

## Online Elementary Student Registration 2019-2020

### STEP 1 - Online pre-registration is required for all *New and Returning AISD students*

The following information must be presented at the campus *after* the online process has been completed during the Step 2 dates indicated:

- Birth certificate (new/transfer students)
- Current immunization record\*\* (new/transfer students)
- Report card from prior school (new/transfer students)
- Student's social security card (new/transfer students)
- Proof of residency - current utility bill, rental lease, etc. (new/transfer/returning students)
- Proof of guardian's name and date of birth - driver's license, photo id (new/transfer/returning students)
- E-Mail confirmation or submission confirmation that shows completion of on-line registration

**ONLINE PRE-REGISTRATION IS AVAILABLE TUESDAY, JULY 9, 2019**

### STEP 2 – In person Elementary Grades Pre-K – 6<sup>th</sup> Grade Registration Dates and Times

\*Documents listed above need to be presented during any of these timeslots

<p>Thursday, August 1st 8:30 am – 11:30 am 1:00 pm – 3:00 pm 6:00 pm- 8:00 pm</p>	<p>Friday, August 2nd 8:30 am – 11:30 am 1:00 pm – 3:00 pm</p>
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#### \*\* Immunization Requirements Pre-Kindergarten - 6<sup>th</sup> Grade for 2019-2020 School Year

Diphtheria/Tetanus/Pertussis	
Polio	Pre-K: 3 doses. K - 6 <sup>th</sup> grade: 4 doses, 1 dose must be received on or <u>after</u> the 4 <sup>th</sup> birthday. However, 3 doses meet the requirement if the 3 <sup>rd</sup> dose was received on or after the 4 <sup>th</sup> birthday.
Measles, Mumps, and Rubella (MMR)	The first dose of MMR must be received on or after the 1 <sup>st</sup> birthday. Pre-K: 1 dose of MMR is required. K - 6 <sup>th</sup> grade: 2 doses of MMR are required.
Hepatitis B	Pre-K - 6 <sup>th</sup> grade: 3 doses.
Varicella (Chicken Pox)	Pre-K: 1 dose on or after the 1 <sup>st</sup> birthday OR – parent statement of illness. K - 6 <sup>th</sup> grade: 2 doses on or after the 1 <sup>st</sup> birthday OR – parent statement of illness.
Hepatitis A	Pre-K3: 1 dose. Pre-K4-6 <sup>th</sup> grade: 2 doses. For all ages: 1st dose must be on or after 1st birthday.
Pneumococcal (PCV7)	Pre-K: 3 doses with one after 1 <sup>st</sup> birthday, or 2 doses with both after 1 <sup>st</sup> birthday, or 1 dose after 2 <sup>nd</sup> birthday. Not required after age 5.
HIB	Pre-K: 3 doses with one after 1 <sup>st</sup> birthday, or 2 doses with both after 1 <sup>st</sup> birthday, or 1 dose after age 15 months. Not required after age 5.

## Pre-K – 6<sup>th</sup> Grade Information (for school use only)

### **Returning** Students

Currently enrolled in AISD spring 2019

- Step 1 Online pre-registration access through district network campus computer
- Parent/guardians come in person to campus and access online pre-registration on school computer
  - SchoolMint accounts have been created for existing students. If you have an email on record with AISD, Log in information was sent to that email address. Parents without emails who currently allow text messages from AISD have received a text message
- Step 2 Take pre-registration confirmation/submission documents to school's registration table with required documents
- Campus verifies proof of residence and immunization records and makes copies of documents
  - Registration is complete and student does not need to return until the first day of school

### **New** Students

Not enrolled in AISD spring 2019

- Step 1 Online pre-registration access through district network campus computer
- Parent/guardians come in person to campus and access online pre-registration on school computer
  - Complete online pre-registration and print confirmation/submission documents
- Step 2 Take pre-registration confirmation/submission documents to school's registration table with required documents
- Campus verifies proof of residence and immunization records and makes copies of documents
  - Registration is complete, and student does not need to return until the first day of school

### **Returning** Kindergarten through 5<sup>th</sup> grade students (entering 1<sup>st</sup> through 6<sup>th</sup> grades)

Students returning from AISD 2018-2019 year end enrollment will access the online pre-registration system through their home computer or public library beginning on **Tuesday, July 9, 2019**

- Step 1 Go to AISD website and choose online pre-registration
- Log I with SchoolMint account. SchoolMint accounts have been created for existing students. If you have an email on record with AISD, log in information was sent to the email address. Parents without emails who currently allow text messages from AISD have received a text message
  - Complete online pre-registration and print confirmation/submission documents
- Step 2 Bring required documents to campus on designated registration dates
- Campus verifies and makes copies of all documents