



Requesting Verifications of Employment & Income

Arlington Independent School District uses Experian Employer Services' Experian Verify to fulfill requests from third parties (such as lenders, property managers, and social service agencies) that need to verify employment and salary history for current and former employees.

If you need to make a request for a third party to verify your employment or salary history, please refer them to the Experian Verify website (www.experianverify.com) where they will complete the verification process.



Applying for a loan?

If you need proof of employment or income, please have your verifier complete the process at www.experianverify.com. They will register and submit their request online.

Your verifier will need:

- Your full Social Security Number
- Your first & last name
- Name of your Employer
- A signed authorization form (if requesting income)

No company code or salary pin required.

*If there are questions, verifiers should contact our customer support center at **404-382-5400, option 2.***



Do you have a Government/Social Service Request?

Please submit your request by fax to **(404) 829-1336** or by email to www.experianverify.com. You can also have your case worker send the request directly to this fax or email.

Please include the following on your form:

- Your first & last name
- The last 4 of your SSN
- A return fax number or mailing address to the agency



Do you need a copy of your own report or an employment verification letter?

Please visit www.experianverify.com to register and login to the Employee Portal by selecting "I am an Employee".

Enter the following information:

- Access Code: **75D1340D**
- Full Social Security Number
- Full Name
- Date of Birth
- Work (preferred) or Personal Email Address

