-		-	-
127,500	89,466	70	-	-		246,982	16,196	7	3,223,201	570,501
-	-		-	-		-	-		74,860,359	127,626
-	-		-	-		-	-		32,440,372	15,932,948
-	-		-	-		-	-		40,000	4,580
957,200	454,943	48	-	-		637,300	6,000	1	74,817,835	14,664,723
<u>32,690,413</u>	<u>9,853,768</u>		<u>75,000</u>	<u>5,261</u>		<u>33,954,488</u>	<u>7,628,392</u>		<u>851,480,525</u>	<u>228,955,838</u>
-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-
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<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>
<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>
\$ 109,228	\$ 68,438		\$ 1,035,000	\$ 430,218		\$ (0)	\$ (7,469,995)		\$ (145,279,395)	\$ (122,058,874)

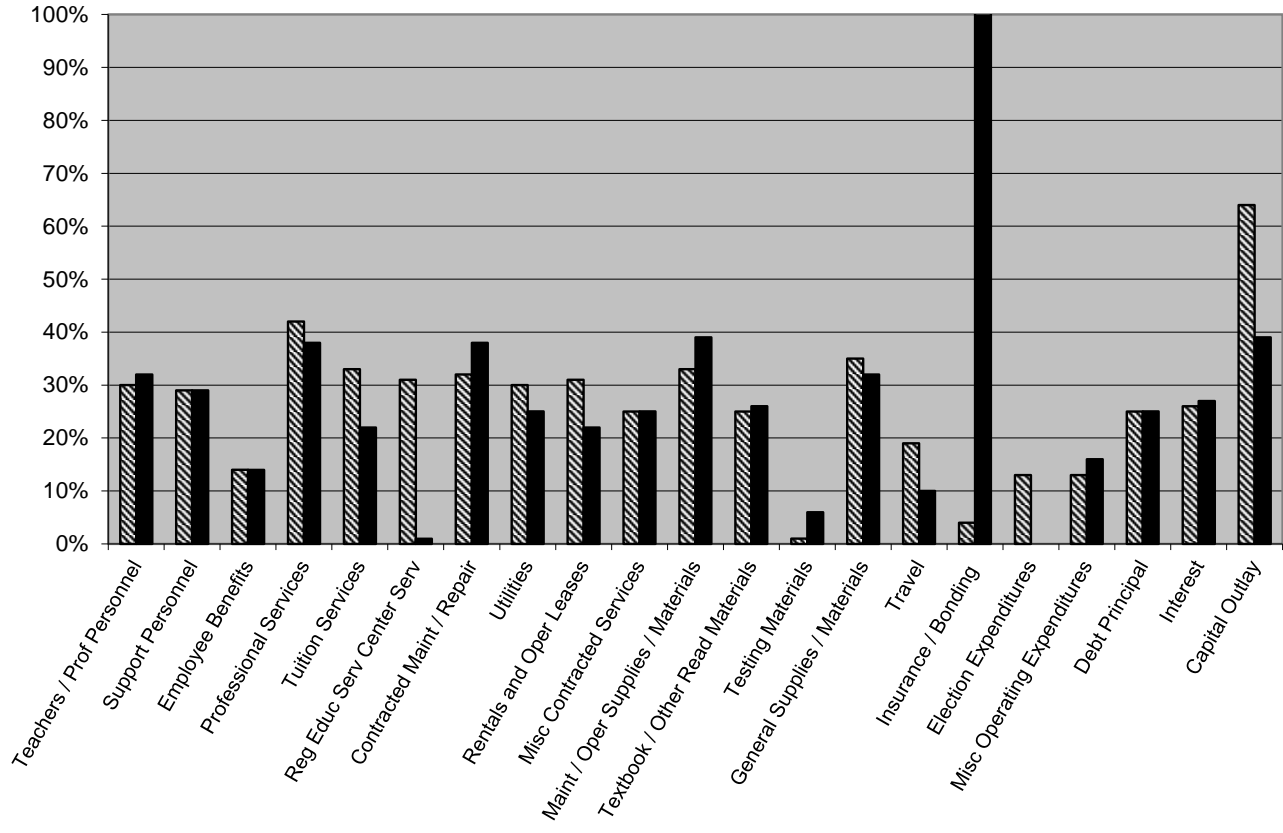
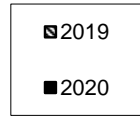
**General Operating Fund  
% of Budget Recognized  
Revenues and Other Sources  
(for the four months ending October 31)**



