



**AISD BOARD OF TRUSTEES CHARGE
to the
FINANCIAL FUTURES COMMITTEE**

The scope and purpose of the Financial Futures Committee (“Committee”) is to provide findings and recommendations from community stakeholders to the Board of Trustees (“Board”) relating to budgets and long-range financial planning to support the District’s Strategic Plan. The Board believes the function of the Committee is vital to the Board, AISD administration, and taxpayers.

The Committee shall operate strictly within the charge approved by the Board of Trustees.

The Committee shall serve in an advisory capacity to the Board and shall not assume the responsibilities or duties of the Board or the administration.

The Committee shall be comprised of a maximum of 18 members appointed by the Board of Trustees. Committee membership shall include:

- One representative from each of the six high school networks. Individuals serving on the Committee in this capacity must reside within their respective network attendance zone. Individuals related to an AISD employee by blood (consanguinity) within the third degree, or by marriage (affinity) within the second degree are not eligible for these positions.
- One employee representative from each of the three teacher associations (ATPE, TSTA, and UEA)
- One AISD campus principal
- Five at-large members who reside in the District. AISD employees and individuals related to an AISD employee by blood (consanguinity) within the third degree, or by marriage (affinity) within the second degree are not eligible for these positions.
- Three at-large AISD employee members including one secondary teacher, one elementary teacher and one salary non-exempt employee.

Every application received by the Board will be given careful consideration. The final selection will be determined by the Board in accordance with the membership composition detailed above.

In addition to Committee members, the Board may appoint Committee alternates at their discretion. Alternates may attend Committee meetings and participate in Committee discussions; however, they are not eligible to vote on Committee recommendations.

Committee members shall serve two-year staggered terms. In the year of creation, 9 of the 18 Committee members will be appointed to one-year terms, and 9 of the 18 Committee members will be appointed to two-year terms.

Terms may be extended for additional one or two year terms upon approval by the Board.

Any Committee member who files for election to the Board must immediately resign from the Committee.

The committee shall represent equally all citizens, all students, all school campuses, and all taxpayers within the boundaries of the Arlington ISD. Individual members of the Committee shall not exercise authority for the Committee as a whole and shall not act independently of the Committee.

The Committee shall operate within applicable AISD policies and regulations and applicable law. The Board may suspend the Committee at any time.

All meetings of the Committee shall be open to the public.

The Board of Trustees will appoint a Committee Chairperson to serve at the will of the Board. The Committee Chairperson and Superintendent or Superintendent's designee shall establish the specific timeline, frequency of meetings, and agendas for the meetings. The Committee Chairperson and Superintendent or Superintendent's designee shall also organize the formation of subcommittees, as appropriate, to research and analyze issues in greater detail. Subcommittees shall operate strictly within the Committee charge approved by the Board.

Members of the AISD administration shall be available to the Committee as required, but within limitations imposed by the administrators' daily duties.

Each Committee member will be asked to make a firm commitment to attend all Committee meetings, to visit District facilities as needed, and to participate in the formation of reports to the Board. Committee members shall miss no more than two Committee meetings in any calendar year (not including subcommittee meetings) to remain a member of the Committee. Any member who misses three Committee meetings in any calendar year will be removed from the Committee, and the Board may appoint an alternate to that vacant position.

Two-thirds of the Committee membership must be present at scheduled meetings in order for the Committee to vote. If less than two-thirds of the Committee membership is present, they shall meet but not vote. All decisions of the Committee shall be made by majority vote of those in attendance who are eligible to vote.

The Committee shall provide progress reports, findings, and recommendations to the Board annually or more frequently, if appropriate. The Committee Chairperson may contact the Board regarding Committee matters at any time.

Actions taken by the Board of Trustees on the recommendations presented by the Committee could include approval, amendment, alteration, or non-approval of Committee recommendations either in-whole or in-part.

The Financial Futures Committee is charged with the following responsibilities:

- Review external and internal data on issues relating to Texas public education, including the school finance and accountability systems and Texas bond election laws, to understand how those issues affect AISD's budget, tax rates and long-range financial planning.
- Review the District's strategic plan to understand the impact that the strategic plan may have on the budget, tax rates and long-range financial planning.
- Review the current general operating budget to gain an understanding of cost drivers and financial trends.
- Review data including, but not limited to, the following topics in order to assess the impact on AISD budgets and provide input, as appropriate:
 - Enrollment trends and projections
 - Property value trends and projections
 - Academic Services priorities and operational efficiency priorities presented to the Committee by the AISD administration
 - Current staffing methods in relation to state education law and current administration protocol
 - Compensation and benefits, including available salary market information, health insurance and wellness plan
 - Operating costs associated with bond projects
- Formalize recommendations for the budget and long-range financial plans as appropriate to support the District's strategic plan, including possible additions, reductions or deletions to the budget. Recommendations should be aligned with the strategic plan, priorities and budget considerations presented by AISD administration and should consider operational efficiencies. The Committee may recommend that budget items/initiatives be: (1) deferred to a future year budget or possible future bond election, (2) eliminated, or (3) outsourced.
- Present advisory, consensus reports and recommendations to the administration and Board annually or more frequently, if necessary, regarding the AISD budget and long-range financial plans.