**General Operating Fund  
% of Budget Spent  
Expenditures by Function  
(for the four months ending October 31)**



**General Operating Fund  
% of Budget Spent  
Expenditures by Object  
(for the four months ending October 31)**



Schedule of Cash and Short-term Investments  
All Funds  
October 31, 2019

General Fund:	
Checking Account	\$ 8,904,235
Money Market	-
Lone Star	65,658,284
TexPool	5,295,364
LOGIC	<u>90,623,883</u>
Total General Fund	<u>170,481,766</u>
Debt Service Fund:	
Checking Account	1,000
TexPool	155,506
LOGIC	7,929,222
Lone Star	9,261,935
Debt Service Fund	<u>17,347,663</u>
Capital Projects Fund:	
Checking Account	4,942,822
TexPool	2,103,595
LOGIC	37,867,930
Lone Star	<u>63,201,852</u>
Total Capital Projects Fund	<u>108,116,199</u>
Food Service Fund:	
Checking Account	72,866
TexPool	23,791
LOGIC	12,112,512
Lone Star	<u>4,005,286</u>
Total Food Service Fund	<u>16,214,455</u>
Natural Gas Fund:	
LOGIC	6,208,722
Lone Star	<u>5,986,567</u>
Total Natural Gas Fund	<u>12,195,289</u>
Other Special Revenue Funds:	
Checking Account	<u>1,696,930</u>
Total Other Special Revenue Funds	<u>1,696,930</u>
Internal Service Fund:	
Checking Account	8,719
LOGIC	<u>5,593,591</u>
Total Internal Service Fund	<u>5,602,310</u>
Agency Fund:	
Checking Account	5,126,285
LOGIC	<u>376,136</u>
Total Agency Fund	<u>5,502,421</u>
Total Cash and Investments	<u><u>\$ 337,157,032</u></u>



Arlington Independent School District  
Tax Collections Report  
For the period ended October 31, 2019

	<u>October 2019</u>	<u>Year-To-Date</u>	<u>Last Year-To-Date</u>
Current	\$ 11,489,444	\$ 11,489,444	\$ 10,474,138
Delinquent	136,013	2,611,201 <sup>1</sup>	1,688,312
P & I	<u>118,462</u>	<u>469,892</u> <sup>2</sup>	<u>367,762</u>
Total Tax Collections	<u>\$ 11,743,919</u>	<u>\$ 14,570,537</u>	<u>\$ 12,530,212</u>

	<u>Current Tax</u>	<u>Delinquent Tax</u>	<u>Totals</u>
Original Tax Levy	\$ 400,301,324	\$ 20,280,667	\$ 420,581,991
Adj to Date	8,910,757	(681,414)	8,229,343
Adj Tax Levy	409,212,081	19,599,253	428,811,334
Collections To Date	11,489,444	2,611,201	14,100,645
O/S Tax 10/31/19	397,722,637	16,988,052	414,710,689

	<u>Year-To-Date</u>	<u>Last Year-To-Date</u>
Current % Coll	2.8077%	2.8334%
Delinquent % Collected	13.3230%	9.4052%
Total % Coll	3.4458%	3.2901%

<sup>1</sup> \$ 2,176,696 has been accrued to the 2018-2019 year

<sup>2</sup> \$ 341,071 has been accrued to the 2018-2019 year.

## Arlington Independent School District Board of Trustees Communication

**Meeting Date:** December 12, 2019

**Consent Item**

**Subject:** Change Order #2 Amending the Contract Amount for 2014 Bond Construction Project for Larson Elementary and Lamar High School Renovations Project, Phase IV - Bid Package 5

**Purpose:** To give the Board of Trustees the opportunity to consider and act on Change Order #2 amending the contract amount for 2014 Bond Construction Project for Larson Elementary School and Lamar High School Renovations Project, Phase IV – Bid Package 5.

**Background:** As a part of the deficiency and life cycle improvements at Lamar HS, the General Contractor, Imperial Construction (Imperial), incurred certain unforeseen costs which could not be funded through the original, Board approved, construction contract. During the process of replacing sections of the hydronic piping system, the general contractor encountered unforeseen asbestos-containing-insulation which required abatement and replacement. Additionally, unforeseen structural subfloor conditions in the athletic locker room required flooring modifications necessary to support storage utilization. And lastly, in the process of resurfacing the main student parking area, the general contractor encountered unstable subsurface soil conditions which required concrete stabilization prior to placing the new surface material.

The Competitive Sealed Proposal (CSP) #18-74 was approved by the Board of Trustees on August 16, 2018. Change Order #1 was previously approved by the Board of Trustees on April 25, 2019. Imperial is submitting Change Order #2 for the Lamar HS renovation project in the amount of \$264,125.19. This change order is comprised of four main items summarized in the table below.

In addition to the cost impact of addressing the unforeseen issues, there is a need to allow Imperial additional time to complete the project. The CSP agreement provided for a substantial completion date of August 5, 2019. Imperial has requested an additional 148 days from the original substantial completion date to complete the project due to the unforeseen conditions encountered during the project. Imperial has submitted Change Order #2 to amend the contract amount and a corresponding Notice of Claim to amend the substantial completion date to December 31, 2019.

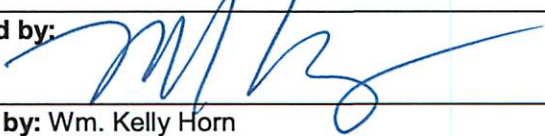
BRW Architects (BRW), the project architect, has reviewed the change order and validated the costs with Imperial and AISD staff.

**Change Order Summary:**

Item	Description	Cost
1.01	Insulation Replacement for Hydronic Piping Due to Unforeseen Removal from Asbestos Abatement	\$ 37,743.00
1.02	Subfloor Structural Reinforcement to Locker Room Storage Area	\$ 39,928.83
1.03	Subgrade Improvements and Paving Repairs to Unforeseen Soil Conditions in the Student Parking Area	\$ 152,002.25
1.04	Fees for Bonding, Insurance, and Contractor Overhead	\$ 34,451.11
	<b>Total of Change Order #2</b>	<b>\$ 264,125.19</b>

Attached are letters from BRW and Imperial explaining the need for Change Order #2 and amending the contracted amount. The original contract amount for the project was \$10,988,535.00. The Board of Trustees approved Change Order #1 on April 25, 2019, in the amount of \$267,294.99. The contract amount was amended to \$11,255,829.99. Pending approval of Change Order #2 the amended contract amount would be \$11,519,955.18.

**Recommendation:** Administration Recommends Approval

<b>Submitted to:</b>  Board of Trustees Arlington Independent School District	<b>Submitted by:</b> 
	<b>Prepared by:</b> Wm. Kelly Horn <b>Date:</b> December 2, 2019



November 25, 2019

Mr. Wm. Kelly Horn  
Executive Director of Plant Services  
Arlington Independent School District  
1201 Colorado Lane  
Arlington, TX 76015

**RE: AISD PH4 BP05 – LAMAR HIGH SCHOOL RENOVATION – CHANGE ORDER NO. 2**

Brown Reynolds Watford Architects has reviewed the Change Order Request for Lamar High School, dated November 25, 2019, provided by Imperial Construction, Inc. We believe the items listed are unforeseen conditions and that the listed value of \$264,125.19 is both fair and reasonable for the work described.

We also have reviewed the Delay Claim submitted by Imperial Construction on November 25, 2019 requesting 148 additional days moving the Substantial Completion date from August 5, 2019 to December 31, 2019. We find that the time required for the approval of the additional Athletic Scope and the long lead items contained therein, the existing conditions of the existing subgrade at the asphalt parking lot not being able to bear the weight of the equipment necessary to make repairs, unforeseen flooring requirements in PE Storage X395, and the lead time to obtain the 4-pipe fan coil units are legitimate delays out of their control.

Therefore, it is our recommendation that Arlington ISD approve the proposed Change Order Request and the Delay Claim by Imperial Construction, Inc.

**BROWN REYNOLDS WATFORD ARCHITECTS**

**LISA LAMKIN, FAIA, LEED AP BD+C**  
**PRINCIPAL**



November 25, 2019

### **AISD Lamar High School Delay Claim**

The Lamar High School Renovation Project has a current contractual Substantial Completion date set as August 5, 2019. In the paragraphs below, Imperial will provide justification and a formal request of an extension of time to achieve Substantial Completion on this project.

Unforeseen conditions of the existing subgrade, encountered at the asphalt student parking lot, has caused several weeks of delay with an expected completion date in mid-August. The subgrade was in such poor condition that it was not able to withstand the natural weight of the equipment needed to complete the repairs and overlay originally called out in the bid documents.

There has been resolution of a recent design issue that impacted the procurement and installation of the updated 4-pipe Fan Coil Units. The original design called for 2-pipe FCUs to be procured and installed on an existing 2-pipe system, however it was discovered that the existing system is a 4-pipe system. The necessary 4-pipe coils that are required to make this swap out have lead times of 8-10 weeks.

Architectural modifications to the locker room, storage room X395, and the ensemble room have resulted in a delayed installation of flooring in these areas. Material lead times are approximately 4 weeks from date of order placement. Existing subfloors have forced a change in design to accommodate unknown existing conditions that were discovered during the demolition phase of these rooms.

Contractually, Imperial Construction, Inc. was required to achieved Substantial Completion on this campus on August 5, 2019. As a result of the late adjustment in scope, unusually long lead times for materials and the risk mitigation factors explained above, Imperial Construction, Inc. is requesting an additional 148 calendar days (Mon-Sun), to be added on to the current Substantial Completion date. This will make the revised Substantial Completion date December 31<sup>st</sup>, 2019. The Final Completion date will also be December 31<sup>st</sup>, 2019.

Thank you for your consideration of this proposal, we look forward to hearing your response.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matt M. Even".

Matt M. Even  
Senior Project Manager





November 22, 2019

Attn:  
Mike Parkos  
Director of Facilities and Planning and Construction  
Arlington Independent School District

## **AISD PH4BP05 – Lamar High School Renovation**

### **Change Order Request**

Imperial Construction, Inc. is submitting this letter requesting a Change Order from Arlington Independent School District for the amount of Two Hundred Sixty-Four Thousand One Hundred Twenty-Five Dollars and 19/100 (\$264,125.19) to fund the Proposed Change Orders as listed below. These changes to the original contract scope area a result of Unforeseen Conditions and additional requirements made by the City of Arlington. The Proposed Change Orders have been grouped into categories as they pertain to specific scoped or areas of work. As a result of these unforeseen items, the Substantial Completion date has been extended 148 calendar days. The revised Substantial Completion date shall be December 31, 2019.

1. Mechanical Work in the amount of \$37,743.00
2. Architectural Modifications in the amount of \$39,928.83
3. Student Parking Lot Repairs in the amount of \$152,002.25
4. Contractor Bond, Insurance and Overhead and Profit in the amount of \$34,451.11. This consists of Overhead, Profit, Insurance and Bond totaling 15% of the PCO costs.

Additional details, inclusions, exclusions and subcontractor pricing has been provided for each Proposed Change Order, attached here, and has been reviewed by BRW Architects and AISD Project Management.

Respectfully,

A handwritten signature in blue ink, appearing to read "M. Even".

Matt M. Even  
Senior Project Manager  
Imperial Construction, Inc.



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## Arlington Independent School District Board of Trustees Communication

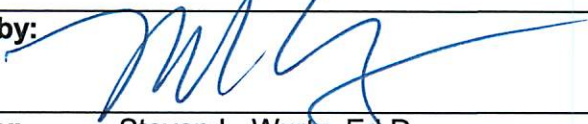
<b>Meeting Date:</b>	December 12, 2019	<b>Discussion Item</b>
<b>Subject:</b>	TEKS Resource System Update	

**Purpose:**

In an effort to ensure that 100% of AISD students are exceptionally prepared for college, career and citizenship, the District implements a guaranteed and viable curriculum. This curriculum provides standards-based resources to assist teachers in their facilitation of rigorous, relevant and innovative learning experiences. This update will provide an overview of the TEKS Resource System, a collaboratively developed curriculum management system, and the District's implementation plan.

**Background:**

In 2013, the District participated in a curriculum audit with the intention of understanding opportunities to improve the quality of our curriculum in order to ensure that it was guaranteed and viable for all students. This audit established the foundation for a rewrite of district-wide curriculum documents and resources to include key components created to assist teachers in the design and alignment of their lessons the Texas Essential Knowledge and Skills (TEKS). This has been an iterative process and has included the support and feedback from stakeholders across AISD. In an effort to further enhance the resources and supports available to teachers and staff, the District is implementing the TEKS Resource System, a customizable K-12 curriculum management system developed by educators for educators. The research-based system, used by over 80% of districts statewide, is aligned to the required state standards and provides a shared language, structure and process for curriculum development. Content within the system includes curriculum and assessments aligned to the most currently published TEKS adopted by the State Board of Education (SBOE) in English and Spanish Language Arts and Reading, Mathematics, Science and Social Studies.

<b>Submitted to:</b>  Board of Trustees Arlington Independent School District	<b>Submitted by:</b>  <hr/> <b>Prepared by:</b> Steven L. Wurtz, Ed.D. <hr/> <b>Date:</b> November 22, 2019
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**Arlington Independent School District  
Board of Trustees Communication**

<b>Meeting Date:</b> December 12, 2019	<b>Discussion</b>
<b>Subject:</b> 2019 Bond Program Implementation Update	

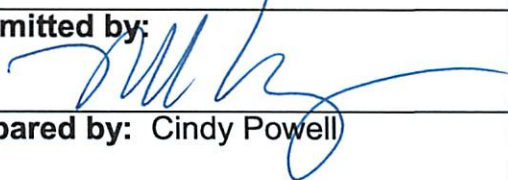
**Purpose:** To present to the Board an overview of implementation plans for the 2019 Bond Program

**Background:** Arlington ISD voters approved a bond proposition in the amount of \$966,000,000 on November 5, 2019. The amount of the bond proposition was based on recommendations made by a Capital Needs Steering Committee appointed by the Board and charged with the task of recommending prioritized facility and identified capital needs through 2025. Funds are included in the bond package for:

- additions and/or renovations for all campuses
- the rebuild of four aging schools
- new playgrounds for all elementary schools
- athletics facility improvements, including a competition softball field at each high school and the creation of a third high school competition athletic field
- safety, security and technology
- fine arts instruments, equipment and uniforms
- buses and service vehicles

Planning for implementation of the bond program began the summer of 2019. Facilities projects have been organized into five phases of work and into bid packages, a pool of architects has been selected, a contractor symposium is scheduled, preparations are underway for the first sale of authorized bonds, and bid specifications are being developed for equipment and vehicle purchases.

Administrators will update the Board on implementation plans for the 2019 Bond Program.

<b>Submitted to:</b>  Board of Trustees Arlington Independent School District	<b>Submitted by:</b> 
	<b>Prepared by:</b> Cindy Powell
	<b>Date:</b> December 4, 2019